

CITY OF YANKTON

SOUTH DAKOTA

SPECIFICATIONS AND BID FORM

FOR

ANNUAL SUPPLY OF BULK DE-ICING SALT

FOR THE 2022-2023 SEASON

For

The Department of Public Works
Street Division

CITY OF YANKTON, OWNER

P.O. BOX 176

YANKTON, SOUTH DAKOTA 57078

BID SUBMITTAL TO:

CITY OF YANKTON
ATTN: CITY FINANCE OFFICER
P.O. BOX 176
YANKTON, S.D. 57078

BID CLOSING & OPENING:

July 21, 2022
3:00 PM

BID AWARD:

August 8, 2022

Publishing Dates: July 7 & July 14, 2022

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 21st day of July, 2022, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 8th day of August, 2022, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2022-2023 SEASON

The work to be done under this contract consists of the supplying and delivery of bulk street de-icing salt FOB City of Yankton's salt storage facility.

Copies of the specifications may be obtained at the office of the Department of Public Works, Street Division, 700 East Levee Street, Yankton, South Dakota or by phoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: July 7, 2022

- THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER -

CITY OF YANKTON
PROJECT MANUAL

TABLE OF CONTENTS
FOR

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2022-2023 SEASON

BIDDING DOCUMENTS:

Notice to Bidders
General Provisions to the Specifications
Detailed Specifications
Bid Form

GENERAL PROVISIONS TO THE SPECIFICATIONS

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2022-2023 SEASON

INTENT:

The intent of these specifications is to describe the type of de-icing salt and the method of delivery to the City of Yankton, South Dakota.

COMPOSITION OF THE BID:

The bid price shall include all labor, equipment and services required to fully and properly complete the specified work.

The prices quoted on the bid schedule shall be firm quotes and shall be the total price as stipulated above.

BID FORMS:

All bidders must use the forms provided by the City of Yankton.

Bidders must submit completed bid proposal forms in a sealed envelope or packet clearly marked on the outside: "**BID FOR BULK DE-ICING SALT**".

Additional specifications and bid proposal forms may be obtained at the Office of the Public Works Manager, P.O. Box 176, Yankton, South Dakota 57078 or by phoning (605) 668-5211.

BID CLARIFICATION:

Bidders may contact the Public Works Manager at (605) 668-5211 for additional clarification of these specifications.

Request for such clarification should reach the Manager not later than seven (7) days before the date on which bids are due.

Prior to submission of bids, any ambiguities in the specifications shall be brought to the attention of the Manager. If necessary, an addendum will be issued to give effect to such clarification.

TAXATION:

The City of Yankton shall be exempt from all Federal or state and local taxation. The City shall not be liable for additional payment to defer the cost of any tax or other imposition that might be made by Federal or state taxing authorities.

GENERAL PROVISIONS TO THE SPECIFICATIONS CONTINUED

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2022-2023 SEASON

PAYMENT:

Payment under this contract shall be cash upon the submittal of a billing statement and acceptance by the City Commission of the City of Yankton.

It is the policy of the City of Yankton to approve all bills on the 2nd Monday of each month and mail checks on the following Thursday. Therefore, all requests for payment must be received by the City of Yankton by the 25th day of each month in order to process the request on the regularly scheduled payment date. Should the request for payment be made after the dates specified, payment will not be made until the following month.

***** END OF GENERAL PROVISIONS TO THE SPECIFICATIONS*****

DETAILED SPECIFICATIONS

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2022-2023 SEASON

GENERAL:

Work consists of the supplying and delivery of an annual supply of bulk street de-icing salt FOB Yankton, South Dakota salt storage facility according to the following specifications. This work is to be commenced as soon as notified by the Supervisor of Operations, Director of Public Works or his authorized representative, and to **deliver requested quantity within one hundred-twenty (120) hours of the order.**

SALT TYPE:

The type of salt shall be rock salt of the type normally used for highway ice control.

DELIVERY:

Salt shall be delivered in normal semi-truck quantities of twenty (20) to twenty-five (27) ton truckloads, as required and ordered by the City of Yankton. **Delivery shall be at the City's salt storage facilities within one hundred-twenty (120) hours after the order has been placed.**

Bidder acknowledges delivery must be received in 120 hours of receipt of order. Unless arrangement have been made with the Public Works Manager or their designated representative. Contact # (605)-668-5211

The municipalities desire twenty-four (24) hour advance notice of actual delivery. Unless otherwise agreed by ordering municipality, deliveries shall be made between the hours of 7:00 A.M. and 3:00 P.M.

Bulk salt can be delivered in either grain box or end dump trucks and can be dumped in the storage facility. City work forces will be responsible to place the unloaded salt into the storage facility.

STORAGE FACILITY:

Yankton's storage facility has approximately 340 tons of space for storage. The City uses approximately 700 tons of de-icing salt during a normal winter season.

LENGTH OF CONTRACT:

The contract shall begin upon award of the bid by the City Commission and shall end one year from the date of the bid award.

BID FORM

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2022-2023 SEASON

DATE _____

Proposal of _____ (hereinafter called "Bidder") a corporation, organized and existing under the laws of the State of _____ a partnership, or an individual doing business as _____.

To: City Finance Officer
City of Yankton
Yankton, South Dakota

Proposals to be filed
not later than 3:00 PM
on July 21, 2022

Gentlemen:

The bidder, in compliance with your invitation to bid for the furnishing all equipment and labor for the supplying and delivery of bulk street de-icing salt FOB, Yankton, South Dakota, having examined the specifications with related documents, and the site of the proposed work, and being familiar with all of the conditions surrounding the proposed project, including the availability of materials and labor hereby proposes to furnish all labor, and equipment, and to complete the project in accordance with the contract documents, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

The undersigned bidder does hereby declare and stipulate that each proposal is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to the contract, and the detailed specifications, pertaining to the work to be done, all of which have been examined by the undersigned.

He agrees that the work will be completed as detailed in the specifications.

The Bidder hereby agrees to commence this contract on or before a date to be specified in the *Notice to Proceed* and to fulfill the contract until one year from date of bid award. The Bidder hereby agrees to supply the bulk de-icing salt for the following amount:

Bulk De-Icing Salt in normal semi-truck quantities of twenty (20) to twenty-five (27) tons (more or less) \$ _____ per ton.

The bidder Acknowledges deliveries must be received in 120 hours of receipt of order.

Date: _____ Signature _____

Bidder acknowledges receipt of the following addenda:

Date: _____ Number: _____

The Bidder understands that the Owner reserves the right to reject any or all bids, to waive any informalities in the bidding and to award the contract in the best interest of the Owner.

Respectfully submitted:

Name of Firm _____ Federal ID No. _____

Officer _____

Address _____

Telephone No. _____