



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA

YANKTON PARK ADVISORY BOARD

**Monday, July 18, 2022, 5:30 PM, in the Community Room
CMTEA Building, 1200 W. 21st Street**

I. ROUTINE BUSINESS

- A. Roll Call. Jason Tellus is board President.
- B. Consideration of May 16, 2022. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda.

II. OLD BUSINESS

- A. 2022 Capital projects update.

New play equipment will be installed in Westside Park in 2022. Current ship date for the new equipment is September.

The Yankton Territorial Museum removed buildings this past week. The caboose will be moved in the fall of 2022. The area will be seeded in with grass.

The Westside improvements project has begun. The meditative garden, sun dial, and labyrinth project has not been bid yet.

The only remaining asphalt trail that needs to be replaced in Fantle Memorial Park is the walkway leading up to the south wood shelter. That will be done in the fall after shelter rentals have stopped.

Spoke to Jesse Bailey about disc golf holes and if any basket locations make play unsafe. He was going to speak with other players and get back to the Parks Department with a recommendation.

Hopefully, there will be a Marne Creek trail project bid this fall so the trail reconstruction can finally begin.

III. NEW BUSINESS

- A. 2023 Capital budget proposal (attachment). Only three items of significance to point out. 1) Ball field groomer with laser leveling capability for baseball and softball fields; 2) resurfacing of Fantle Memorial Tennis courts (north courts are in good shape, south courts have some paint issues); and 3) Pickle ball court resurfacing at the Westside Park tennis courts. As you can compare from the last meeting, some projects have been pushed to 2024.
- B. Christmas lighting at Riverside Park by Optimists Club. The club has secured another grant and will be purchasing some displays that will be placed to the west of the Capitol Building. The Optimists still plan to do the Santa Claus house in the Capitol in December. The Optimists want more lighting in Riverside Park in the years to come and this is a small start to that long-term vision

- C. The Parks, Recreation and City Events department has been reorganized. Brian Frick has announced his retirement for the spring of 2023. With that major change, the department has reorganized to have three managers to oversee different parts of the department so one person isn't responsible and taking phone calls about an overwhelming amount of grounds and facilities. (attachment)

IV. OTHER BUSINESS

A. General discussion items.

- Commission Information Memorandums. (4 CIM attachments for previous two months)
- Other completed work projects for the department are noted in the CIMs.
- Next Meeting Monday, September 19, 2022.

V. ADJOURN

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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MINUTES
YANKTON PARK ADVISORY BOARD
Monday, May 16, 2022, 5:30PM, in the Community Room
CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

Roll Call:

Present: Nick Severson, Dan Prendable, Jeannien Economy, and Jason Tellus.

Absent: Tom Bixler, Elizabeth Healy, and Commissioner Bridget Bensen.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: March 16, 2022 minutes approved. Tellus motioned. Severson second. Motion passed 4-0.

II. OLD BUSINESS

A. 2022 Capital projects update.

New play equipment will be installed in Westside Park at the end of July, beginning of August 2022. Current ship date for the new equipment is August.

The Yankton Territorial Museum removed buildings in May. The caboose will be moved in the fall of 2022. The area will be seeded in with grass.

The Westside improvements project has been awarded. Over the course of the summer, you will see removal of the old pedestrian bridge along with the footings at each end and installation of a prefabricated bridge with bollard lighting at both ends of the new bridge approaches; improved landscape wall on the island; adding some additional black dirt on the island to improve the grass of the pond then also adding to the stone to make a more aesthetically pleasing shoreline; creating a small seating plaza on the west side of the shelter house which will abut the pond; muck excavation of the pond to make it deeper and then installation of a new clay liner; improvements to the overflow structure in the pond; and three areas of aquatics plantings along the pond shoreline to help with water quality of the pond.

Three generous donations (Dr. Mike McVay, John McVay, and the Benedictine Sisters of Sacred Heart Monastery) are making it possible to do a meditative garden, with a sun dial in the middle, along with a labyrinth walkway through the garden to get to the sun dial, and a bench to overlook the garden, labyrinth, and pond. The three donations are expected to pay for the entire estimated amount of the project. Stockwell Engineers are currently creating the project specifications which will be used to publicly bid the project this summer.



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The only remaining asphalt trail that needs to be replaced in Fantle Memorial Park is the walkway leading up to the south wood shelter. That will be done in the fall after shelter rentals have stopped.

Hopefully, there will be a Marne Creek trail project bid this summer or fall so the trail reconstruction can finally begin.

