



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 57 NUMBER 13

Commission Information Memorandum

The Yankton City Commission meeting on Monday, August 8, 2022 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Fire Department Update

Yankton Fire has responded to a handful of incidents over the past couple of weeks. The most significant call within the city limits occurred on West 25th Street when a residential gas line broke below the surface of the soil. YFD units provided fire suppression standby support to Mid-American Energy during their digging operation to stop the leak.

Firefighters continued to provide community outreach by participating in Battle of the Badges at the Life Serve Blood Center, Safety City with Parks and Recreation, the Rock 'n Rumble Parade, and stopping by a few stands for Lemonade Days.

2) Community & Economic Department Update

Our building department staff continues to maintain certifications and stay abreast of building code changes and trends. This is normally the time of year when our staff attends the South Dakota Building Officials conference and training. However, schedules and staffing levels did not provide us the opportunity to attend in person out in Spearfish last month. Instead, we are taking advantage of online training opportunities that will keep us up to date. The current training specifically addresses the adaptation and redevelopment of existing structures in historic downtown areas. We look forward to schedules in future years that provide us the opportunity to attend and network with our peers in person.

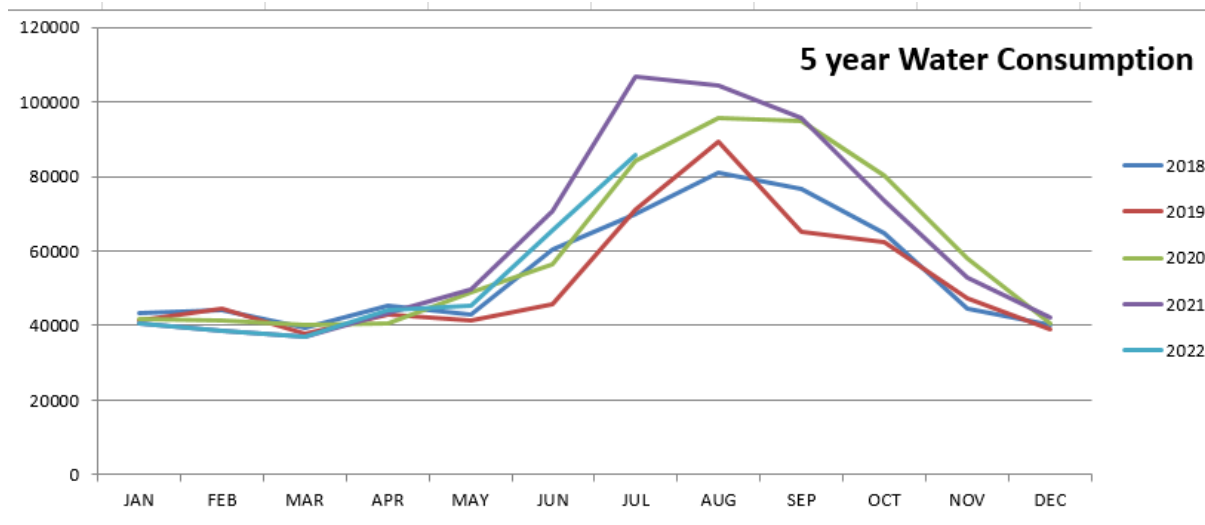
3) Library Update

Our Summer Reading Program for 2022 concluded on July 31. We offered 74 different programs for all ages through June and July! We had special performers or presenters for 20 of these events including an author, an artist, an oceanographer, a famous jump roper, a beloved dance teacher and a local foodie to name a few. There were over 2,500 participants at library events, with some of the best-attended events being the Zoo Man (216 attendees), the Cemetery Walk (120), our kick-off event (100) and Martika with her Circus Variety Show (100).

In addition to enjoying in the great programming over the summer, participants also logged 1,487 books read (teens and adults) and 184,431 minutes read (children)! We gave away some really great prizes mid-summer and after all the program was completed at the end of July. We are very thankful to all of the individuals and businesses that donated to the Summer Reading Program this year. A list of donors can be found on our Facebook page and on posters in the library. A special thank you goes to our Friends of the Library group for sponsoring ALL of our performers this year. We are grateful to have another great summer of reading "in the books"!

