

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular meeting, January 13, 2016, at 5:30 p.m.
Library Meeting Room

Meeting called to order by President Tonja Koenigs at 5:30 p.m. Present were Lilah Gillis, Nathan Johnson, David Koerner, and Amy Nelson; library director Kathy Wibbels and Linda Dobrovolny.

Absent without regrets: Ray Epp

Minutes:

Motion to approve the minutes of the December 9, 2015 by Gillis with second by Nelson; unanimous approval.

Financial Report:

No questions or discussion. Wibbels reported that there is one more date for 2015 purchase orders and she has submitted some, but the line item balances and total budget numbers for 2015 won't change much.

Communications and Correspondence:

Wibbels read a thank you from a patron who has a teacher's card.

Public Comment: none

Director's Report:

Wibbels reported on the city strategic planning with department heads and the community meeting, where the library was mentioned four times as a future project.

Gourmet Guy tickets are still available for purchase.

Old Business: none

New Business:

Test Proctoring Policy:

Motion by Johnson with second by Koerner to accept policy with no changes; unanimous approval.

February Meeting:

Motion by Koerner with second by Nelson to cancel February Board meeting due to Wibbels' vacation and Ash Wednesday services.

Short Takes for Trustees:

Wibbels lead a discussion on the two webinars, "Evaluating the Director" and "Board Self-Evaluation." The Board wants to look at changing the director's evaluation tool and will look at

interview questions that the Department Heads are revamping. Wibbels will begin gathering evaluation tools. It was mentioned that they may be interested in a half-day retreat in the future.

Strategic Plan Discussion:

Wibbels informed the Board as to what has been accomplished in Goal 2 of the technology plan, Explore and provide technology tools to meet user needs.

Other Business:

Gourmet Guy tickets are now on sale with the event on January 23, 2016.

Adjourn:

Motion by Koerner with second by Johnson to adjourn at 6:01 p.m.

Respectfully submitted,

Kathy Wibbels, Library Director