III. NEW BUSINESS

- A. The Parks, Recreation and City Events Department has three new employees working the parks department: Jay Walsh, Brandon Pavel, and Jordan Groves. The Department is excited to announce that Luke Youmans has been hired as the Recreation and Events Manager. Luke started working June 8th.
- B. 2023 Capital Budget proposals (emphasis on proposals and this budget is not finalized until July/August).

The leveling/re-grading of Sertoma Park agri-lime infields didn't have a lot of success this spring. There is a machine that is made for grooming agri-lime infields and that has laser leveling ability. The department has decided that this would be a wise investment so we can better meet the expectations of the facility users at Sertoma Park.

With the addition of high school softball as a sanctioned sport in the spring of 2022, there will be increased pressure for field use at the two north fields in Sertoma Park. Both of these fields have artificial turf infields. Mount Marty University softball team has been using these fields for a number of years now. The budget idea is to have an artificial turf infield installed on the softball field at Riverside Park so MMU can utilize the field, YHS softball can then use the fields at Sertoma Park, and alleviate some of the demand for the two Sertoma Fields. Discussions will need to continue on what the two field at the SAC could look like in the future with further development.

Working with the pickle ball group to have the courts in Westside Park re-surfaced so there would be four pickle ball courts and no tennis courts. The pickle ball group is also going to do some fund-raising to help pay for this project. Hopefully, some grant funding can be secured also.

- C. General Discussion.
Bocce ball courts in Fantle Memorial Park are bumpy. Also, there are a couple of holes that have been punched in the artificial turf. Idea was brought forward to move the ADA opening from the sides of the court to one of the ends and fill in the sides. Is there a way to have a hard, more smooth, surface under the artificial turf in the future?

Some of the disc golf players think a couple of the baskets are in locations that make it dangerous for other park users to get hit by flying discs. Todd will have some discussions with the disc golf players to get some suggestions on which baskets could be moved and to what locations they could be moved.

Slide on north side of Riverside Park play structure has a crack in it.



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In the future, promote the parking lot at Westside Park as a trailhead for the trails leading out to the lake. Restrooms at Westside are a benefit with parking and staging for a bike ride there. Add a bike fix-it amenity. Add a drinking fountain with bottle fill.

IV. OTHER BUSINESS

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: Monday, July 18, 2022.

V. ADJOURN

Economy motioned, Severson second. Motion carried 4-0.

2022 PARKS AND RECREATION CAPITAL BUDGET PROCESS

		decrease in amount			
		increase in amount			
506.572.389	2022	2023	2024	2025	2026
Phase 3 of Meridian Plaza- The Lawn at Meridian Bridge Plaza- plan for area?					
2024 is Meridian Bridge 100th birthday			\$100,000		
506 Trails - Active Transportation					

Sidewalks as Transportation? Future plan? Broadway to finish the entire stretch. Cemetery stretch pushed into Transportation Plan.
Trail extension from Douglas Ave or even Broadway around 31st Street to east and south on Peninah past Hillcrest to create loop

201.201 Parks	2022	2023	2024	2025	2026
Landscaping (201.201.301)	\$11,000	\$7,000	\$7,000	\$7,000	\$7,000
Lawn mowers (201.201.350)	\$71,000	\$90,000	\$19,000	\$19,000	\$19,000
Playground Equipment (201.201.350)	\$140,000	\$20,000	\$100,000	\$100,000	\$100,000
Shop Equipment (201.201.350)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Lawn Care Equipment (201.201.350)	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Trucks (201.201.350)	\$36,125	\$55,000	\$60,000	\$60,000	\$60,000
Park Furniture (201.201.350)	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
Tractor (purchased 2001) Replacement (201.201.350)	\$0	\$32,000	\$0	\$0	\$0
ABI Force ball field groomer and laser leveler	\$0	\$50,000	\$0	\$0	\$0
Replace UTV (purchased 1997)	\$0	\$0	\$30,000	\$0	\$0
Grapple bucket (grabbers) for skid loader	\$5,000	\$0	\$0	\$0	\$0
Trailer with power washer and heated water	\$0	\$0	\$0	\$10,000	\$0
SUB-TOTAL	\$275,125	\$266,000	\$228,000	\$208,000	\$198,000

-\$9,125

Play area replacement plan- 30 year life span.	Installed	Replace
Augusta Park	2003	2033
Crockett Park	??	2025
Fantle Memorial Park- Swings replaced in 2020. Added play items in 2020. Wood fiber fall material in 2020.	2003	2032
Fox Run Park- Replace sand with wood fiber, animal bouncers,	1996	2026
Morgen Park- Swings added in 2019. Switched fall material to wood fiber in 2019.	1993	2024
Ridgeway Park	2007	2037
Riverside Park	2017	2047
Sertoma Park	2013	2043
Westside Park- Westside Park master plan, apply for LWCF- use 2021 & 2022 funds	1989	2022
Westbrook Estates Greenway- need funding 2024		

Fitness Equipment along trail or in park???