4) Finance Department Update

Monthly water consumption billed to utility customers on July 18 ran 20% less than the same month a year. The year-to-date consumption however is approximately 6% behind last year. YTD total billed water consumption through July is at 363,040,000 gallons compared to 386,434,000 gallons in 2021.



The Finance Office is working on public educational signage regarding the wastewater rates changing in November 2022. On the City’s utilities webpage: <https://www.cityofyankton.org/departments-services/finance-office/utilities> there is a link under “Wastewater (Sewer) Rates” to the Commissioner’s Work Session meeting from May 23, 2022 with Kyle Goodmans’s presentation plus a future rate schedule attachment with the approved Resolution #22-22.

5) Police Department Update

On July 26, 2022 officers took reports of thefts of items from vehicles. In the later afternoon, they received a report of a stolen vehicle and were able to locate it occupied by 3 juveniles who fled the vehicle on foot. Officers were able to catch these individuals and took them into custody solving several thefts in the community.

Sgt. Schindler has been working on the planning for Riverboat Days. This is an all-hands-on-deck event, and a lot of thought goes into planning for staffing at the park and for the parade.

On July 28, 2022. Officer Dylan Wilson and K9 Corona completed their K9 apprehension training by taking a certification exam. Both Officer Wilson and K9 Corona passed this exam and are now considered a Dual Purpose State Certified K9 Team in South Dakota. This means that Corona can detect illegal drugs and apprehend criminals. Officer Wilson and Corona will continue with monthly maintenance training to stay proficient.

We continue working on backgrounds for new hires in our department. We will have 3 hired by August 8th and hope to have 3 more hired by August 22.

6) Environmental Services Department Update

John T Jones continues to move forward with the EDA project at the wastewater plant. They installed the 42-inch line from plant back to first manhole. The 30-inch permanent bypass line has been installed. Dirt work is complete on the equalization pond on paddle wheel point. Project schedule is really being determined by product availability.

Kyle attended the SD section of the American Water Works Association strategic planning session. Wastewater failed a Whole Effluent Toxicity (WET) test. Effluent water is collected quarterly, and fat head minnows are required to live for 96 hours in the effluent water. Staff is hoping the toxicity issued was caused by project construction. Staff has noticed that we are receiving a morning slug of what looks to be an oil-based product. This started a few months ago and happens every morning. Based on the consistency we think it is most likely coming from an industry. It has caused some minor issues with treatment and may be the cause of the toxicity. Staff is working with SD DANR to schedule a new test. If we fail a second test, we will be required to WET test monthly.

Kyle is working on putting together the RFP for the next phase of engineering service. Kyle has also reached out to the SD DANR for guidance on the selection process for a CMAR. DANR has responded with several checklist that staff has been reviewing.

The manholes on the west end the interceptor sewer line are failing. Several manholes in the area have been replaced and several more need to be replaced. Staff is working with HDR to address the issue within the master plan. Additional venting or chemical treatment may be needed in the future to prolong the life of the manholes.

7) Public Works Department Update

Street Department crews have been paving asphalt on the recently milled 31st Street from Broadway Avenue. to Douglas Avenue, Valley Road from Burleigh Street to 21st Street, and Burleigh Street from 5th Street to 8th Street.

21st/WCLR/Summit Project

Summit Street pavement is complete and the street is open to traffic. There was as section that had to be redone, as there was a substantial dip in the road.

The contractor is in the process of paving West city Limits Road. If all goes as planned the street should be open by August 12th.

5th Street from Spruce to Green

The removals are done and the contractor has started on water main installation. They will be working on this for a couple of weeks. Service lines will be swapped over to the new main once it passes the required testing.

Concrete work will follow the completion of the underground work.