2022 PARKS AND RECREATION CAPITAL BUDGET PROCESS

503.54x Park Capital			2022	2023	2024	2025	2026
SFIP	Memorial Tennis Court Resurface (every five years, 2018 and next in 2023)		\$0	\$48,000	\$0	\$0	\$0
	Marne Creek West Greenway- dog park perimeter trail			\$0	\$80,000		
	Riverside Park- artificial turf for infield and foul lines of softball field		\$0	\$0	\$100,000	\$0	\$0
	Riverside Park- wedding gazebo (503.544.320)		\$0	\$0	\$0	\$0	\$60,000
	Riverside Park- amphitheater railings down middle two aisles. Shade??		\$0	\$0	\$0	\$0	\$50,000
	Riverside Park- trail replacement		\$0	\$0	\$50,000	\$50,000	\$50,000
SFIP	Riverside Park- baseball stadium improvements to stadium seating		\$0	\$0	\$0	\$85,000	\$0
SFIP	Riverside Park- baseball stadium ticket booth and fan entrance, sidewalk		\$0	\$0	\$0	\$57,500	\$0
	Riverside Park bank enhancements for entire park- water trails fit NPS mission.		\$0	\$0	\$0	\$0	\$500,000
	Riverside Park- boat ramp area lighting.		\$0	\$0	\$0	\$0	\$50,000
SFIP	Bleachers at all outdoor facilities- 4 sets per year till all meet standards	503.549.363	\$0	\$0	\$50,000	\$50,000	\$50,000
SFIP	Sidewalks in parks	503.548.322	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
	Park signs	503.549.321	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000
	Park storage/restroom building doors & frames	503.549.362	\$12,000	\$6,000	\$6,000	\$6,000	\$6,000
	Summer Welcome banners- 32 on Broadway, 50 on Hwy. 50 (\$150/banner)		\$10,000	\$0	\$10,000	\$10,000	\$0
	Christmas Garland & Bows 20 poles @ \$200/pole along Highway 50		\$0	\$0	\$0	\$50,000	\$0
	Community Garden open-air shelter		\$0	\$0	\$0	\$0	\$15,000
	Memorial Park- replace shingles north shelter, south comfort station		\$0	\$0	\$25,000	\$0	\$0
	Memorial Park- replace trails with concrete (503.541.321)	503.541.321	\$45,000	\$0	\$0	\$0	\$0
SFIP	Memorial Park- move softball backstops/dugouts (503.541.321)	503.541.321	\$0	\$0	\$0	\$20,000	\$0
SFIP	Memorial Park- renovate basketball court with post-tension concrete		\$0	\$0	\$0	\$0	\$115,000
	Crocket Park- 1/2 basketball court, open air-shelter		\$0	\$0	\$20,000	\$0	\$0
	Remote Control airplane air strip, Remote control cars track		\$0	\$0	\$0	\$0	\$20,000
SFIP	Sertoma Park North- Sidewalks, comfort station to parking and seating	503.542.320	\$20,000	\$0	\$0	\$0	\$0
SFIP	Sertoma Park- upgrade bleachers, add shade structures, new pavement		\$0	\$0	\$0	\$925,000	\$0
SFIP	Sertoma Park- Expanded parking lots		\$0	\$0	\$0	\$290,000	\$0
SFIP	Sertoma Park- basketball court (503.542.320)		\$0	\$0	\$20,000	\$0	\$0
SFIP	Sertoma Park- concession renovation (503.542.320)		\$0	\$0	\$0	\$423,000	\$0
	budget to replace shingles, replace bathroom partitions, new urinals			\$0	\$25,000		
SFIP	Sertoma Park- (503.542.320), open air shelter		\$0	\$0	\$0	\$0	\$20,000
	Westside Park- restroom remodeling. Complaint letter about facilities.		\$0	\$0	\$0	\$100,000	\$0
	Westside Park- master plan ideas and future projects. Dredge pond.		\$1,500,000	\$0	\$0	\$500,000	\$0
	Westside Park- tennis courts (painted in 2013) change to four pickleball		\$0	\$50,000	\$0	\$500,000	\$0
SUB-TOTAL			\$1,608,000	\$120,000	\$402,000	\$2,582,500	\$952,000

ADA Fishing Pier at Riverside Park needs to be re-built.

Christmas decorations on Walnut from 4th Street through the Plaza. Decorating Riverside Park for Christmas.

2025 replace Christmas Decorations and banners on Broadway.

2029- replace banners downtown, on 4th Street, and the Lawn.

2022 PARKS AND RECREATION CAPITAL BUDGET PROCESS

decrease in amount
increase in amount

202.202 The Huether Family Aquatics Center	2022	2023	2024	2025	2026
Water slide tube replacement	\$3,600	\$4,000	\$4,000	\$4,000	\$4,000
Chaise lounge chairs	\$0	\$0	\$0	\$0	\$5,000
SUB-TOTAL	\$3,600	\$4,000	\$4,000	\$4,000	\$9,000

204.204 Marne Creek	2022	2023	2024	2025	2026
Lawn care equipment	\$17,000	\$1,000	\$1,000	\$1,000	\$1,000
Maintenance trail construction	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Directional and other signage	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
Truck - one ton (2025)	\$0	\$0	\$0	\$60,000	\$0
Trail amenities- benches, trash can holders	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Engineering Contract	\$0	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0	\$0
Public Assistance Project	\$1,900,000	\$0	\$0	\$0	\$0
Project Construction	\$3,500,000	\$0	\$0	\$0	\$0
Storm Water Improvement Plan	\$0	\$600,000	\$1,000,000	\$1,000,000	\$0
Rotary Park- replace outdoor classroom structure	\$25,000	\$0	\$0	\$0	\$0
23rd to Hwy 50 Mitigation Project	\$0	\$0	\$0	\$2,500,000	\$0
Pedestrian Bridge East of Walnut	\$0	\$0	\$0	\$200,000	\$0
Bank stabilization	\$95,459	\$10,000	\$10,000	\$10,000	\$10,000
Land acquisition	\$40,766	\$30,000	\$30,000	\$30,000	\$30,000
SUB-TOTAL	\$5,607,225	\$670,000	\$1,070,000	\$3,830,000	\$70,000

621.621 Cemetery	2022	2023	2024	2025	2026
Landscaping	\$500	\$500	\$500	\$500	\$500
Replace mowers & trimmers	\$0	\$15,000	\$15,000	\$15,000	\$15,000
Aerator for zero turn mower to use in among stones	\$0	\$0	\$10,000	\$0	\$0
Repurchase cemetery lots	\$500	\$500	\$500	\$500	\$500
Repair old headstones	\$500	\$500	\$500	\$500	\$500
Concrete road replacement	\$10,000	\$0	\$10,000	\$10,000	\$10,000
Replace trailer	\$0	\$0	\$0	\$20,000	\$0
Mausoleum/Crematorium - above ground vs. patio area	\$0	\$0	\$0	\$0	\$100,000
SUB-TOTAL	\$11,500	\$16,500	\$36,500	\$46,500	\$126,500

2022 PARKS AND RECREATION CAPITAL BUDGET PROCESS

decrease in amount
increase in amount

641.641 Golf Course IN CONJUCTION WITH GREATLIFE STAFF	2022	2023	2024	2025	2024
Simulator	\$0	\$30,000	\$0	\$0	\$0
Bunker/Sand Trap Rake	\$0	\$25,500	\$0	\$27,000	\$0
CONCRETE CART PATHS- number one complaint	\$0	\$0	\$10,000	\$8,000	\$0
Cup cutter (2020) & Tractor w/bucket & blade(purchased 2004) (2025)	\$0	\$0	\$0	\$0	\$40,000
Fertilizer walk behind spreaders (2)	\$0	\$0	\$0	\$0	\$0
Backpack blower	\$0	\$0	\$0	\$0	\$0
Triplex Greens Mower (1-2021 & 2-2023)	\$0	\$0	\$66,000	\$0	\$0
UTV and Core Harvester	\$0	\$0	\$44,000	\$0	\$0
Spiker attachment for mower	\$0	\$0	\$0	\$0	\$0
Top-dresser rotary	\$0	\$17,500	\$0	\$0	\$0
Vibratory Green Rolling System- adaption kit	\$0	\$7,000	\$0	\$0	\$0
Groomer attachments for greens mower	\$0	\$20,000	\$0	\$0	\$0
Tri-plex Trim Mower	\$0	\$0	\$0	\$0	\$0
Turf sprayer and gun	\$0	\$20,000	\$0	\$0	\$0
Contour Rotary Mower (roughs-2020) & Toro Fairway mower (2024 & 2025)	\$0	\$0	\$0	\$80,000	\$80,000
Easy Picker Range Picker	\$0	\$0	\$0	\$5,000	\$0
Irrigation system repairs	\$190,000	\$0	\$0	\$0	\$0
Mower	\$0	\$0	\$0	\$0	\$0
SUB-TOTAL	\$190,000	\$120,000	\$120,000	\$120,000	\$120,000
	50%	2023-2027	2023-2027	2023-2027	2023-2027
	\$50,000	Terms	Terms	Terms	Terms
		50%	50%	50%	50%
		\$60,000	\$60,000	\$60,000	\$60,000

2022 PARKS AND RECREATION CAPITAL BUDGET PROCESS

		decrease in amount		increase in amount		
506.571.350 SAC		2022	2023	2024	2025	2026
	Misc. Repairs (100c - City Share) (School has same line item)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
	Fitness Equipment (50s/50c) (203.203.350)	\$16,000	\$16,000	\$17,000	\$17,000	\$17,000
SFIP	Add lights to softball fields (100c - City Share) Master plan discussions? 2027	\$0	\$0	\$0	\$0	\$0
	Replace pool mushroom (11s/89c)	\$0	\$0	\$0	\$0	\$0
	Replace water basketball hoops (11s/89c)	\$0	\$0	\$0	\$0	\$0
	Pool deck furniture (11s/89c)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
	UV Pool Sanitizing system	\$0	\$0	\$0	\$0	\$0
	Clean and repaint water slide tower- schedule every 10 years. Next 2029					
	Replace stainless steel doors & frames in aquatics area (11s/89c)	\$0	\$0	\$0	\$0	\$0
	Office area windows- \$14,100; lifeguard windows and door- \$6,260					
	Mechanical Room- \$13,100; back facility doors \$13,100 ; office door- \$10,200; locker room doors (6) - \$6,000 each					
	Conference Table (50s/50c)	\$0	\$0	\$0	\$0	\$0
	SAC Volleyball Standards (50s/50c) 3@SAC, 3@MS, replace one yearly	\$0	\$5,800	\$6,000	\$6,000	\$6,000
	Elevators mother board replacement- SAC end (50s/50c)	\$0	\$0	\$40,000	\$0	\$0
	Partition Walls in Meeting Rooms A&B, B&C- replace	\$0	\$0	\$0	\$0	\$0
SFIP	ADA seating pad by bleachers on east youth football field	\$0	\$0	\$0	\$0	\$0
SFIP	Tennis Court resurface- (every five years) (60s/40c) bill after July 1	\$0	\$90,000	\$0	\$0	\$0
	Tennis wind screens (20 full size, 16 corner, some custom- light switches)	\$15,000	\$15,000	\$15,000	\$0	\$0
	Landscaping (60s/40c)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
	Restripe Parking Lot (60s/40c)	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800
	Roof Replacement (85s/15c) through 2028	\$309,031	\$334,505	\$541,771	\$499,754	\$332,015
	Carpet (85s/15c)	\$86,250	\$101,200	\$43,700	\$77,000	\$43,700
	Window Blinds replacement (85s/ 15c)	\$30,000	\$30,000	\$0	\$0	\$0
	Painting of inside facilities (85s/15c)	\$0	\$0	\$0	\$0	\$0
	Bleacher replacement in main gym (85s/15c)	\$0	\$0	\$0	\$500,000	\$0
	Bleacher Inspection- every other year (85s/15c), replacement 2025?	\$0	\$4,000	\$0	\$4,000	\$0
	Gym Floors Refinishing(85s/15c)	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
	Power factor connection Phase II & III (85s/15c)	\$0	\$15,500	\$16,000	\$0	\$0
	Intercom system throughout entire facility (97s/3c)	\$0	\$0	\$0	\$60,000	\$0
	Back access road engineering study- spring 2022	\$0	\$0	\$0	\$0	\$0
	Irrigation system renovations - all fields (60s/40c)	\$0	\$30,000	\$0	\$0	\$0
	Theater curtains (97s/3c)	\$75,000	\$0	\$0	\$0	\$0
	Main gym scoreboard with video (85s/15c)	\$0	\$0	\$350,000	\$0	\$0
	Main theater seat replacement (97s/3c)	\$0	\$0	\$0	\$0	\$100,000
	Rigging theater inspection every third year (97s/3c)	\$5,000	\$0	\$0	\$5,000	\$0
SUB-TOTAL		\$578,081	\$683,805	\$1,071,271	\$1,210,554	\$540,515

UV SYSTEM FOR SAC POOL TO SUPPLEMENT CHLORINE- KILLS CRYPTO, HELPS ELIMINATE CHLORAMINES SMELL IN POOL AREA

RegROUT pool floor- 2018, do again in 2033

HVAC system- replaced in 2018, do again in 2033

Auxiliary gym (84s/16c)

Main gym (85s/15c)

PARKS ORGANIZATIONAL CHART

Director of Parks, Recreation & City Events

Todd Larson

12 full-time employees on this page
Add 1 full-time in 2023

Dept. Admin. Asst.

Chasity McHenry



Spaces and Places Manager

Chris Bornitz



Urban Forestry & Horticulture specialist

Lisa Kortan



Forestry, Horticulture, & Grounds Maint.

Amanda Schieffer



Seasonal & PT

Inmates

Marne Creek Maintenance

Jay Walsh



Bob Snyder



Seasonal & PT

Inmates

Parks and Sports Fields Manager

Les Kirchner



Parks Fleet Mechanic & Grounds Maint.

Bill Jensen



Grounds Maint.

Liz Suing

Jordan Groves

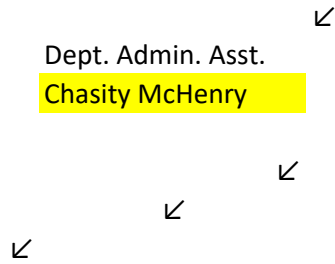
Brandon Pavel

additional employee in 2023- after Brian retires



Seasonal & PT

Inmates



RECREATION AND EVENTS ORGANAZATIONAL CHART

6 full-time employes on this page
1 full-time employee will retire in 2023



SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for April 15-30 – 1,600 visits
(2021- 1,034; 2020- closed for Covid; 2019- 2,517 visits; 2018- 2,804 visits)
- New Members Joined–68
(2021- 19 people; 2020- closed for Covid; 2019- 24 new members; 2018- 31 people)
- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 65
 - City of Yankton Single – 50
 - Firefighter Single - 21
 - 10 Use Punch card – 52
 - Individual Annual – 294
 - Individual Corporate – 24
 - Individual EFT – 44
 - Individual Monthly – 137
 - Radio Single – 24
 - Total # of Active Members – 705**
- **Total Aquatics Center passes sold: 734 (543 in 2021).**
- **Total Cash Revenue in April 2022-** \$75,918.43 (\$31,011.27 in 2021).
- **GreatLIFE Reimbursement Payment March:** \$2,610.00 (\$1,188- March 2021)
- The 2022 digital summer recreation brochure is available on the City’s website. Registration is open on-line.
- Tuesday, April 7- SAC Red Cross Adult Swim Lessons began. 4 participants.
- Friday, April 29- Adult Coed Softball Registration ended- 13 teams (20 teams in 2021).
 - Adult Coed Sand Volleyball registration ended- 11 teams (14 teams in 2021).
 - Adult Women’s Sand Volleyball registration ended- 7 teams (11 teams in 2021).
- Prime Time Senior Class- 41 participants
- Tabata- 52 participants
- Water Aerobics Class- 93 participants
- Work Out Express- 16 participants
- Zumba- 18 participants
- Birthday party rentals at the SAC- 10 rentals.

- Auxiliary Gym/Main Gym rentals- 2 rentals.
- Theater Rentals- 0 hours.
- Meeting Room Rentals- 9 hours.
- City Hall Rentals- 5 hours.

Capital Building Rentals

- Days Rented – 2 Date

Park Shelter Rentals

- Riverside- 2 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

The Recreation and Special Events Manager position interviews will take place the week of May 3. Five candidates are being interviewed.

The Recreation staff have been hiring staff for this summer at The Huether Family Aquatics Center. Positions still needing more employees is Lifeguards.

PARKS

The Parks Department has started to prepare The Huether Family Aquatics Center for the 2022 summer season.

The water has been turned on in the restrooms throughout the parks system. Drinking fountains have not been turned yet due to the nighttime temperatures we are still experiencing.

On Saturday, April 23, parks staff helped volunteers at Sertoma Park place back the bases on Field D. Parks also helped to install Jox Boxes around home plate on the NE field and the SE field in the south complex. The other two fields had Jox Boxes installed last spring.

On Saturday, April 23, Brian Frick brought the flusher truck out to the First Dakota Soccer Complex and watered down the driveway, parking lot and some other dirt areas to help with dust control during the large soccer tournament.

On Saturday, April 23, parks staff secured the “L” dock at Riverside Park as the wind caused it to break free.

On Saturday, April 23, parks staff responded to wind damage and the wind causing the outfield fence at Riverside Baseball Stadium to fall over.

The Parks Department had an Arbor Day celebration on Friday, April 29, at Fantle Memorial Park. The Department, along with Keep Yankton Beautiful, planted an American Buckeye tree to the west of the play area in the park.

A contractor is working in Fantle Memorial Park to replace asphalt trails that were breaking up and installing concrete in its place.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.

The Parks Department is beginning to prepare for 2022 Capital purchases.

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- **SAC member attendance for May 1-15** – 1,528 visits
(2021- 1,113; 2020- closed for Covid; 2019- 2,447 visits; 2018- 2,721 visits)
- **New Members Joined**–43
(2021- 26 people; 2020- closed for Covid; 2019- 33 new members; 2018- 42 people)
- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 62
 - City of Yankton Single – 49
 - Firefighter Single - 20
 - 10 Use Punch card – 53
 - Individual Annual – 296
 - Individual Corporate – 25
 - Individual EFT – 44
 - Individual Monthly – 141
 - Radio Single – 24
 - Total # of Active Members – 714**
- **Total Aquatics Center passes sold: 940 (649 in 2021).**
- **Total Cash Revenue in April 2022-** \$28,587.55 (\$24,602.10 in 2021).
- The 2022 digital summer recreation brochure is available on the City’s website. Registration is open on-line.
- Prime Time Senior Class- 35 participants
- Tabata- 52 participants
- Water Aerobics Class- 95 participants
- Work Out Express- 15 participants
- Zumba- 17 participants
- Birthday party rentals at the SAC- 4 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 48 hours.
- Meeting Room Rentals- 4 hours.
- City Hall Rentals- 0 hours.

Capital Building Rentals

- Days Rented – 6 Dates

Park Shelter Rentals

- Riverside- 7 Rentals
- Memorial – 0 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

The Recreation and Special Events Manager position will be filled by Luke Youmans. He will start in the month of June.

The Recreation staff have been hiring staff for this summer at The Huether Family Aquatics Center. Positions still needing more employees is Lifeguards.

PARKS

Todd has been working to change the format on the Parks, Recreation, and City Events website pages. The pages are utilizing the accordion style widget that allows for information to be accessed by clicking on the plus sign to the right of the heading.

The Parks Department has started to prepare The Huether Family Aquatics Center for the 2022 summer season.

The Parks Department prepared Riverside Baseball Field for the exhibition game between the Sioux Falls and Sioux City professional teams.

The Parks Department prepared Sertoma Park for the youth baseball tournament on Saturday, May 7, and Sunday, May 8.

The contractor finished working in Fantle Memorial Park replacing the asphalt trail that runs east and west from the south comfort station past the concrete shelters on the west side of the park.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.

The Parks Department is beginning to prepare for 2022 Capital purchases.

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for May 16-31 – 995 visits
(2021- 1,094; 2020- opened back up in June for limited numbers of people to be in the facility- 60 or less; 2019- 2,123 visits; 2018- 2,713 visits)
- New Members Joined–51
(2021- 34 people; 2020- opened back up with a new membership structure since operations were limited; 2019- 40 new members; 2018- 45 people)

- **Summit Activities Center Membership Information:**

- Active & Fit/Renew Active/Silver Sneakers – 62
- City of Yankton Single – 52
- Firefighter Single - 20
- 10 Use Punch card – 53
- Individual Annual – 296
- Individual Corporate – 23
- Individual EFT – 46
- Individual Monthly – 164
- Radio Single – 24

Total # of Active Members – 740

- **Total Aquatics Center passes sold Y-T-D:** 2,347 (2,100 in 2021).
- **GreatLIFE reimbursement for April:** \$1,969.50 (\$1,105.12 in 2021).
- **Total Cash Revenue in May 2022-** \$79,658 (\$46,865 in 2021).

- Prime Time Senior Class- 22 participants
- Tabata- 42 participants
- Water Aerobics Class- 68 participants
- Work Out Express- 10 participants
- Zumba- 14 participants
- Birthday party rentals at the SAC- 3 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 14 hours.
- Meeting Room Rentals- 7.5 hours.
- City Hall Rentals- 0 hours.

Monday, May 23- No School Special. 17 paid participants.
Tuesday, May 24- No School Special. 10 paid participants.
Wednesday, May 25- No School Special. 28 paid participants.
Thursday, May 26- No School Special. 21 paid participants.
Friday, May 27- No School Special. 18 paid participants.

Saturday, May 28:

- **Season Opening for The Huether Family Aquatics Center.**
 - Day Passes sold: 301 (**293 Day Passes Sold 2021**)
 - Season Passes sold: 358 (**240 Season Passes sold 2021**)
 - Total Attendance: 1,138 (**866 Total Attendance 2021**)
 - Concession Sales: \$3,567.75 (**\$2,524.00 Concession Sales 2021**)

Capital Building Rentals

- Days Rented – 5 Dates

Park Shelter Rentals

- Riverside- 14 Rentals
- Memorial – 4 Rentals
- Westside – 2 Rentals
- Meridian Bridge – 0 Rentals

The Recreation and Special Events Manager position will be filled by Luke Youmans. He will start June 8.

The Recreation staff have been hiring staff for this summer at The Huether Family Aquatics Center. Positions still needing more employees is Lifeguards.

PARKS

Todd has been working to change the format on the Parks, Recreation, and City Events website pages. The pages are utilizing the accordion style widget that allows for information to be accessed by clicking on the plus sign to the right of the heading. The information on all department pages continues to be reviewed, updated, and changed as needed.

Todd will be working with Luke in regards to 4th of July fireworks.

Todd will be working with Luke in regards to Saturday morning Kids in the Park.

Todd will be working with Luke in regards to Thursday nights' Music at the Meridian concert series.

Todd will be working with Luke in regards to outside organizations and their special event applications and events throughout this summer and fall.

Lisa Kortan and her staff are installing the flower baskets on the downtown light poles. The planters along Douglas and the large round planters in the downtown area are being planted with annuals also. The Fantle Memorial Park flower planter on the southwest corner of the park has been planted with annuals.

Riverside Park was prepared for the Yankton Area Arts kids' fest and the first night of the community band performances on Tuesday, May 31.

P&R Department CIM

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The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.

The parks staff has and will be moving picnic tables, trash cans, barricades, and other needed items for the events that take place in the community over the coming months.

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for June 1-15 – 1,437 visits
(2021- 1,052; 2020- opened back up in June for limited numbers of people to be in the facility- 767; 2019- 2,123 visits; 2018- 2,529 visits)
- New Members Joined–61
(2021- 40 people; 2020- opened back up with a new membership structure since operations were limited- 17; 2019- 40 new members; 2018- 38 people)

- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 62
 - City of Yankton Single – 53
 - Firefighter Single - 20
 - 10 Use Punch card – 52
 - Individual Annual – 290
 - Individual Corporate – 23
 - Individual EFT – 47
 - Individual Monthly – 143
 - Radio Single – 24

Total # of Active Members – 714

- **Total Aquatics Center passes sold Y-T-D:** 3,375 (3,310 in 2021).

- **Total Cash Revenue in first half of June 2022-** \$17,096.06 (\$5,068.19 in 2021).

- Prime Time Senior Class- 7 participants
- Tabata- 35 participants
- Water Aerobics Class- 72 participants
- Work Out Express- 16 participants
- Zumba- 18 participants
- Birthday party rentals at the SAC- 0 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 0 hours.
- Meeting Room Rentals- 0 hours.
- City Hall Rentals- 72 hours.

1st Session Summer Recreation Programs- 1,099 total registrations (2021- 675; 2019- 1,421; 2018- 1,564)

The SAC Gyms are closed for floor refinishing.

Capital Building Rentals

- Days Rented – 10 Dates

Park Shelter Rentals

- Riverside- 9 Rentals
- Memorial – 3 Rentals
- Westside – 1 Rentals
- Meridian Bridge – 0 Rentals

PARKS

Todd has been working to change the format on the Parks, Recreation, and City Events website pages. The pages are utilizing the accordion style widget that allows for information to be accessed by clicking on the plus sign to the right of the heading. The information on all department pages continues to be reviewed, updated, and changed as needed.

The parks staff helped the Corp of Engineers load up bleachers on Friday, June 10, for the Lake Yankton Outdoor Water Festival on June 11. They helped unload the bleachers when they were brought back on Monday, June 13.

Luke Youmans has taken over the event administration of Saturday morning Kids in the Park.

Todd will be working with Luke in regards to 4th of July fireworks.

Todd will be working with Luke in regards to Thursday nights' Music at the Meridian concert series. Luke has been working with the Meridian District Art Project to be able to offer the community mural and tile painting on Thursday nights again this summer.

Luke has been working with the outside organizations, their special event applications and the events as he familiarizes himself with the process. He is also working with Kristin, in IT, to get ideas for updating the handbook and electronic application this fall.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department. They were also prepared for the large youth softball tournament (60+ teams) that was held June 17, 18, and 19.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in June and July.

The Parks Department will be working with the youth soccer association as it will need to utilize numerous green spaces in the parks system as it plans for its annual fall tournament, September 9, 10, and 11.

The parks staff has and will be moving picnic tables, trash cans, barricades, and other needed items for the events that take place in the community over the coming months.