Airport Parking and Access Road

All of the concrete work is complete except for the sidewalk installation, which will be complete within the next couple of weeks.

The Street Department is fine grading the parking and road areas in preparation of asphalt pavement.

Westside Park Pond Improvements

The contractor has installed a temporary haul road into the pond area and have been hauling old pond bed material off the project site. Once the pond bed removals are complete, work will begin on the new pedestrian bridge footings and abutments as well as footings for the new retaining walls.

Airport

Chan Gurney Municipal Airport wrapped up its Oshkosh AirVenture promotion on Sunday, July 31st. For ten days, pilots traveling to and from AirVenture in Oshkosh, Wisconsin were treated to food, drinks, and fuel discount. Approximately 100 aircraft from Idaho, Colorado, California, and Utah make Yankton their every year must stop. The airport manager from Auburn Municipal Airport in Auburn, Washington stopped because he heard of the great service provided in Yankton.

8) Human Resources Department Update

We are still accepting application for full time Sanitation Truck Operator which is open until filled.

Twenty-three applications were received for the position of Finance Generalist. Eight interviews were held between July 29-August 3. A recommendation for hire will be forthcoming.

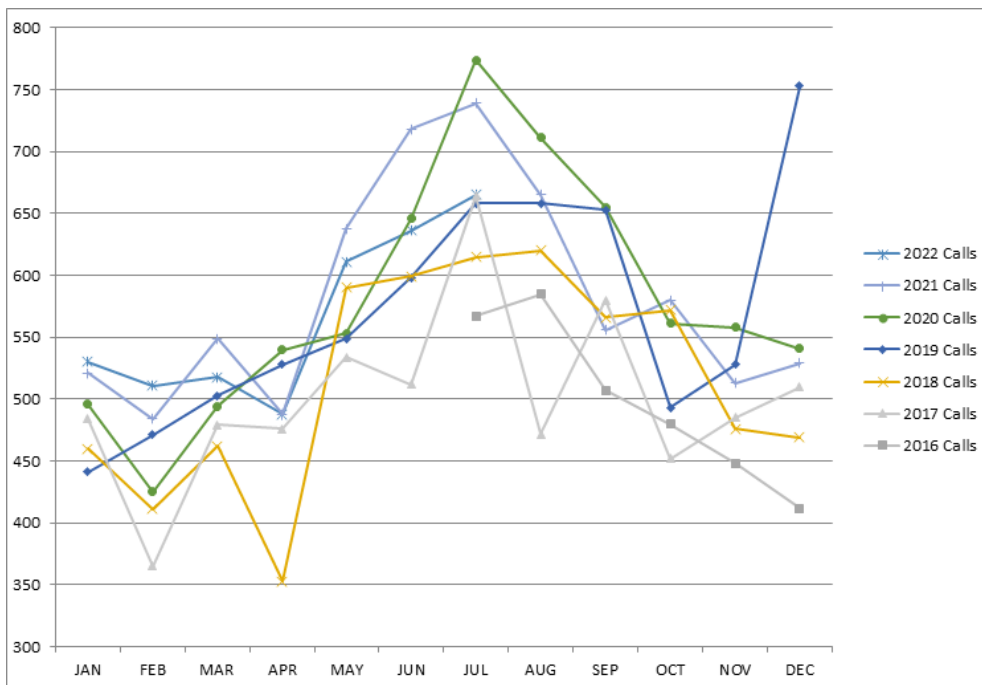
We are accepting application for full time City Manager's Assistant which is open until August 12.

Police Officers Jordan Maxon and Clayton Keown will begin work on Monday, August 8.

The Employee Committee will host our City Employee Summer Waterpark Party on August 13th from 9am-11am at the Huether Family Aquatics Center.

9) Information Services Department Update

911 calls are down year over year from last year. The graph below outlines call volumes by month. The City Hall wiring contractor is nearly complete. We are waiting on documentation and just a few punch list items. Staff has begun the transition to the new wiring.



10) Monthly reports

Building, Salary and Yankton Police Department monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager