



Mission Statement
To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, June 27, 2022

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmDRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of Work Session meeting of June 13, 2022 and regular meeting of June 13, 2022** **Attachment I-2**
3. **Proclamation – Mike Healy** **Attachment I-3**
4. **City Manager’s Report** **Attachment I-4**
5. **Public Appearances – Tim Linke, Yankton Fire Chief**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Establish public hearing for sale of alcoholic beverages**
Establish July 11, 2022, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 3 days, October 7th, October 22nd and November 12th, 2022, from Ben’s Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Mount Marty University Tailgating, Memorial Park, 2000 Douglas, Yankton, S.D.

Attachment II-1

2. **Approving Current Volunteer Firefighter List**
Consideration of Memorandum #22-123 regarding approving the current list of Volunteer Firefighters per Workers' Compensation and SDCL requirements

Attachment II-2

3. **Transient Merchant License**
Consideration of Memorandum #22-131 recommending approval of the application from RS Design for July 4, 2022

Attachment II-3

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. **Public hearing for transfer of ownership**
Consideration of Memorandum #22-118 regarding the request for the request for a transfer of ownership of a Retail (on-off-sale) Malt Beverage & SD Farm Wine for July 1, 2022, to June 30, 2023, from Israel Montalvo d/b/a Chaparros Tacos to I & E, LLC d/b/a Chaparros Tacos (Israel Montalvo, Member), 100 E. 4th Street, Yankton, S.D.

Attachment III-1

2. **Public hearing for sale of alcoholic beverages**
Consideration of Memorandum #22-119 regarding the request for a request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, October 22, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-2

3. **Public hearing for sale of alcoholic beverages**
Consideration of Memorandum #22-120 regarding the request for a Special Malt Beverage (on-off sale) Retailers License for 4 days, August 4, 11, 18 & 25, 2022, from Backspace Brewing Company LLC d/b/a Backspace Brewing Company (Chris Allington, Partner), Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

Attachment III-3

4. **Public hearing – Wastewater Surcharge Ordinance**
Consideration of Memorandum #22-102 regarding the second reading and public hearing on Ordinance #1061 that would create a wastewater surcharge to replace the current base or minimum wastewater rates.

Attachment III-4

5. **Public hearing – Assessment Project**
Consideration of Memorandum #22-132 and Resolution #22-26 regarding the second reading and public hearing for the Assessment Project to Pave Dakota Street, between 12th Street and 15th Street

Attachment III-5

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Wastewater Surcharge Rates

Consideration of Memorandum #22-129 regarding Resolution #22-22 setting a four-year Surcharge Rate Resolution to fund SRF Clean Water / Wastewater borrowing debt service for Loans 05, 06, and 07

Attachment IV-1

2. Joint Powers Landfill Tipping Rates

Consideration of Memorandum #22-130 regarding Resolution #22-21 setting a Tipping Fee rate increase for the Yankton Joint Powers transfer station

Attachment IV-2

3. Funding Request – Riverboat Days

Consideration of Memorandum #22-122 regarding funding request from Riverboat Days

Attachment IV-3

4. Planning Commission Recommendation – Plat Review

Consideration of Memorandum #22-124 regarding Resolution #22-28, a plat of Lot 1A, in Lot 1 of Block 6, Lower Yankton, City and County of Yankton, South Dakota. Address 618 Douglas Avenue. Tammy Craig and Alan W. Voracek owners

Attachment IV-4

5. Planning Commission Recommendation – Establish public hearing ROW

Consideration of Memorandum #22-125, establishing July 11, 2022 as the date for public hearing to consider Resolution #22-29 to vacate right of way on the south 4.3 feet of the west 143 feet of 7th Street right of way adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton. Address 618 Douglas Avenue. City of Yankton, applicant

Attachment IV-5

6. Broadway Addition RFP & Covenants

Consideration of Memorandum #22-112, a discussion about initiating the sale process of Lot 1, Broadway Addition in the NW 1/4 of the SW 1/4 of Section 6, T93N, R55W of the 5th P.M., City and County of Yankton, South Dakota. Location, the east side of the 2500 and 2600 Blocks of Broadway Avenue. City of Yankton, owner.

Attachment IV-6

7. BID Board Recommendation for Funding Request – Soccer Association

Consideration of Memorandum #22-126 regarding Resolution #22-30, funding for the Yankton Youth Soccer Association Soccer Park Project

Attachment IV-7

8. BID Board Recommendation for Funding Request - NFAA

Consideration of Memorandum #22-127 regarding Resolution #22-31, funding for the National Field Archery Association Foundation World Tournament

Attachment IV-8

9. BID Board Membership & Terms

Consideration of Memorandum #22-128 regarding Resolution #22-32, BID Board membership and term recommendations

Attachment IV-9

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF JUNE 27, 2022

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 5:30 P.M.
JUNE 13th, 2022**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Brunick, Johnson, Maibaum, Miner, and Schramm. (Commissioner Webber arrived at 6:06 p.m.). Deputy City Attorney Beau Barrett and City Manager Leon were also present. Quorum present. Absent: Commissioner Benson and Villanueva.

There were no public appearances at this time.

Amy Leon, City Manager, held a discussion with City Commissioners involving the proposed 5-year Capital Improvement Plan. A hand-out was prepared listing any recent changes including increases, decreases, or year changes to the existing first four years (2022 to 2025) and a new additional proposal for year 2026. The commission also listened to an explanation of two possible tax increment districts being explored.

As the 7:00 p.m. time for the regular City Commission neared, the consensus was to continue discussions at the end of the regular scheduled City Commission meeting. No other official action was taken at this work session.

Action 22-137

Moved by Commissioner Johnson, seconded by Commissioner Schramm to adjourn at 6:48 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Published on June 22, 2022

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
JUNE 13TH, 2022**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Brunick, Johnson, Maibaum, Miner, Schramm, and Webber. Deputy City Attorney Beau Barrett and City Manager Leon were also present.

Quorum present. Absent: Commissioner Benson and Villanueva.

Action 22-138

Moved by Commissioner Miner, seconded by Commissioner Schramm, to approve Minutes of work session of May 23rd, 2022 and regular meeting of May 23rd, 2022.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-139

Moved by Commissioner Webber, seconded by Commissioner Miner, that the Schedule of Bills be approved and warrants be issued.

24 Express - Goscma - \$60.78; A & B Business Equipment - Lease - \$1,204.93; A Ox Welding Supply - Welding Wire - \$73.31; Accucut - Office Supplies - \$171.95; Adobe Creative Cloud - Computer Program - \$85.18; Adobe Stock - Computer Program - \$31.94; Alert Magazine - Ad - \$205.00; Amazon - Desktop Scanner - \$279.00; Amazon - Wiring Project - \$57.98; Amazon - Battery Backup - \$174.95; Amazon - Office Supplies - \$32.57; Amazon - Dvd - \$19.96; Amazon - Summer Program Supplies - \$6.99; Amazon - Network Cables - \$65.96; Amazon - Mower Blades - \$97.94; Amazon - Dvd - \$19.99; Amazon - Dvd - \$17.96; Amazon - Desk Computer Equipment - \$123.74; Amazon - Summer Program Supplies - \$744.11; Amazon - Network Cables - \$28.26; Amazon - Summer Program Supplies - \$66.00; Amazon - Keyboard, Phone Case - \$78.93; Amazon - Dvd's - \$155.11; Amazon - Voice Amplifier-Aerobics - \$81.68; Amazon - Water Aerobics Mic - \$49.99; Amazon - Summer Program Supplies - \$487.31; Amazon - Light Bulbs - \$54.99; Amazon - Mourning Bands - \$14.98; Amazon - IpadAccessories - \$50.98; Amazon - Janitorial Supplies - \$9.79; Amazon - Janitorial Supplies - \$244.29; American Red Cross - Lifeguard Certification - \$943.00; A-Ox Welding Supply - Propane - \$108.25; Arbys - Travel Expense - \$29.74; Argus Lead - Newspaper Subscription - \$363.76; AT&T - Mobile Data - \$1,180.62; Automatic Building - Annual Fire Inspection - \$1,825.00; Automatic Building Controls - Fire Alarm Testing - \$2,241.00; Autozone - Grease/Antifreeze - \$869.58; Avera Sacred Heart - Cdl Testing - \$492.20; Axvoice - Dialer Service - \$21.44; Backdraft Magazine - Ad - \$155.00; Baker-Taylor - Books - \$6,726.12; Banner Associates -Professional Services - \$23,231.44; Barco Municipal Products - Part - \$307.13; Bartlett & West - Lift Station Const - \$10,684.45; Bering Sales - Name Tag - \$22.00; Best Western Hotels - Hotel - \$1,008.00; Binde/Brad - Reimbursement - \$193.43; Blue Book - Shop Supplies - \$2,412.28; Bomgaars - Tree & Flowers - \$3,468.86; Brightway Electric - Library Data Project - \$4,280.00; Buhls Cleaners - Cleaning Towels - \$301.50; C & B - Gator Repair - \$125.39; Caseys - Fuel-Training - \$68.06; Caseys - Employee Appreciation - \$41.67; Caseys -Employee Appreciation - \$39.74; Cattlemans Club - Travel Expense - \$27.99; Cedar Knox Public Power Dist - Electric - \$1,053.37; Cenex - Summer Reading Prizes - \$50.00; Center Point - Large Print Books - \$137.22; Centurylink - Phone - \$1,290.19; Centurylink - Fiber Internet - \$347.36;

Chesterman Company - Concessions - \$835.00; Chick-Fil-A - Travel Expense - \$20.62; City Of Yankton-City Hall - Garbage - \$12.00; City Of Yankton-Parks - Landfill Charges - \$237.91; City Of Yankton-Solid Waste - Compacted Garbage - \$17,058.45; City Of Yankton-Street - Rubbish - \$20.50; City Of Yankton-Water - Garbage - \$30.83; Clarks Rentals - Trailer Rental - \$128.24; Classic Carwash - Carwash - \$10.00; Cloud Navigator - Office365 - \$1,978.32; Coffee Cup - Travel Expense-Training - \$53.45; Conoco - Travel Expense - \$67.00; Conoco - Travel Expense-Training - \$52.28; Core & Main - Water Parts - \$5,013.06; Cornwell D-P Tools - Diagnostic Scanner - \$1,886.91; Cosmopol - Conference Lodging - \$608.85; Cowboy Store -Fuel - \$262.49; Credit Collection Service - Garnishment - \$433.89; Crescent Electric - Lights For Tennis Courts - \$125.93; Crissey/Preston - Boot Reimbursement - \$130.00; Dairy Queen - Travel Expense - \$19.22; Dakota Pump - Transducer - \$1,057.10; Dakota Supply - Parts - \$1,605.95; Dakotascapes - Hfac Shade Tarps - \$450.00; Dash Medical Gloves - Medical Gloves - \$652.64; Deadwood Mountain Grand - Hotel For Training - \$86.76; Den Herder Law Office, P.C. - Legal Services - \$2,377.50; Dept Of Agriculture - Permit Fees - \$102.50; Dept Of Corrections - Doc Work Program - \$22.95; Dianas Greenhouse - Flowers And Plants -\$2,914.67; Dollar General - Summer Reading Program - \$26.43; Dollar Tree - Summer Reading Program -\$69.00; Douglas Industries - Windscreens - \$1,557.20; Drifters Grill - Travel Expense - \$22.35; Dropbox - Professional Services - \$127.67; Eastside Auto Sales - Dodge Repairs - \$17.60; Ebay - Leak Detector - \$228.95; Ebay - Hard Drives - \$59.97; Echo Electric Supply - Light - \$261.65; Ehresmann Engineering - Metal For Valve Wrench - \$161.52; Ehresmann Engineering - Parts - \$687.99; Election System & Software - Election Programming - \$1,093.15; Ennis-Flint - Road Paint - \$4,320.00; Ergode Google - Switch Fans - \$11.46; Esri - Drone2map Subscription -\$821.92; Exxonmobil - Fuel-Training - \$48.00; Fair Mfg - Garage Parts - \$171.00; Fairbank Equipment - Irrigation Clamps - \$110.26; Fairfield Inn - Hotel Room-Training - \$167.50; Fastenal Company - Grommets - \$499.79; Foote/Jason - Per Diem - \$135.00; Frontier Mills - Lawn Seed - \$181.52; Frontier Mills - Grass Seed - \$90.88; Frontier Precision - Gps Survey Equipment - \$41,267.72; Full Source - Safety Vest - \$51.63; Gavins Point Recreation - Command Center - \$321.86; Gawboy/April - Refund Deposit - \$134.89; Gerstner Oil - Fuel Conditioner - \$26.50; Gerstner Oil Co - Aviation Fuel - \$155,327.22; Go Law Enforcement - Police Job Posting - \$80.00; Gpsi Club Car Connect - Connect Rental-May - \$1,920.00; Grainger - Receptacle Caddy - \$50.51; Guardian Fleet Safety - Install Fleet Equipment -\$20,037.23; Hach Company - Reagents - \$1,143.98; Hanson Briggs Advertising - Receipt Booklets - \$103.78; Hanson Briggs Inc. - Doorknockers - \$509.79; Harn Ro Systems -Chemicals & Labor - \$44,635.89; Hawkins - Chemicals - \$54,167.73; HDR Engineering - Wwtp EDA Improvements - \$45,261.87; Heatec - Boiler Repair - \$5,954.85; Heiman Fire Equipment - Chemicals - \$389.00; Holiday Inn Express - Hotel Room-Training - \$1,295.70; Holiday Inn Express - Hotel-Training - \$607.75; Horne/Jamie - Reimbursement - \$458.79; Houston Equipment - Metal Magna Track - \$977.90; Human Resource Assn Sd - Membership Dues - \$50.00; Huntley/Roger - Gate Card Refund - \$10.00; Hy-Vee - Summer Reading Prizes - \$130.37; In Niche Academy - Professional Services - \$1,400.00; In Pitzer Digital - Magazine Subscription - \$38.00; In Powers - Porta Potts - \$290.00; Indelco Plastics - Transfer Pump Wet End - \$655.49; International - Lab Solution - \$59.66; Ipy Midwest Alarm - Monthly Alarm Monitoring - \$70.50; J & H Care & Cleaning Company - Janitorial Services - \$4,100.00; J.W. Pepper - Choir Program - \$42.58; Jacknobcorp - Riverside Park Repairs - \$31.54; Jacks Uniforms - Uniforms - \$133.34; JCL Solutions - Cleaning Supplies - \$1,621.56; Jebro - Liquid Asphalt - \$15,705.51; Johnson Controls - Sac Pool Heater - \$24,225.00; JourneyworksPublishing - Summer Reading Program - \$296.45; Kaiser Refrigeration - Fertilizer - \$426.88; Kendell Doors - Keys, Cores, Locks - \$352.00; Kfc - Travel Expense - \$11.81; Kleins Tree Service - Grind Stumps - \$9,450.00; Kleinschmit/Jackie - Sidewalk Reimbursement - \$571.54; Klj Engineering - Easement

Assistance - \$2,500.00; Knife River - Road Materials - \$4,860.00; Koletzky Implement - Windshield - \$387.60; Kopetskys Ace - Flower Baskets - \$2,501.64; Kuehler/Dave - Tree Reimbursement - \$100.00; KVHT - Classic Class Days - \$50.00; KYNT - Advertisements - \$2,524.50; Language Line - Translation Service - \$186.83; Lee/Michael - Boot Reimbursement - \$85.19; Lewis & Clark Bhs - Evaluation - \$948.00; Lewis And Clark Ford -Relay/Door Moulding - \$60.68; Lewis And Clark Vet - K9 Corona Vet Visit - \$100.11; Linke/Timothy - Travel Expense - \$147.54; Locators & Supplies - Locator Leads - \$98.60; Lodge At Deadwood - Travel Expense - \$240.00; Lucky Luke - Summer Reading Program - \$389.00; Marquardt Skyway - Ball Diamond Infield - \$1,525.15; Masonry Components -Whiting Dr Recon 13-15th - \$164,398.29; Mcgrath North - Professional Services - \$1,011.00; Mcleods Printing - Traffic Tickets - \$285.22; Mead Lumber - Riverside Park Repairs - \$69.36; Menards -Fertilizer - \$2,330.38; Merkel Electric - Service Call - \$66.33; Metrofax - Fax Service - \$9.95; Metroline - Dispatch Headsets - \$293.91; Midamerican Energy - Fuel - \$17,091.42; Midwest Alarm Company - Professional Services - \$141.00; Midwest Laboratories - Monthly Nutrient Testing - \$272.68; Midwest Mini Melts - Concessions - \$3,696.00; Midwest Tape - Av - \$169.96; Midwest Tire - Tires - \$2,432.23; Millenium Recycling - Single Stream Recycling - \$2,183.30; Miracle Recreation Equip - Music Panel - \$2,123.00; Mount Marty Baseball - Turf Repair - \$3,736.35; Napa - Starter - \$655.32; Napa Auto Parts - Garage Parts - \$62.45; NCI - A/C Hose - \$92.12; Northern Lights Display - Supplies - \$1,381.70; Northern Tool - Reciprocation Compressor - \$3,024.99; Observer - Ads - \$72.00; Office Solution - Copy Paper - \$8,858.32; Oil Price Information Service - Fuel Reports - \$4,272.00; Olsons Pest - Pest Control - \$278.00; One Office Solution - Office Supplies - \$8.65; O'Reilly Auto - Gloves - \$1,530.87; OTC Brands - Summer Reading Program - \$65.95; Overdrive Dist - Overdrive Annual Fee - \$4,892.01; Overhead Door Co - Door Repairs - \$239.63; Pfs Healthworks - Cdl Testing - \$335.00; Phenova - Lab Quality Control Test - \$1,243.20; Phillips 66 - Fuel For Training - \$173.49; Phillips 66 -Background Investigation - \$43.01; Pioneer Country Mart - Fuel For Training - \$45.11; Pitney Bowes - Postage - \$200.00; Pizza Hut - Interview Supplies - \$36.54; Playpower Lt Farmington -Bubble Mirror - \$1,826.45; Power Source Electric - Install Timer - \$777.05; Precor - Pedal Strap - \$39.04; Press Dakota Mstar Solutions - Tabulation Testing - \$3,250.83; QC Clown Around - Summer Reading Program - \$325.00; Racom Corporation - Replacement Radio - \$965.32; Rdg Planning & Design - Professional Services - \$3,010.00; Redrossa Italian Grill - Travel Expense - \$20.15; Riverside Hydraulics - Hydraulic Hose/Cylinder - \$706.45; Road King Trailers - Ramp Springs - \$33.00; Sanitation Products Inc - Carts - \$13,200.00; SD Dept Of Health - Watr Samples - \$1,707.00; SD Finance - Finance Officer School - \$77.21; SD Historical - Books - \$63.88; SD HR Assoc - Sdml Human Resource - \$51.95; SD Property Management - Flags \$228.44; SD Public Assurance Alliance - Yard Tractor Insurance - \$1,061.15; SD Redbook Fund - Training - \$75.00; Shell Oil - Travel Expense-Training - \$80.58; Shell Oil - Travel Expense - \$20.00; Shell Oil - Travel Expense - \$77.00; Sherwin Williams - Spray Paint - \$24.61; Shur-Co - Replacement Tarp - \$2,584.85; Siemans/Nick - Reimbursement - \$1,025.16; Sign Solutions -Signs - \$4,113.42; Smith Insurance - Insurance - \$335.00; Spencer Quarries - Type 2a Chips - \$22,289.53; Steerfish Steak - Goscoma - \$131.70; Stockwell Engineers - Airport Addn Development - \$15,722.14; Stockwell Engineers - Mead Development - \$22,660.00; Stop Plaza - Travel Expense - \$71.00; Stryker Medical - Defibulator Battery - \$118.15; Sturdevants - Starter - \$1,187.20; Suez Treatment Solutions - Uv Ballasts - \$1,948.20; Teachers - Program Supplies - \$26.64; Tessman Company - Chemicals - \$1,867.80; The Corner - Travel Expense - \$193.11; Icee Company - Concessions - \$2,527.30; UPS - Ship Pot-Belly Closers - \$96.15; Webstaurant Store - Ice Machine/Water Cooler - \$6,514.30; Third Millennium Asso - Utility Billing - \$667.43; Thomson Reuters - Local Gov't Law - \$1,294.00; Titan Machinery - Kubota Repairs - \$4,411.66; Tractor Supply - Dog Food Corona - \$75.49; Traffic Control Corp - Traffic Control - \$1,605.00; Transource - Mirror -

\$207.45; Tre Environmental Strategies - 2nd Qtr Wet Test - \$650.00; Trk Hosting - Internet Access - \$22.90; Tropical Creations - Summer Reading Program - \$301.00; Truck Towne Travel - Travel Expense - \$99.03; Truck Trailer Sales - Seat Belt Assembly - \$757.88; Two Way Solutions Inc - Apex Travel Charger - \$135.98; Ultimate Security - Elevator Door Key - \$102.99; United Laboratories - Odor Control - \$329.33; Upper Midwest Garage Door - Garage Door Parts - \$8,188.80; US Bank - Drink Water C462038-06 \$902,880.51; USPS - Mail Evidence - \$122.33; USPS - Postage Meter - \$599.51; Utility Equipment Company - Water Parts - \$18,899.04; Vastbroadband - Internet Service - \$3,784.73; Verizon - Internet Access - \$1,124.13; Vessco - Valves - \$7,565.75; Viddler - Video Hosting - \$40.05; Villanueva/Mike - Reimbursement - \$325.00; Vistaprint - Office Supplies - \$173.98; Walgreens - Summer Reading Program - \$52.51; Walmart - Concession Supplies - \$671.88; Wal-Mart - Concessions - \$172.42; Wendys - Background Check Expense - \$12.02; Wholesale Supply - Concessions - \$3,920.90; World Book School - Books - \$295.00; Xerox - Copies -\$1,523.88; Yankton Community Library - Srp Shirts - \$162.00; Yankton County Extension - Babysitting Clinic - \$375.00; Yankton Fire & Safety Co - Annual Inspection - \$266.75; Yankton Massage - Summer Reading Program - \$37.00; Yankton Media - Position Announcement - \$190.80; Yankton Medical Clinic - Pre Employment Physical - \$1,495.00; Yankton Nurseries - Buckeye Tree - \$299.00; Yankton Police Dept - Training - \$146.59; Yankton Redi Mix Inc -Road Materials - \$595.00; Yankton Thrive - Job Festival - \$100.00; Yankton Thrive - Retirement Gifts - \$200.00; Yankton Vol Fire Dept - Fire Calls- April/May - \$1,080.00; Yankton Winnelson - Memorial Bathroom Repair - \$1,479.53; Yanktonrodctr - Register Plat - \$65.00; Ykt Janitorial - Floor Finish/Accessories - \$1,854.25; Zep Manufacturing Co - Detergent - \$124.61;

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Salaries By Department: May 2022:

Administration \$53,660.46; Finance \$34,722.90; Community Development \$27,996.54 ; Police/Dispatch \$183,969.22; Fire \$14,055.30; Engineering / Sr. Citizens \$40,160.24; Streets \$51,613.71; Traffic Control \$4,382.86; Library \$34,781.24; Parks / Sac \$85,070.37; Marne Creek \$3,144.63; Water \$45,264.78; Wastewater \$42,158.99; Cemetery \$4,508.67; Solid Waste \$22,577.21; Landfill / Recycle \$23,797.08; Central Garage \$8,592.68.

New Hires: Library: Cassandra Pietz, Youth Services Librarian, \$1924.46 bi-weekly. Streets Dept: John VerHuel, Solid Waste, \$15 hr. Recreation Dept: Logan Smallwood, Weight Room Attendant, \$11 hr; Facility Managers - Carson Haak \$17 hr; Rachel Houdek \$19 hr; Jordynn Salvatori \$17 hr; Lifeguards - Alexia Aune \$14 hr; Samantha Aune \$14.25 hr; Ella Brummer \$13 hr; Max Diedrichsen \$13 hr; Chayse Drotzmann \$14 hr; Macy Drotzmann \$13 hr; Emma Eichacker \$14 hr; Briann Geigle \$14.25 hr; Annika Granaas \$14.25 hr; Olivia Granaas \$14.25 hr; Tatum Haberman \$14 hr; Thomas Harrell \$13 hr; Hannah Jussel \$14.25 hr; Kevin Kuhl \$13 hr; Grace Liebig \$14.25 hr; Elizabeth Logue \$13 hr; Cade Manzanaras \$13 hr; Claire Martinson \$14 hr; Hannah Nelson \$14.25 hr; Owen Phillips \$14.50 hr; Courtney Pinkelman \$13 hr; Rebekah Sharples-Schmidt \$13 hr; Adrianna Somerville \$13 hr; Katelyn Sternhagen \$14 hr; Lauren Tereshinski \$14 hr; Taylor Wenzlaff \$13 hr; Lifeguard Managers – Allie Dilts \$16 hr; Coleman Frank \$16 hr; Olivia Schmidt \$16 hr; Park Maintenance - Elliot Burns \$17 hr; Chelsea Hauger \$12.50 hr; Wyatt Holmstrom \$12.50 hr; Cameron Jueden \$13.50 hr; Amanda Mohr \$12.50 hr; Jarrod Anderson \$12.50 hr; Pool Cashiers - Braylen Bietz \$12 hr; Abe Chance \$11 hr; Porter Cuka \$12 hr; Tierney Faulk \$12 hr; Gavin Fortner \$12 hr; Rachel Hejna \$12 hr; Milo Johnson \$11 hr; Mya Johnson \$11 hr; Jaden Kral \$12 hr; Alex Nockels \$11 hr; Bergen O'Brien \$12 hr; Traci Peterson \$12 hr; Dylan Prouty \$12 hr; Tyson Prouty \$12 hr; Max Raab \$12 hr; Willow Reese \$11 hr; Emily Reinhardt \$12 hr; Jillian Schulte \$12 hr; Cora

Schurman \$11 hr; Joshua Sheldon \$11 hr; Matthew Sheldon \$11 hr; Nora Welker \$11 hr; Jackson Wintz \$11 hr; Water Park Attendants - Madisyn Bietz \$12 hr; Joseph Gokie \$12.25 hr; Ben Hebda \$12 hr; Emily Hejna \$11 hr; Lucas Kampshoff \$11 hr; Mark Kathol \$11 hr; Nevaeh Leonard \$11 hr; Dylan Payer \$11 hr; Tanner Rhode \$11 hr; Molly Savey \$11 hr; Nathaniel Schoenfelder \$11 hr; Caden Wieman \$11 hr; Ethan Yasat \$11 hr; Youth Summer Program Instructors - Zachary Briggs \$12 hr; Frances Kouri \$12 hr; Brooke Madson \$12.50 hr; Maggie Schaefer \$12.25 hr; Diane Schramm \$12.75 hr; Blake Wieseler \$14 hr.

Wage Changes

Community & Economic Development: Emily Kuenzli, Assistant, \$1623.15 to 1643.61 bi-weekly. Library: Linda Dobrovolny, Assistant Library Director, \$2292.26 to \$2349.77 bi-weekly; Library Assistants – Danita Eckert \$1468.46 to \$1543.85 bi-weekly; Jeremy Hoeck \$1468.46 to \$1543.85 bi-weekly; Elizabeth Nedved \$1602.96 to \$1623.15 bi-weekly; Kelly O’Dea \$1468.46 to \$1543.85 bi-weekly; Tahlia Reynolds \$1468.46 to \$1543.85 bi-weekly; Part-time Circulation Assistants – Emma Bargstadt \$11.58 to \$13.58 hr; Sara Hart \$11 to \$13 hr; Jill Paulson \$11.58 to \$13.58 hr; Mikael Pietila \$11.25 to \$13.25 hr; Karley Schieffer \$11.25 to \$13.25 hr; Library Aide: Teel Marcus \$11.58 to \$13.58 hr. Recreation Dept: Lifeguards – Jana Greenfield \$13.50 to \$14.50 hr; Lily Diedrichsen \$12.25 to \$14.25. Police Dept: Monty Rothenberger, Commander, \$2998.77 to \$3078.26; Police Officers - Dillon Bollinger \$2007.30 to \$2060.69 bi-weekly; Jon Todd \$2007.30 to \$2060.69 bi-weekly; Marcus Urban \$2007.30 to \$2060.69 bi-weekly.

Position Changes

Brittany Orr, Recreation Manager \$2374.92 to Human Resources and Employee Engagement Director \$3195.84 bi-weekly.

SAC Seasonal Bonus

Rori Schmidt \$45; Carole Kling \$30; Hannah Tramp \$45.

Mayor Moser read a proclamation honoring YSD’s Boys High School Tennis team for their recent State Championship.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 22-140

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve the following consent agenda items:

1. Establishing public hearing for transfer of ownership

Establish June 27, 2022, as the date for the public hearing on the request for a transfer of ownership of a Retail (on-off-sale) Malt Beverage & SD Farm Wine for July 1, 2022, to June 30, 2023, from Israel Montalvo d/b/a Chaparros Tacos to I & E, LLC d/b/a Chaparros Tacos (Israel Montalvo, Member), 100 E. 4th Street, Yankton, S.D.

2. Establish public hearing for sale of alcoholic beverages

Establish June 27, 2022, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, October 22, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

3. Transient Merchant License

Consideration of Memorandum #22-103 recommending approval of the application from L & C Leathernecks Marine Corps. League & Auxiliary for July 9, 2022

4. Work Session

Setting date of June 27, 2022, at 6:00 pm in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission

5. Establish public hearing for sale of alcoholic beverages

Establish June 27, 2022, as the date for the public hearing on the request for a Special Malt Beverage (on-off sale) Retailers License for 4 days, August 4, 11, 18 & 25, 2022, from Backspace Brewing Company LLC d/b/a Backspace Brewing Company (Chris Allington, Partner), Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

6. Transient Merchant License

Consideration of Memorandum #22-113 recommending approval of the application from Martha's Crafts from August 12, 2022 thru September 12, 2022.

7. Transient Merchant License

Consideration of Memorandum #22-115 recommending approval of the application from Whimsical Glass Creations from June 14, 2022 thru August 14, 2022.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 22-141

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 12, 2022 from Yankton Area Arts (Julie Amsberry, Executive Director), Riverside Park, Yankton, S.D.

(Memorandum 22-96) No one was present to speak for or against the application.

Moved by Commissioner Schramm, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 22-142

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 23, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D. (Memorandum 22-97) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-143

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 8, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D. (Memorandum 22-98) No one was present to speak for or against the application.

Moved by Commissioner Johnson, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-144

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for 1 day, July 16, 2022 from Stripes, Inc. dba Mojo’s 3rd Street, (Jeff Dayhuff, Owner), 106 E. 3rd Street, Meridian Venue, 101 E. 3rd Street, Yankton, S.D. (Memorandum 22-99) No one was present to speak for or against the application.

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-145

This was the time and place for the public hearing on the application for a Special Events Retail (on-sale) Liquor License for 4 days, July 7, 14, 21 & 28, 2022, from Ben’s Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D. (Memorandum 22-100) No one was present to speak for or against the application.

Moved by Commissioner Schramm, seconded by Commissioner Brunick, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-146

This was the time and place for the second reading and public hearing for Ordinance No.1062, AN ORDINANCE TO REZONE PROPERTY DESCRIBED. (Memorandum 22-110) Citizen Cory Stratman of 300 W. Riverside Drive questioned what the future plans were for the purpose of the existing structure and any physical changes proposed? He was assured no changes were currently planned yet and that any proposals would be brought to and discussed at a future public meeting.

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adopt Ordinance No. 1062.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-147

This was the time and place for the second reading and public hearing for Ordinance No.1063, AN ORDINANCE CREATING A FRAMEWORK FOR RELOCATION OF A LICENSED MEDICAL MARIJUANA ESTABLISHMENT. (Memorandum 22-114) No one was present to speak for or against the adoption of the ordinance.

Moved by Commissioner Maibaum, seconded by Commissioner Johnson, to adopt Ordinance No. 1063.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-148

This was the time and place to approve the Mayor’s appointments to various City Advisory Boards and Commissions. (Memorandum 22-108)

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve the appointments.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-149

This was the time and place to approve Change Order No. 1, accept the completed construction project along 23rd Street, and authorize the Finance Officer to issue a manual check to Hulstein Excavating, Inc., in the amount of \$2,200.00. (Memorandum 22-104)

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve the change order, final project acceptance, and final payment.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 22-150

Moved by Commissioner Webber, seconded by Commissioner Schramm, to approve Resolution 22-24. (Memorandum 22-111)

RESOLUTION #22-24

WHEREAS, the Lot 1 of Broadway Addition in the NW 1/4 of the SW 1/4 of Section 6, T93N, R55W of the 5th P.M., City and County of Yankton South Dakota has been prepared by Brett R. Kennedy, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan, and

WHEREAS, final subdivision plans shall be prepared as a part of the future site development process.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Commissioner Webber introduced and Mayor Moser read the title of the Ordinance No. 1061, AN ORDINANCE AMENDING CHAPTER 26, ARTICLE I, SECTION 26-2, OF THE CODE OF ORDINANCES OF THE CITY OF YANKTON BY AMENDING VARIOUS SECTIONS, and set the date of the second reading and public hearing as June 27th, 2022.

Action 22-151

This was the time and place to accept the sewer, storm and street improvements for Summit Heights Addition. (Memorandum 22-107)

Moved by Commissioner Miner, seconded by Commissioner Webber, to accept improvement plans.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 22-152

This was the time and place to accept the utility and street improvements for Dakota West Estates II Addition – Millie Lane. (Memorandum 22-106)

Moved by Commissioner Johnson, seconded by Commissioner Webber, to accept improvement plans.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Commissioner Johnson introduced and Mayor Moser read the title of Resolution No. 22-26, A SPECIAL ASSESSMENT PROJECT TO PAVE DAKOTA STREET BETWEEN 12TH AND 15TH STREET, and set the date of June 27, 2022 as the date for the second reading and public hearing of the Special Assessment Resolution.

Action 22-153

Moved by Commissioner Maibaum, seconded by Commissioner Schramm, to approve Resolution #22-27. (Memorandum 22-116)

RESOLUTION 22-27
SOUTH DAKOTA LOCAL INFRASTRUCTURE
IMPROVEMENT PROGRAM
MUNICIPAL RESOLUTION

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF YANKTON, SOUTH DAKOTA (“CITY”) APPROVING THE SOUTH DAKOTA LOCAL INFRASTRUCTURE IMPROVEMENT PROGRAM GRANT APPLICATION AND DESIGNATING NAMED OFFICERS TO EXECUTE DOCUMENTS AND TO ACT ON ITS BEHALF.

WHEREAS, the City made an Application dated April 19, 2022 to the Board of Economic Development (“BED”) for a grant from the South Dakota Local Infrastructure Improvement Program pursuant to SDCL § 1-16G-50, et. seq. and ARSD Chapter 68:02:09;

WHEREAS, BED reviewed the Application, determined that the City is eligible to receive such a grant, and issued a grant Agreement dated June 8, 2022, a true copy of which is attached hereto; and

WHEREAS, the City Commission has reviewed the proposed grant Agreement and has authorized its acceptance;

NOW, THEREFORE, BE IT RESOLVED:

(1) That the City hereby approves the entry into the South Dakota Local Infrastructure Improvement Program Grant Agreement.

(2) That the officers of this City named below, or any one of them, or their or any one of their, duly elected or appointed successors in office, be and they are hereby authorized and empowered in the name and on behalf of this City and under its corporate seal to execute and deliver to BED, in the form required by BED, the grant Agreement and all reports and other documents described in the grant Agreement.

(3) That the aforesaid officers, or any one of them, or their duly elected or appointed successors in office, be and they are hereby authorized and empowered to do any acts, and to execute in the name and on behalf of this City and under its corporate seal or otherwise, any instruments or agreements deemed necessary or proper by BED, in respect to the grant.

(4) That any contracts or agreements heretofore made with BED on behalf of this City, and all acts of officers or agents of this City in connection with said grant or said contracts or agreements, are hereby ratified and confirmed.

(5) That the officers referred to in the foregoing resolutions are as follows:

<u>Stephanie Moser</u> (Typewrite name)	MAYOR	_____
		(Signature)
<u>Al Viereck</u> (Typewrite name)	FINANCE OFFICER	_____
		(Signature)
<u>Amy Leon</u> (Typewrite name)	CITY MANAGER	_____
		(Signature)

(6) That BED is authorized to rely upon the aforesaid resolution until receipt of written notice of any change.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

After action on IV-8, the City Commission had further discussion on the proposed CIP from the earlier work session. No official action was taken at this meeting.

Action 22-154

Moved by Commissioner Webber, seconded by Commissioner Brunick, to adjourn into Executive Session at 8:30 p.m. to discuss **contractual, litigation and personnel matters** under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Brunick, Johnson, Maibaum, Miner, Schramm, and Webber. Deputy City Attorney Barrett and City Manager Leon were also present. Quorum present. Absent: Commissioner Benson and Villanueva.

Action 22-155

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adjourn at 9:20 p.m.

Roll Call: All members present voting “Aye;” voting “Nay;” None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Published on June 22, 2022

Proclamation of Appreciation

WHEREAS, Mike Healy was born and raised north of Yankton and has spent most of his life as a Yankton resident; and

WHEREAS, Mike has been a member of the Yankton City Planning Commission since 2006; and

WHEREAS, our community is appreciative of Mike's record of community service, dedication, and positive influence through volunteer action; and,

WHEREAS, Mike's dedication to Yankton and its citizens is one of a kind; and,

WHEREAS, the City of Yankton is honored to have Mike in our community and to have him call Yankton home.

NOW, THEREFORE, We, the City Commission of the City of Yankton do hereby proclaim the community's appreciation to Mike Healy for his dedication and professionalism to make our community a better place for all and **I, Mayor Stephanie Moser** do hereby proclaim June 27, 2022, as

MIKE HEALY DAY

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Yankton to be affixed this 27th day of June, 2022.

Seal

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 57 NUMBER 12

Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 27, 2022 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Staff has been in contact with the South Dakota Department of Agriculture and Natural Resources (DANR) and Planning and Development District III about expanding the reach of the South Dakota Brownfields Program. Currently there is an unprecedented amount of federal grant funds available in the program, and DANR is actively seeking new projects. The City has utilized the Brownfields grant funds several times on publicly owned properties, most recently on Water Plant No. 1. The program also has a component that may cover assessment costs for certain private properties with the sponsorship of the local community. Private properties are generally only eligible for assessment costs but not cleanup expenses. That environmental assessment would be at no cost to the City or the property owner. Staff is working out the logistics of a projects and reaching out to potential property owners. We anticipate preparing a memo outlining the plan at an upcoming meeting.

2) Police Department Update

Officer Skyler Russenberger attended DARE instructor school in Pierre. Skyler will be Yankton's newest DARE officer teaching in the schools.

We have been looking into complaints of speeding on 2nd Street from Broadway to Burleigh and on 29th Street from Douglas to Peninah. The speed trailer was placed along 2nd Street and will be moved after the 4th of July to 29th Street.

Commander Brandt spent time with people from Drug Court cleaning up the ditches in the Yankton area.

We will have extra staff out and about for the 4th of July holiday weekend and walking the Riverside Park interacting with citizens and visitors to Yankton.

K9 Officer Dylan Wilson and K9 Corona started the 2nd half of their K9 training working on apprehension. Officer Wilson and Corona will attend training with the Highway Patrol and Sioux Falls Police Department learning tracking, building search, suspect search, detention, criminal apprehension, handler protection, and evidence recovery. Once this training is complete Corona and Officer Wilson will be a South Dakota-certified K9 team.

3) Human Resources & Employee Engagement Department Update

We continue to accept applications for full time Police Officers which are open until filled.

We are still accepting application for full time Sanitation Truck Operator which is open until filled.

We are accepting application for HR/Payroll and Benefits Specialist which is opened internally until June 26, 2022. This position was opened due to the registration of Jana Lane.

Summer positions still available for lifeguards at the Huether Family Aquatics Center, and Park/Trail/Cemetery Maintenance in the Parks Department.

Connie Miles celebrated with her retirement party on June 17, 2022 at City Hall Gym. Connie's 21 year career with the City of Yankton is complete.

4) Finance Department Update

Regarding the American Rescue Plan Act (ARPA), the second tranche payment of \$1,313,213.33 is expected to be deposited in the upcoming third quarter. The annual SLFRF Compliance Report completed last April obligated the full amount under the project name: Yankton WWTP Improvement.

Please see the attached finance report for the month of May.

5) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

6) Public Works Department Update

Street Department crews have been working on curb and gutter replacement and asphalt patching at various locations throughout the city. Crews have also been painting pavement markings in the streets and parking lots and mowing various right-of-way locations in the City.

Whiting Drive 13th to 15th Reconstruction

The concrete portion of the project is all complete and the street is open to traffic. One of the few remaining items is seeding. Staff will be working with the contractor to determine the best time to get this done. Staff will also be doing a final inspection to determine any punch list items that need to be corrected.

21st Street Douglas to Mulberry Reconstruction

Removals and grading have been completed and the project is to the point where new concrete is going back in. The 21st & Mulberry intersection has been paved and will be opened once it reaches strength and has the joints sealed. The contractor will be drilling bars into the existing curb to prepare for the mainline paving on the rest of the project.

Summit Street 15th to 21st Reconstruction

Removals from 15th to 19th on Summit Street have been completed. The subcontractor has been working on preparing the base. Once Masonry Components is done on the 21st Street project, the crew mobilize to Summit Street. Plans are in place to reconstruct the Summit Street and 19th Street intersection in a way that will allow for traffic access to the businesses east of the intersection on 19th Street.

Airport Taxiway A Rehabilitation Project

Screed Tech LLC has been making good progress on this project and are staying on schedule. They are now in phase 3 of the project, which is anticipated to take 8 working days to complete. Phase 3 requires Runway 2-20 to be closed for the 8 days as well.

Westside Park

A preconstruction meeting was held for the Pond Improvements Project on June 15th. The contractor plans to install fencing and begin pumping the pond down the week of June 27th.

7) Information Services Department Update

An updated version of the Capital Improvement Plan (CIP) is up on the website for the public. https://www.cityofyankton.org/CIP_Map Staff continues to work on developing the 2023 proposed budget for the City Commissions consideration in August. The City Hall data wiring project is approximately 75% complete and we are continuing to work on the plans for the electrical and lighting projects. This work will likely be accomplished in phases throughout the building.

8) Fire Department Update

There were 6 firefighters that attended this year's state fire school. They took classes such as Grain Entrapment, Live Fire Simulation and Rapid Intervention Crews Operations. We also had one that completed the state instructor certification, which allows him to now train future firefighters. We would like to thank the City and the City Commission for providing us the opportunities to improve our ability to better serve the community.

New Fire Chief Linke was in town on June 20th. He spent most of the afternoon learning some of the procedures of our department and then attended the monthly volunteer meeting. It was a great opportunity for him to meet some more of the volunteers.

The department has been having discussions with Yankton County Office of Emergency Management (YCOEM) about rural addressing and access to campgrounds/gated communities. Although YCEM will be leading this effort, the Yankton Fire Department will support and welcome the needed changes.

9) Monthly reports

Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission and BID Board are also attached.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

ACTIVITY	MAY 2022	MAY 2021	MAY 2022 YTD	MAY 2021 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	45,436 M	49,564 M	213,665 M	209,278 M
Water Billed	\$518,550.80	\$541,259.99	\$2,465,960.71	\$2,454,193.83
Basic Water Fee/Rate per 1000 ga	\$27.51/6.30	\$27.51/6.30		
Number of Accounts Billed	5,533	5,471	27,249	27,008
Number of Bills Mailed	5,533	5,471	27,249	27,008
Total Meters Read	5,920	5,871	29,557	29,269
Meter Changes/pulled	7	3	31	28
Total Days Meter Reading	1	1	5	5
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$349,977.23	\$347,974.50	\$1,721,979.34	\$1,679,948.10
Basic Sewer Fee/Rate per 1000 ga	\$11.22/\$6.80	\$11.22/\$6.80		
Solid Waste				
Solid Waste Billed	\$109,367.70	\$108,299.06	\$544,747.13	\$539,398.78
Basic Solid Waste Fee	\$23.61	\$23.61		
Tax Billed	\$7,072.95	\$6,999.22	\$35,215.21	\$34,859.42
Misc. Billed	\$3,060.00	\$2,610.00	\$5,220.00	\$6,451.00
Total Utility Billing:	\$988,028.68	\$1,007,142.77	\$4,773,122.39	\$4,714,851.13
Adjustment Total:	(\$108.27)	(\$50.00)	(\$318.27)	(\$395.60)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$1.73	\$0.00	\$11.73	\$64.40
Penalty Adjustments OFF	(\$130.00)	(\$50.00)	(\$430.00)	(\$510.00)
Penalty Adjustments ON	\$20.00	\$0.00	\$100.00	\$50.00
New Accounts/Connects	146	127	320	322
Accounts Finaled/Disconnects	42	62	218	277
New Accounts Set up	2	7	17	34
Delinquent Notices	405	357	1,903	1,788
Doorknockers	124	140	642	577
Delinquent Call List	64	100	317	317
Notice of Termination Letters	11	21	39	61
Shut-off for Non-payment	6	11	21	30
Delinquent Notice Penalties	\$4,050.00	\$3,570.00	\$19,030.00	\$17,880.00
Doorknocker Penalties	\$1,240.00	\$1,400.00	\$6,420.00	\$5,770.00
Other Office Functions:				
Interest Income	\$48,249.48	\$16,129.80	\$136,357.72	\$82,811.97
Interest Rate-Checking Account	1.07%	0.38%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	104	104		
Payments Issued to Vendors	\$1,944,116.50	\$1,584,259.54	\$9,936,573.88	\$8,252,491.15
# of Employees on Payroll	192	183		
Monthly Payroll	\$481,378.15	\$680,853.19	\$2,677,692.37	\$2,076,959.12

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for June 1-15 – 1,437 visits
(2021- 1,052; 2020- opened back up in June for limited numbers of people to be in the facility- 767; 2019- 2,123 visits; 2018- 2,529 visits)
- New Members Joined–61
(2021- 40 people; 2020- opened back up with a new membership structure since operations were limited- 17; 2019- 40 new members; 2018- 38 people)

- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 62
 - City of Yankton Single – 53
 - Firefighter Single - 20
 - 10 Use Punch card – 52
 - Individual Annual – 290
 - Individual Corporate – 23
 - Individual EFT – 47
 - Individual Monthly – 143
 - Radio Single – 24

Total # of Active Members – 714

- **Total Aquatics Center passes sold Y-T-D:** 3,375 (3,310 in 2021).

- **Total Cash Revenue in first half of June 2022-** \$17,096.06 (\$5,068.19 in 2021).

- Prime Time Senior Class- 7 participants
- Tabata- 35 participants
- Water Aerobics Class- 72 participants
- Work Out Express- 16 participants
- Zumba- 18 participants
- Birthday party rentals at the SAC- 0 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 0 hours.
- Meeting Room Rentals- 0 hours.
- City Hall Rentals- 72 hours.

1st Session Summer Recreation Programs- 1,099 total registrations (2021- 675; 2019- 1,421; 2018- 1,564)

The SAC Gyms are closed for floor refinishing.

Capital Building Rentals

- Days Rented – 10 Dates

Park Shelter Rentals

- Riverside- 9 Rentals
- Memorial – 3 Rentals
- Westside – 1 Rentals
- Meridian Bridge – 0 Rentals

PARKS

Todd has been working to change the format on the Parks, Recreation, and City Events website pages. The pages are utilizing the accordion style widget that allows for information to be accessed by clicking on the plus sign to the right of the heading. The information on all department pages continues to be reviewed, updated, and changed as needed.

The parks staff helped the Corp of Engineers load up bleachers on Friday, June 10, for the Lake Yankton Outdoor Water Festival on June 11. They helped unload the bleachers when they were brought back on Monday, June 13.

Luke Youmans has taken over the event administration of Saturday morning Kids in the Park.

Todd will be working with Luke in regards to 4th of July fireworks.

Todd will be working with Luke in regards to Thursday nights' Music at the Meridian concert series. Luke has been working with the Meridian District Art Project to be able to offer the community mural and tile painting on Thursday nights again this summer.

Luke has been working with the outside organizations, their special event applications and the events as he familiarizes himself with the process. He is also working with Kristin, in IT, to get ideas for updating the handbook and electronic application this fall.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department. They were also prepared for the large youth softball tournament (60+ teams) that was held June 17, 18, and 19.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in June and July.

The Parks Department will be working with the youth soccer association as it will need to utilize numerous green spaces in the parks system as it plans for its annual fall tournament, September 9, 10, and 11.

The parks staff has and will be moving picnic tables, trash cans, barricades, and other needed items for the events that take place in the community over the coming months.

Description	Yankton Transfer	Vermillion Landfill	Total Joint	5 Month Budget	Legal 2022 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$628,020.99	\$387,418.67	\$1,015,439.66	\$984,741.67	\$2,363,380.00
<i>Expenses:</i>					
Personal Services	143,821.57	155,855.68	299,677.25	331,890.00	796,536.00
Operating Expenses	145,544.04	236,523.96	382,068.00	401,897.08	964,553.00
Depreciation (est)	67,387.70	108,955.50	176,343.20	189,873.33	455,696.00
Trench Depletion	0.00	91,621.23	91,621.23	99,583.33	239,000.00
Closure/Postclosure Resrv	0.00	4,923.58	4,923.58	10,416.67	25,000.00
Amortization of Permit	0.00	792.29	792.29	625.00	1,500.00
<i>Total Operating Expenses</i>	356,753.31	598,672.24	955,425.55	1,034,285.42	2,482,285.00
<i>Non Operating Expense-Interest</i>	4,083.84	18,397.64	22,481.48	32,769.17	78,646.00
<i>Landfill Operating Income</i>	267,183.84	(229,651.21)	37,532.63	(82,312.92)	(197,551.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	84,284.50	84,284.50	41,875.00	100,500.00
<i>Expenses:</i>					
Personal Services	0.00	93,171.28	93,171.28	103,740.83	248,978.00
Operating Expenses	0.00	73,009.67	73,009.67	54,562.50	130,950.00
Depreciation (est)	0.00	11,714.40	11,714.40	15,833.33	38,000.00
<i>Total Operating Expenses</i>	0.00	177,895.35	177,895.35	174,136.67	417,928.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(93,610.85)	(93,610.85)	(132,261.67)	(317,428.00)
<i>Total Operating Income</i>	\$267,183.84	(\$323,262.06)	(\$56,078.22)	(\$214,574.58)	(\$514,979.00)
Tonage in Trench:	5/31/2021	5/31/2022			
Asbestos	54.53	23.31	23.31	20.83	50.00
Centerville	134.06	124.32	124.32	458.33	1,100.00
Beresford	0.00	0.00	0.00	583.33	1,400.00
Clay County Garbage	5,937.41	6,168.45	6,168.45	6,041.67	14,500.00
Elk Point	447.43	436.61	436.61	108.33	260.00
Yankton County Garbage	9,854.21	9,659.25	9,659.25	9,958.33	23,900.00
<i>Total Tonage in Trench</i>	16,427.64	16,411.94	16,411.94	17,170.83	41,210.00
Operating Cost per ton			\$58.22	\$62.14	\$62.14

This report is based on the following:

Revenue accrual thru May 31, 2022

Expenses cash thru May 31, 2022 with June's bills

Joint Powers Solid Waste Authority
Financial Report Thru May 31, 2022

Description	Yankton Transfer	Vermillion Landfill	Total Joint	5 Month Budget	Legal 2022 Budget
Source of Funds					
<i>Beginning Balance</i>	(\$472,259.00)	\$2,906,126.00	\$2,433,867.00	\$1,785,196.00	\$1,785,196.00
<i>Operating Revenue:</i>					
Net Income	267,183.84	(323,262.06)	(56,078.22)	(214,574.58)	(514,979.00)
Depreciation	67,387.70	120,669.90	188,057.60	205,706.67	493,696.00
Trench Depletion	0.00	91,621.23	91,621.23	99,583.33	239,000.00
Amortization of Permit	0.00	792.29	792.29	625.00	1,500.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	1,920.00	1,920.00	2,083.33	5,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	6,724.91	0.00	6,724.91	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	1,996.24	1,996.24	2,083.33	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(253,455.04)	253,455.04	0.00	725,000.00	1,740,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>(384,417.59)</u>	<u>3,053,318.64</u>	<u>2,668,901.05</u>	<u>2,605,703.08</u>	<u>3,754,413.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	110,067.41	119,766.31	229,833.72	340,833.33	818,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	4,923.58	4,923.58	10,416.67	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	0.00	0.00	23,750.00	57,000.00
<i>Payment Principal</i>	32,403.97	47,775.96	80,179.93	142,809.58	342,743.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>142,471.38</u>	<u>172,465.85</u>	<u>314,937.23</u>	<u>517,809.58</u>	<u>1,242,743.00</u>
<i>Ending Balance</i>	<u>(\$526,888.97)</u>	<u>\$2,880,852.79</u>	<u>\$2,353,963.82</u>	<u>\$2,087,893.50</u>	<u>\$2,511,670.00</u>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	5 Month Budget	Legal 2022 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$1,515.17	\$1,515.17	\$2,500.00	\$6,000.00
Elk Point	0.00	23,140.33	23,140.33	26,000.00	\$62,400.00
Centerville	0.00	6,588.96	6,588.96	5,741.67	13,780.00
Beresford	0.00	0.00	0.00	0.00	0.00
Clay County Garbage	0.00	340,184.61	340,184.61	343,750.00	825,000.00
Compost-Yd Waste-Wood	0.00	1,525.42	1,525.42	3,958.33	9,500.00
Contaminated Soil	0.00	544.51	544.51	3,125.00	7,500.00
White Goods	0.00	1,866.77	1,866.77	2,500.00	6,000.00
Tires	0.00	11,049.30	11,049.30	2,083.33	5,000.00
Electronics	0.00	1,003.60	1,003.60	2,500.00	6,000.00
Other Revenue	1.12	0.00	1.12	6,291.67	15,100.00
Cash long	(6.89)	0.00	(6.89)	0.00	0.00
Rubble	23,538.54	0.00	23,538.54	21,666.67	52,000.00
Transfer Fees	600,636.59	0.00	600,636.59	562,500.00	1,350,000.00
Metal	3,851.63	0.00	3,851.63	2,083.33	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	41.67	100.00
Total Revenue	628,020.99	387,418.67	1,015,439.66	984,741.67	2,363,380.00
<i>Expenses: (cash)</i>					
Personal Services	143,821.57	155,855.68	299,677.25	331,890.00	796,536.00
Insurance	18,851.44	6,851.94	25,703.38	13,595.00	32,628.00
Professional Service/Fees	18,276.32	36,570.91	54,847.23	75,000.00	180,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	4,166.67	10,000.00
State Fees	0.00	16,411.94	16,411.94	19,375.00	46,500.00
Professional - Legal/Audit	0.00	0.00	0.00	1,145.83	2,750.00
Publishing & Advertising	162.62	1,696.95	1,859.57	1,166.67	2,800.00
Rental	0.00	0.00	0.00	208.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	172.35	40,695.91	40,868.26	25,416.67	61,000.00
Motor vehicle repair	0.00	2,669.91	2,669.91	10,000.00	24,000.00
Vehicle fuel & maintenance	60,606.80	24,340.91	84,947.71	87,500.00	210,000.00
Equip, Mat'l & Labor	22,757.24	0.00	22,757.24	27,083.33	65,000.00
Building repair	2,329.75	995.63	3,325.38	10,000.00	24,000.00
Facility repair & maintenance	0.00	14,009.74	14,009.74	14,583.33	35,000.00
Postage	205.18	4.88	210.06	354.17	850.00
Office supplies	16.09	394.82	410.91	1,458.33	3,500.00
Copy supplies	0.00	6.95	6.95	156.25	375.00
Uniforms	0.00	3,576.26	3,576.26	2,708.33	6,500.00
Small Tools & Hardware	279.99	0.00	279.99	104.17	250.00
Travel & Training	0.00	2,606.64	2,606.64	1,875.00	4,500.00
Operating supply	487.61	65,035.46	65,523.07	76,083.33	182,600.00
Electricity	3,408.84	7,363.90	10,772.74	12,916.67	31,000.00
Heating Fuel - Gas	16,072.74	12,446.23	28,518.97	13,541.67	32,500.00
Water	947.90	268.05	1,215.95	1,458.33	3,500.00
WW service	391.00	0.00	391.00	541.67	1,300.00
Landfill	118.05	0.00	118.05	125.00	300.00
Telephone	460.12	576.93	1,037.05	1,333.33	3,200.00
Depreciation (est)	67,387.70	108,955.50	176,343.20	189,873.33	455,696.00
Trench Depletion		91,621.23	91,621.23	99,583.33	239,000.00
Closure/Postclosure Resrv		4,923.58	4,923.58	10,416.67	25,000.00
Amortization of Permit		792.29	792.29	625.00	1,500.00
Total Op Expenses	356,753.31	598,672.24	955,425.55	1,034,285.42	2,482,285.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	5 Month Budget	Legal 2022 Budget
<i>Non Operating Expense-Interest</i>	4,083.84	18,397.64	22,481.48	32,769.17	78,646.00
<i>Bond Issuance Costs</i>	0.00	0.00	\$0.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$267,183.84	(\$229,651.21)	\$37,532.63	(\$82,312.92)	(\$197,551.00)
<i>Capital:</i>					
Capital Outlay	\$110,067.41	\$119,766.31	\$229,833.72	\$340,833.33	\$818,000.00
Landfill Development	0.00	0.00	0.00	30,833.33	\$74,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$110,067.41	\$119,766.31	\$229,833.72	\$371,666.67	\$892,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$253,455.04)	\$253,455.04	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		23.31	23.31	20.83	50.00
Beresford		0.00	0.00	583.33	1,400.00
Centerville Garbage		124.32	124.32	458.33	1,100.00
Clay County Garbage		6,168.45	6,168.45	6,041.67	14,500.00
Elk Point		436.61	436.61	108.33	260.00
Yankton County Garbage		9,659.25	9,659.25	9,958.33	23,900.00
<i>Total Tonage in Trench</i>		16,411.94	16,411.94	17,170.83	41,210.00
<i>Operating Cost per ton</i>			\$58.22	\$62.14	\$62.14

Joint Recycling Center	Yankton	Vermillion	Total	5 Month	Legal
Description	Transfer	Center	Joint	Budget	2022 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	1,041.67	2,500.00
Plastic	0.00	9,653.00	9,653.00	6,250.00	15,000.00
Aluminum	0.00	14,047.50	14,047.50	6,666.67	16,000.00
Newsprint	0.00	6,727.21	6,727.21	3,750.00	9,000.00
Cardboard	0.00	53,705.80	53,705.80	18,750.00	45,000.00
High Grade Paper	0.00	0.00	0.00	2,083.33	5,000.00
Other Material	0.00	150.99	150.99	3,333.33	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	84,284.50	84,284.50	41,875.00	100,500.00
<i>Expenses:</i>					
Personal Services	0.00	93,171.28	93,171.28	103,740.83	248,978.00
Insurance	0.00	939.27	939.27	1,000.00	2,400.00
Professional Service/Fees	0.00	284.25	284.25	208.33	500.00
Hazardous Waste Collection	0.00	39,611.57	39,611.57	20,833.33	50,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	431.92	431.92	625.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	530.10	530.10	3,958.33	9,500.00
Vehicle repair & maintenance	0.00	19.16	19.16	250.00	600.00
Vehicle fuel	0.00	2,226.70	2,226.70	2,083.33	5,000.00
Building repair & maintenance	0.00	4,265.04	4,265.04	1,166.67	2,800.00
Postage	0.00	1.23	1.23	20.83	50.00
Freight	0.00	4,990.00	4,990.00	7,291.67	17,500.00
Office supplies	0.00	220.80	220.80	416.67	1,000.00
Uniforms	0.00	0.00	0.00	312.50	750.00
Materials Purchases	0.00	2,339.80	2,339.80	1,875.00	4,500.00
Travel & Training	0.00	1,075.60	1,075.60	833.33	2,000.00
Operating Supplies	0.00	3,984.89	3,984.89	4,166.67	10,000.00
Copy Supply	0.00	93.88	93.88	83.33	200.00
Electricity	0.00	2,365.46	2,365.46	2,708.33	6,500.00
Heating Fuel-Gas	0.00	5,348.71	5,348.71	1,979.17	4,750.00
Water	0.00	142.81	142.81	270.83	650.00
WW service	0.00	631.38	631.38	500.00	1,200.00
Telephone	0.00	268.54	268.54	354.17	850.00
Revenue Sharing	0.00	3,238.56	3,238.56	3,625.00	8,700.00
Depreciation (est)	0.00	11,714.40	11,714.40	15,833.33	38,000.00
Total Op Expenses	0.00	177,895.35	177,895.35	174,136.67	417,928.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$93,610.85)	(\$93,610.85)	(\$132,261.67)	(\$317,428.00)
Capital Outlay	\$0.00	\$0.00	\$0.00	\$23,750.00	\$57,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru May 31, 2022

Expenses cash thru May 31, 2022 with June's bills

2022 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	42,818.80	(37,653.09)	5,165.71	3,001.98	53.37	0.00	8,540.61	8,540.61	42,818.80	(29,112.48)	13,706.32
February	20,433.97	(48,393.67)	(27,959.70)	2,578.89	71.09	0.00	(19,765.60)	(19,765.60)	20,433.97	(68,159.27)	(47,725.30)
Subtotal	63,252.77	(86,046.76)	(22,793.99)	5,580.87	62.09	0.00	(11,224.99)	(11,224.99)	63,252.77	(97,271.75)	(34,018.98)
March	57,675.49	(50,930.75)	6,744.74	3,355.35	62.21	0.00	(8,826.73)	(8,826.73)	57,675.49	(59,757.48)	(2,081.99)
Subtotal	120,928.26	(136,977.51)	(16,049.25)	8,936.22	62.14	0.00	(20,051.72)	(20,051.72)	120,928.26	(157,029.23)	(36,100.97)
April	61,717.12	(53,530.54)	8,186.58	3,441.44	61.19	0.00	(16,693.14)	(16,693.14)	61,717.12	(70,223.68)	(8,506.56)
Subtotal	182,645.38	(190,508.05)	(7,862.67)	12,377.66	61.87	0.00	(36,744.86)	(36,744.86)	182,645.38	(227,252.91)	(44,607.53)
May	88,622.30	(20,745.52)	67,876.78	4,034.28	46.99	0.00	(56,865.99)	(56,865.99)	88,622.30	(77,611.51)	11,010.79
Subtotal	271,267.68	(211,253.57)	60,014.11	16,411.94	58.22	0.00	(93,610.85)	(93,610.85)	271,267.68	(304,864.42)	(33,596.74)

6/20/2022

City of Yankton Transfer Station
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2021	236.20	525.19	420.65	82.07	23.66	1,051.57	507.40	1,795.17
February 2021	209.71	469.53	428.60	52.03	28.90	979.06	375.91	1,564.68
March 2021	268.59	625.10	504.42	75.16	27.90	1,232.58	537.56	2,038.73
April 2021	278.20	645.30	524.53	64.28	35.94	1,270.05	884.36	2,432.61
May 2021	253.20	652.38	457.22	76.67	28.49	1,214.76	614.82	2,082.78
June 2021	291.90	749.78	530.93	85.89	33.61	1,400.21	562.06	2,254.17
July 2021	284.89	724.18	561.10	74.00	38.61	1,397.89	578.80	2,261.58
August 2021	292.03	674.93	536.59	77.66	34.27	1,323.45	592.98	2,208.46
September 2021	282.22	689.94	507.29	76.85	32.65	1,306.73	588.08	2,177.03
October 2021	257.29	665.67	491.96	63.53	38.04	1,259.20	555.98	2,072.47
November 2021	279.00	668.48	485.90	68.71	31.24	1,254.33	496.57	2,029.90
December 2021	283.07	570.11	445.12	84.57	38.20	1,138.00	432.06	1,853.13
2021 Total	3,216.30	7,660.59	5,894.31	881.42	391.51	14,827.83	6,726.58	24,770.71
January 2022	258.69	515.97	411.98	59.08	29.31	1,016.34	331.11	1,606.14
February 2022	217.91	548.02	370.93	67.84	29.20	1,015.99	304.16	1,538.06
March 2022	262.23	665.38	479.74	61.13	35.34	1,241.59	536.56	2,040.38
April 2022	249.31	581.31	446.18	65.70	36.42	1,129.61	682.08	2,061.00
2022 Total	988.14	2,310.68	1,708.83	253.75	130.27	4,403.53	1,853.91	7,245.58

CITY OF VERMILLION
LANDFILL TONS

	2022	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2022 Tons	
\$53.00 PER TON	Jan	18.45	77.97	192.36	439.25	25.79	16.64	66.39	199.67	217.79	1254.31	
	Feb	32.68	72.96	177.91	353.42	27.01	16.86	58.15	180.46	85.39	1004.84	
	Mar	8.25	98.62	213.95	458.65	35.35	26.46	57.19	224.86	179.16	1302.49	
	April	12.47	81.41	215.56	496.52	34.20	31.97	60.88	188.94	327.84	1449.79	
	May	29.00	105.65	266.28	711.14	52.88	32.39	70.24	241.82	231.86	1741.26	
	June											0.00
	July											0.00
	Aug											0.00
	Sept											0.00
	Oct											0.00
	Nov											0.00
	Dec											0.00
			100.85	436.61	1066.06	2458.98	175.23	124.32	312.85	1035.75	1042.04	6752.69
	2021	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2021 Tons	
\$51.00 PER TON	Jan	26.78	80.53	177.08	491.69	23.71	20.96	58.58	125.47	110.82	1115.62	
	Feb	27.53	75.95	163.93	401.90	21.21	22.79	53.88	167.56	78.31	1013.06	
	Mar	12.87	102.80	228.01	605.13	30.59	28.11	64.98	170.23	116.10	1358.82	
	April	38.29	95.35	208.06	592.76	48.35	26.63	62.06	211.00	259.65	1542.15	
	May	29.03	92.80	240.31	664.31	42.35	35.57	60.34	188.88	190.19	1543.78	
	June	10.99	92.29	214.10	770.61	54.73	41.94	51.76	186.03	339.63	1762.08	
	\$53.00 PER TON	July	22.00	96.64	213.24	528.51	46.06	39.74	46.21	177.70	73.47	1243.57
		Aug	32.62	103.66	247.46	570.97	52.15	32.74	71.74	172.08	205.96	1489.38
		Sept	46.10	99.21	229.47	621.38	36.07	14.75	85.56	180.12	176.37	1489.03
		Oct	-	83.70	220.79	533.32	35.35	35.15	61.13	227.63	111.91	1308.98
		Nov	9.16	96.44	277.77	536.71	45.65	34.48	65.84	224.22	315.73	1606.00
		Dec	9.40	93.61	228.93	519.25	31.98	14.84	72.70	208.72	91.87	1271.30
				264.77	1112.98	2649.15	6836.54	468.20	347.70	754.78	2239.64	2070.01

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
Monday, June 13th, 2022

The meeting was called to order at 5:30PM by Dave Mingo.

ROLL CALL:

Present: Evie Sime, Deb Specht, Lynn Peterson, Dave Carda, Marc Mooney and ETJ member Michael Welch.

Unable to attend: Mike Healy, Brad Wenande, Warren Erickson, Chairman Pier.

- 22-13 **MOTION** - It was moved by Commissioner Carda and seconded by Commissioner Mooney to elect Commissioner Peterson to preside as Chairman of the meeting.
VOTE - Voting “Aye” – all members present. Voting “Nay” – none.
MOTION – PASSED

MINUTES – May 9th, 2022

- 22-14 **MOTION** - It was moved by Commissioner Mooney and seconded by Commissioner Sime to approve the minutes from May 9th, 2022, as they are presented.
VOTE - Voting “Aye” – all members present. Voting “Nay” – none.
MOTION – PASSED

CONSENT ITEMS:

Chairman Peterson moved on to Consent Items

1. Establish July 11, 2022 as the date for a public hearing to consider the formation of City of Yankton Tax Incremental District Number 11, a tax incremental district to be located on the following described property:

Blocks 1 and 2 of Tyler’s Addition except Lot H1 and except H2; and

Lot 4 except Lot A, Lot 5 except Lots 1, 2, and 3 of Grace Estates, and Lot 6, and part of Lot 13 of Whiting’s Subdivision; and

Lots 2 and 12 of Tucker’s Addition; and

East Side Industrial Park except Lots 3-5; and

Doris Schenk Addition except Lot 1, and except that portion lying south of the railroad; as shown on the associated City of Yankton TID #11 Map

All in the City of Yankton, Yankton County, South Dakota

- 22-15 **MOTION** - It was moved by Commissioner Specht and seconded by Commissioner Mooney to approve the Consent Agenda as presented.
VOTE - Voting “Aye” – all members present. Voting “Nay” – none.
MOTION – PASSED

There was no Old Business, so Chairman Peterson moved on to New Business

NEW BUSINESS:

A plat review of Lot 1A, in Lot 1 of Block 6, Lower Yankton, City and County of Yankton, South Dakota. Address 618 Douglas Avenue. Tammy Craig and Alan W. Voracek owners.

Dave Mingo provided background on the subject and was open to questions. The small lot 1A is being created to transfer to the city because a part of the paved alley is located there. Staff recommends approval of the proposed plat.

- 22-16 **MOTION** - It was moved by Commissioner Mooney and seconded by Commissioner Carda to recommend approval of the plat of Lot 1A, in Lot 1 of Block 6, Lower Yankton, City and County of Yankton, South Dakota. Address 618 Douglas Avenue. Tammy Craig and Alan W. Voracek owners.

Chairman Peterson requested Roll Call Vote

ROLL CALL VOTE - Voting "Aye" – Mooney, Carda, Sime, Specht, Chairman Peterson.
Voting "Nay" – none.

MOTION – PASSED

Chairman Peterson moved on to review of a request to vacate right of way on the south 4.3 feet of the west 143 feet of 7th Street right of way adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton. Address 618 Douglas Avenue. City of Yankton, applicant.

Dave Mingo provided background on the subject. The proposal is related to the plat that was just considered. The area contains part of a garage and other privately owned items. The plan is to vacate this in exchange for the landowner transferring Lot 1A to the city.

- 22-17 **MOTION** - It was moved by Commissioner Carda and seconded by Commissioner Specht to approve request to Vacate Right of Way on the south 4.3 feet of the west 143 feet of 7th Street right of way adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton. Address 618 Douglas Avenue. City of Yankton, applicant.

Chairman Peterson requested Roll Call Vote

ROLL CALL VOTE - Voting "Aye" – Carda, Sime, Specht, Mooney, Chairman Peterson.
Voting "Nay" – none. **MOTION – PASSED**

Chairman Peterson moved on to the plat review of Lot 1 of Broadway Addition in the NW 1/4 of the SW 1/4 of Section 6, T93N, R55W of the 5th P.M., City and County of Yankton South Dakota. Location, the east side of the 2500 and 2600 Blocks of Broadway Avenue. City of Yankton, owner.

Dave Mingo gave background on subject and was open to questions.

Citizen Richard Larson was present and asked if the proposed plat was part of cemetery. To which Dave Mingo responded it is not a part of the cemetery at this time.

- 22-18 **MOTION** - It was moved by Commissioner Sime and seconded by Commissioner Mooney to recommend approval of the plat of Lot 1 of Broadway Addition in the NW 1/4 of the SW 1/4 of Section 6, T93N, R55W of the 5th P.M., City and County of Yankton South Dakota. Location, the east side of the 2500 and 2600 Blocks of Broadway Avenue. City of Yankton, owner.

Chairman Peterson requested Roll Call Vote

ROLL CALL VOTE - Voting "Aye" – Sime, Specht, Mooney, Carda, Chairman Peterson.
Voting "Nay" – none.

MOTION – PASSED

OTHER BUSINESS ITEMS:

1. May, 2022 Building Permit Report. The Planning Commission discussed the May Building Permit report.
2. Housing Summary discussion. The Planning Commission briefly discussion the summary of the 2022 Housing Study update. The full document is available on the City's website. There continue to be needs for all types of housing in Yankton.

ADJOURNMENT

- 22-19 **MOTION** – It was moved by Commissioner Specht and seconded by Commissioner Sime to adjourn at 5:46 PM.

VOTE – Voting "Aye" – all members present. Voting "Nay" – none.

MOTION – PASSED

Respectfully submitted,



Dave Mingo, Secretary

(Unapproved)
CITY of YANKTON
BUSINESS IMPROVEMENT
DISTRICT #1 BOARD OF
DIRECTORS MEETING
MINUTES
June 17, 2022

MEMBERS:

Directors Present – Dan Specht, Rob Stephenson, Steve Slowey, Bruce Cull, Rikesh Patel.

Not in Attendance: Jason Winterringer and Sarah Haberman.

Also in Attendance: Brian Steward, Jay Gravholt, Al Viereck, Brittany Salonen, Todd Larson, Dave Mingo, Sondra Jensen, Wes Chambers, Emily Kuenzli and a member of the media.

MOTION - It was moved by Director Stephenson and seconded by Director Slowey that the minutes of the March 10, 2021 meeting be approved.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Report on Occupancy Tax Collections and Fund Balance to Date:

Al Viereck provided past 4 years and current summary of the financial situation. Mr. Viereck reported the remaining obligation to Mount Marty University \$1,351,183.51. Ten percent of annual revenue goes to Yankton Thrive and two percent goes to the city. That means 92 percent of the annual revenue is committed for the foreseeable future. There is a \$176,555.95 balance in the fund that is not committed.

Request from Yankton Youth Soccer Association:

Wes Chambers and Sondra Jensen with the Yankton Youth Soccer Association (YYSA) presented the history of the YYSA in the Yankton community with over 800 kids currently enrolled in their program. Wes and Sondra focused on the three main soccer events which are held in October, January and April. Sondra presented the economic impact these events have on the revenue for the Yankton Community. Wes requested \$250,000 in funding for the Soccer Park project from the BID Board to be provided over as many years as the Board deemed fit.

Chairman Specht asked for discussion.

Director Stephenson asked when YYSA switched to spring and fall tournaments? Sondra stated that the summers were very busy for many families, and that it worked better for families to attend the tournaments being held in the spring and fall. They started holding them at those times several years ago.

Director Slowey asked how they ended up with an out of town contractor and that Slowey's company never received a call or was given a chance to bid the work for the project. Wes Chambers responded that they had a relationship with Derrick Budig that works for the company they hired, and he grew up in Yankton.

Director Slowey and Director Patel both agreed that yes, soccer has a positive impact on the Yankton community, and something should be provided. Slowey stated that he thinks there should be a reserve in the account and suggested \$100,000.

Director Stephenson stated he was impressed with the YYSA season numbers and that they run their tournaments in the shoulder season and off season. He is interested in doing something.

Chairman Specht mentioned to the board that \$250,000 would be difficult based on funds available.

Director Stephenson asked do we need to keep the \$176,000 balance, or should it be committed.

Chairman Specht stated we should have a dollar amount we want to keep in reserve.

Director Stephenson discussed spending the money and not keeping much of a reserve.

Director Cull made a motion to provide \$125,000 and the Board can address the possibility of more in the future. Director Slowey thought \$125,000 was too much at one time. The motion died for lack of second

MOTION - It was moved by Director Stephenson and seconded by Director Cull to recommend approving \$75,000 for the year of 2022 and commit \$50,000 over the next 10 years beginning with the first \$5,000 payment to start February 2023.

VOTE - Voting "Aye" – All members present. Voting "Nay" - None.

MOTION - PASSED

Update from Yankton Thrive:

Jay Gravholt with Yankton Thrive presented next. Jay described how the Convention and Visitor's Bureau (CVB) is using current funding, how they are planning and partnering with state and other agencies and discussed statistics and marketing. Jay was highly focused on Youth Sport Tourism he feels that it was the answer for the shoulder season. Jay explained to the Board that they have already collected 90 percent

of the data regarding the impact of Youth Sports Tourism and how providing the community with a coordinated calendar of the events being held is a priority. Jay also described what the \$13,690.94 BID money they currently get used for. There was no funding request.

Request from the National Field Archery Association (NFAA) Foundation:

Bruce Cull and Brittany Salonen presented on behalf of the NFAA. Director Cull explained the outcome of last year's world tournament. He stated that the losses were almost six digits. Brittany gave an overview of the event and stated that transportation was the biggest challenge. Director Cull requested \$7,200 from the BID fund to help offset the shortfalls.

MOTION - It was moved by Director Stephenson and seconded by Director Slowey to recommend providing \$7,200 to the NFAA.

VOTE - Voting "Aye" – Directors Slowey, Stephenson, Patel and Specht. Voting "Nay" - None.

Director Cull - Abstained

MOTION - PASSED

Term Members:

MOTION - It was moved by Director Cull and seconded by Director Stephenson that the following slate of directors and terms be submitted to the City Commission.

Steve Slowey	2023 (hotelier)
Rikesh Patel	2023 (hotelier)
Jason Winterringer	2024
Erica Smith	2024 (hotelier - new member)
Dan Specht	2025
Bruce Cull	2025 (hotelier)
Rob Stephenson	2025

VOTE - Voting "Aye" – All members present. Voting "Nay" - None.

MOTION - PASSED

Officers:

MOTION - It was moved by Director Cull and seconded by Director Slowey to elect Dan Specht as Chairman and Rob Stephenson as Vice-Chairman / Secretary for the coming year.

VOTE - Voting "Aye" – All members present. Voting "Nay" - None.

MOTION - PASSED

Discussion of next meeting:

The Board will meet as needed but will plan on at least meeting a year from now.

Other Business:

To add new hotel to the BID District.

MOTION - It was moved by Director Stephenson and seconded by Director Patel to recommend that the new hotel be added to the BID District later this summer before it opens.

VOTE - Voting "Aye" – Directors Cull, Stephenson, Patel and Specht. Voting "Nay" - None.

Director Slowey - Abstained

ADJOURNEMENT:

MOTION - MOTION - Chairman Specht adjourned the meeting at 9:15AM

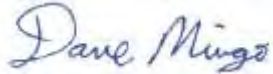
Memorandum

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Addition to the Business Improvement District #1
Date: June 20, 2022

At their meeting on June 17, 2022, the Yankton Business Improvement District (BID) #1 Board of Directors took action recommending the addition of the new Fairfield Inn and Suites to the District boundaries. The hotel is currently under construction on the north side of 21st Street in front of the Yankton Mall. The board may not meet again this year, so we felt it was important to inform the City Commission of this recommendation.

There will be a full agenda item including a Memorandum and Resolution for the City Commission to consider prior to the opening of the new hotel. The formal process of adjusting the BID boundaries by adding or removing hotels is described in City Ordinance and South Dakota Codified Law.

Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 3 days, October 7th, October 22nd and November 12th, 2022, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Mount Marty University Tailgating, Memorial Park, 2000 Douglas, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, July 11, 2022 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 27th day of June, 2022.



Al Viereck
FINANCE OFFICER

____ Voice vote

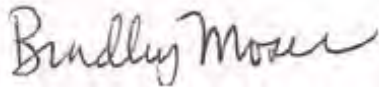
Memorandum #22-123

To: City Commission
From: Brad Moser, Interim Fire Chief
Date: June 21, 2022
Subject: Approving the Current List of Volunteer Firefighters

The South Dakota Municipal League suggests that at least once per year we should include a list of the volunteer firefighters in the official minutes of the Yankton City Commission. The issue pertains to workers' compensation coverage for volunteers. It is staff's intent to include this annually as a consent agenda item and also add to the list throughout the year for any new additions to the volunteer firefighters.

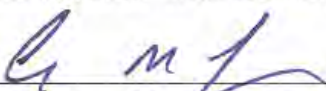
It is recommended that the City Commission approve the attached current list of volunteer firefighters and include this list in the minutes of the June 27, 2022 City Commission meeting.

Thank you,



Brad Moser
Interim Fire Chief

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Leon – City Manager

____ Voice vote

2022 Yankton Fire Department Roster

NAME
Auch, Calby
Binde, Brad
Binder, Tim
Blom, Cole
Buckman, Tyler
Eilers, Christopher
Fitzgerald, Mike
Frick, Adam
Frick, Brian
Frick, Tom
Frick, Tyler
Gullikson, Mike
Harris, Sam
Hladky, Richard
Hofer, Kasey
Holmstrom, Tom
Johnson, Jody
King, Adam
Kniefel, Brandon
Kozak, Gary
Kraft, John
Kuchta, Mike
Kuehler, Dave
Kuehler, Mark
Linke, Tim
Miller, Chad
Moser, Brad
Nickels, Terry
Nickles, Larry
Nickles, Mark
Nighbert, Matt
Nolz, Pat
Novak, Brennan
Prendable, Daniel
Reining, Austin
Steiner, Cody
Taggert, Bill
Villanueva, Mike
Wagner, Josh
Walsh, Dave
Walsh, Jay
Weber Jerry Chaplain
Woehl, Brook
Woehl, Toby

Memorandum #22-131

To: City Manager
From: Finance Department
Date: June 20, 2022
Subject: Transient Merchant

We have received the following application from RS Design

RS Design
Riverside Park
Picnic Shelter #5
Yankton, SD 57078

The applicant is requesting a license to have a craft booth to sell Yankton Apparel at Riverside Park, Picnic Shelter #5, Yankton, SD on July 4, 2022.

City Code also requires the applicant to pay a fee of \$50.00 per month and file bond with the Finance Officer. We have received the fee.



Al Viereck
Finance Officer

Memorandum #22-118

To: City Manager
From: Finance Department
Date: June 15, 2022
Subject: Transfer Retail (on-off sale) Malt Bev. – Chaparros Tacos

We have received an application for a transfer of ownership of a Retail (on-off-sale) Malt Beverage & SD Farm Wine for July 1, 2022, to June 30, 2023, from Israel Montalvo d/b/a Chaparros Tacos to I & E, LLC d/b/a Chaparros Tacos (Israel Montalvo, Member), 100 E. 4th Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #22-119

To: City Manager
From: Finance Department
Date: June 15, 2022
Subject: Special Events Malt Beverage/Wine License-The Center

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, October 22, 2022, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #22-120

To: City Manager
From: Finance Department
Date: June 15, 2022
Subject: Special Events Malt Beverage License – Backspace Brewing Co.

We have received an application for a Special Malt Beverage (on-sale) Retailers License for 4 days, August 4th, 11th, 18th, & 25th, 2022 from Backspace Brewing Company LLC d/b/a Backspace Brewing Company (Chris Allington, Partner), Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #22-102

To: City Commission
From: Finance Officer
Date: 6/21/2022
Subject: Second Reading and Public Hearing of Ordinance #1061, the Proposed Wastewater Surcharge Ordinance

The City of Yankton is pursuing funding utilizing SRF sources for the proposed wastewater collection system and wastewater treatment projects. The estimated total of the projects is \$49.2 million dollars with \$2,000,000 dollars coming from a consolidated grant, \$16,681,550 from an American Rescue Plan Act Grant, and \$30,518,450 (\$23,318,450, CW 06 and \$7,200,000, CW 07) dollars proposed to be SRF funding. The discussion and consensus at the May 23rd City Commission Work Session meeting was to utilize a surcharge to replace our current minimums to raise revenues for our current Wastewater SRF debt (CW 05) for the \$4,500,000.00 authorized for previously approved improvements back in June, 2021 as well as the \$30,518,450 for the two new loans (CW 06 and CW 07).

Attached to this memorandum is Ordinance #1061 which would amend Chapter 26, Article I, Section 26-2 of the City of Yankton Code of Ordinances and establish said surcharge for the payment of certain wastewater system debts.

It is recommended that the City Commission conduct the second reading and public hearing of Ordinance #1061 and adopt said Ordinance.

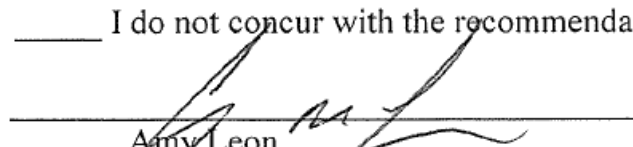
Thank you,



Al Viereck
Finance Officer

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Leon
 City Manager

_____ Roll call

ORDINANCE #1061

AN ORDINANCE AMENDING CHAPTER 26, ARTICLE I, SECTION 26-2, OF THE CODE OF ORDINANCES OF THE CITY OF YANKTON BY AMENDING VARIOUS SECTIONS THEREIN

BE IT ORDAINED, BY THE CITY COMMISSION OF THE CITY OF YANKTON, SOUTH DAKOTA THAT:

CHAPTER 26, ARTICLE I, SECTION 26-2, OF THE CITY OF YANKTON CODE OF ORDINANCES, BE AMENDED AS SUCH:

Sec. 26-2. Rates and charges for city water and sewerage (wastewater) services generally.

The rates and charges to be imposed by the city for water and sewerage (wastewater) services furnished by it shall be as established from time to time by the Board of City Commissioners by resolution, and shall be on file in the office of the Finance Officer.

1. There shall be established a monthly special Water debt service surcharge.
2. The Water debt service surcharge rates shall be based on water service meter sizes and shall be set from time to time by the Board of City Commissioners by resolution, and shall be on file in the office of the finance officer.
3. The allocation of the revenues derived from the said surcharge shall be segregated from other income of the water system and shall only be used to defray the annual debt service for drinking water SRF loans numbers five (05) and (06).
4. If the surcharge rates do not raise sufficient funds to pay the SRF loans five (05) and (06), then the surcharge rates may be increased by resolution of the Board of City Commissioners but, in no instance, shall general fund proceeds be used to repay the Water (DW) SRF loans.
5. At such time as the Water (DW) SRF loans 05 and 06 are defeased or paid in full, subsections 26-2 (1-5 a-e) shall be automatically repealed without any further action of the city.
6. There shall be established a monthly special Wastewater debt service surcharge.
7. The Wastewater debt service surcharge rates shall be set from time to time by the Board of City Commissioners by resolution, and shall be on file in the office of the finance officer.
8. The allocation of the revenues derived from the said surcharge shall be segregated from other income of the Wastewater system and shall only be used to defray the annual debt service for Wastewater (CW) SRF loans numbers five through seven (05-07).
9. If the surcharge rates do not raise sufficient funds to pay the Wastewater (CW) SRF loans five (05), six (06) and seven (07) then the surcharge rates may be increased by resolution of the Board of City Commissioners but, in no instance, shall general fund proceeds be used to repay the Wastewater (CW) SRF loans.
10. At such time as the Wastewater (CW) SRF loans 05-07 are defeased or paid in full, subsections 26-2 (6-10) shall be automatically repealed without any further action of the city.

First Reading: June 13, 2022
Second Reading: June 27, 2022
Adoption:
Publication:
Effective Date:

Stephanie Moser, Mayor

Attest: _____
Al Viereck, Finance Officer

Memorandum #22-132

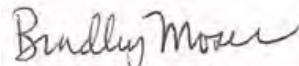
To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Public Hearing for the Assessment Project to Pave Dakota Street, between 12th Street and 15th Street
Date: June 21, 2022

Attached is the Resolution of Necessity for the City Commission’s consideration that relates to the petitioned improvements for Dakota Street between 12th Street and 15th Street. Also attached are copies of the estimated cost for each property, a map showing the location and the petition signed by the property owners.

Owner signatures on the petition represent 62.91% of the total front footage along the alley. South Dakota Codified Law allows local governments to authorize an assessment project if 45% or more of the property owners are in favor of the project. However, the local government is not required to authorize the project even if all of the property owners are requesting the project. Based on the front footage percentage of owners who have signed the petition, it will be within the City Commission’s discretion to authorize or not authorize this project. The decision should be made after the public hearing is held for the project and after a funding mechanism for the project has been determined. If necessary, the Commission can authorize the project in a future year so that the project can be put into the budget.

It is requested that the City Commission hold the public hearing on June 27, 2022, consider Resolution #22-26, the Resolution of Necessity for the paving project.

Respectfully submitted,

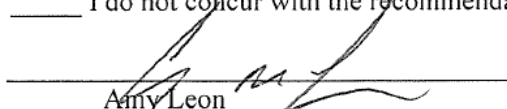


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission hold a public hearing on June 27, 2022, consider Resolution #22-26, the Resolution of Necessity for the Special Assessment Project for Dakota Street, between 12th Street and 15th Street as detailed in Memorandum #22-105.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

cc: Adam Haberman

____ Roll call

RESOLUTION #22-26

A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING IMPROVEMENTS FOR DAKOTA STREET FROM 12TH STREET TO 15TH STREET.

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That it is deemed and declared necessary to construct improvements in accordance with plans and specifications therefore, prepared under the direction of the Department of Public Works on Dakota Street between 12th Street and 15th Street, in the City of Yankton, South Dakota, abutting upon the following described property to be assessed therefore:

W120', Lots 28-30, Block 7, Van Tassel's Addition

Lots 31-36, Block 7, Van Tassel's Addition

Lot 6, Block 2, West Yankton

Lot 1, Block 1, Dakota West Estates Addition

Tract of land described and bounded as follows: Commencing at NW corner of the SW Quarter of the SW Quarter of Section 12, Township 93 North, Range 56 West, and running thence in a easterly direction along the north line of said SW Quarter of the SW Quarter of Section 12 to a point where the same would be intersected by what was formerly the center line of Dakota Street extended and running thence in a Southerly direction along what was formerly the center line of Dakota Street to a point where the same would be intersected by what was formerly the center line of 12th Street thence in a westerly direction along what was formerly the center line of 12th Street to the west line of said Section 12, Township 93 North, Range 53 West, thence in a northerly direction along the west line of said section 12 to the point of beginning: which tract of land was formerly known as Blocks 3, 4, 5, and 6 of West Yankton, excepting Lot A in SW Quarter of the SW Quarter contained therein and excepting Lots 1 through 10, both inclusive of Block 1, Lots 1 through 9, both inclusive, in Block 2, Lots 1 through 10, both inclusive, in Block 3, and Lots 1 through 6, both inclusive, in Block 4 of Dakota West Estates Addition to the City and County of Yankton, South Dakota.

SECTION 2. That the nature of said improvements is to construct a three-inch asphalt pavement surface, in the above named location.

SECTION 3. That the cost and expense of the above listed improvements shall be levied by special assessment upon the above described properties in accordance with Chapter 9-43 of the South Dakota Codified Laws. Said improvements shall be assessed upon the above described properties abutting thereon according to the benefits derived in accordance with Chapter 9-45 of the South Dakota Codified Laws.

SECTION 4. Said assessment may be paid in ten (10) equal annual installments. Any such assessment or any installment thereof unless paid within thirty (30) days after the filing of the

Assessment Roll in the Office of the City Finance Officer shall be collected under Plan Two, with interest in accordance with the procedure provided in SDCL 9-43-42 through 9-43-53, as amended. In all cases where interest on such assessment or the installment thereof is to be charged and collected in accordance with the law, the rate to be charged shall be as established by the Board of City Commissioners.

Dated: _____

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Office

Property Owners for Dakota Street
 Between 12th St. and 15th Street
 All in the City of Yankton, Yankton County, South Dakota

6/8/2022

Estimated Cost of Construction: \$45,795.30
 Estimated Cost per front foot: \$36.6726

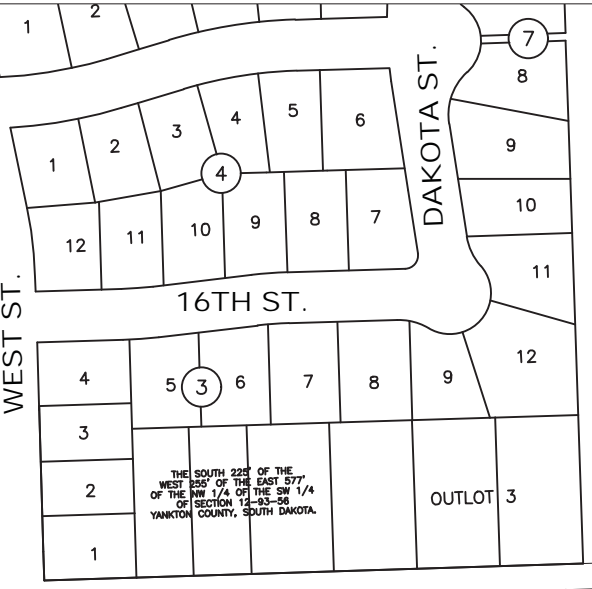
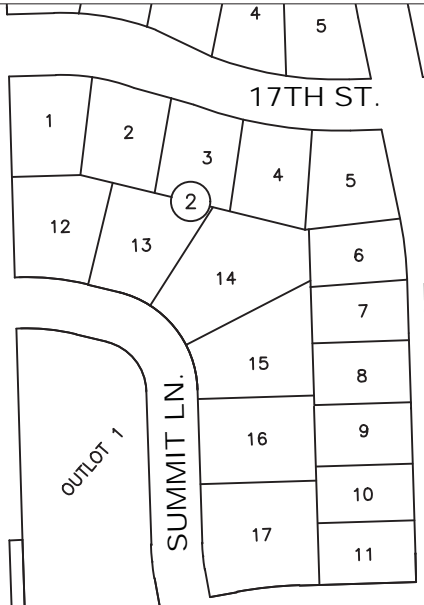
Owner	Address	Parcel Number of Assessment Property	Front Footage (Ft.)	Estimated Cost
Alphonse & Bonnie Jansen	307 Main Street, Fordyce, Ne 68736	78.880.007.280	132.56	\$4,861.32
B&C Dakota Properties, LLC	2728 West Cookie Jar Circle, Cedar Cedar City, UT 84720	78.880.007.010	265.12	\$9,722.64
Rick & Lisa Daughtery	122 West 3rd Street. Yankton, SD 57078	78.890.002.040	198	\$7,261.18
Steve & Lori Drozmann	623 Augusta Circle, Yankton, SD 57078	78.171.001.001	87	\$3,190.52
Steve & Lori Drozmann	623 Augusta Circle, Yankton, SD 57078	78.990.012.040	566.08	\$20,759.64
			1248.76	\$45,795.30

Note: These are estimated costs based on past paving projects, plus inflation. The final cost, per property, will be based on the actual construction costs for the project.

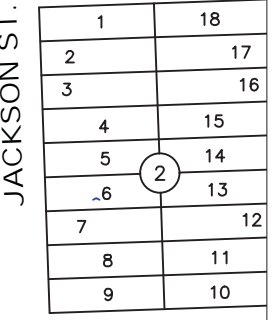
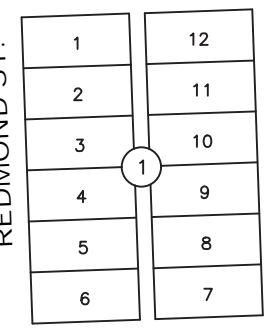
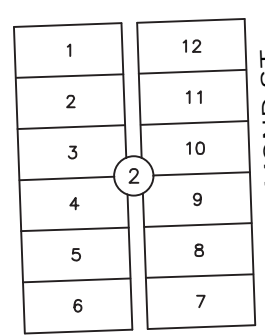
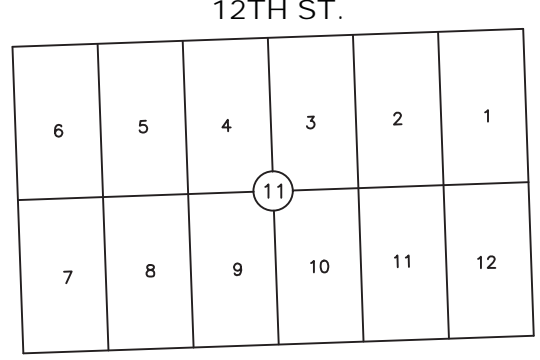
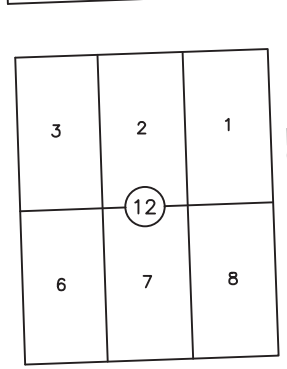
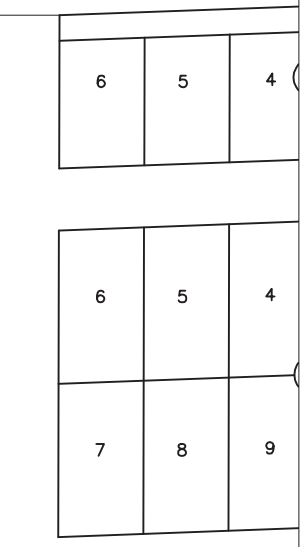
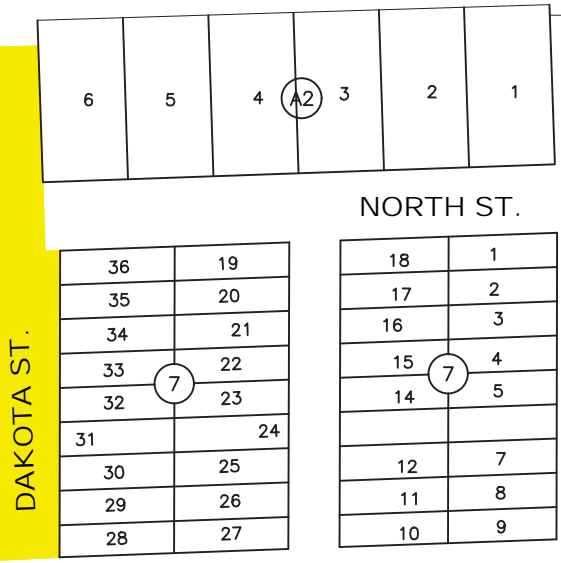
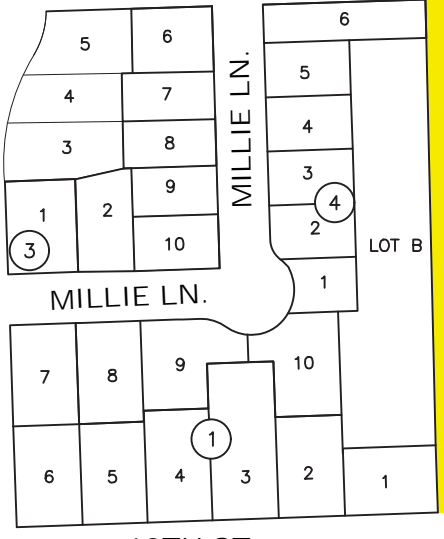
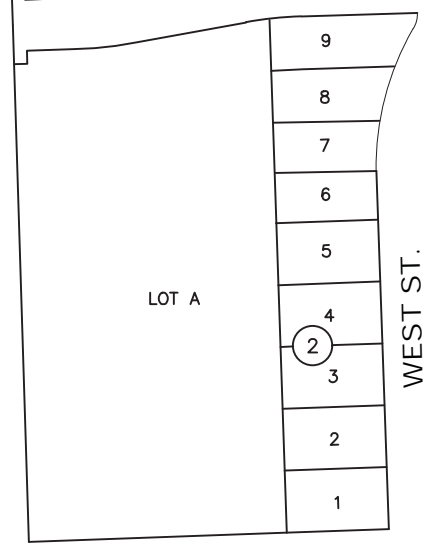
NE 1/4, SW 1/4,
SEC. 12-93-56

LOT 1
E SOUTH 210.0' OF
SE 1/4, SEC 11-93-56

WEST CITY LIMITS ROAD



THE SOUTH 225' OF THE
WEST 225' OF THE EAST 577'
OF THE NW 1/4 OF THE SW 1/4
OF SECTION 12-93-56
YANKTON COUNTY, SOUTH DAKOTA.



PETITION FOR PUBLIC IMPROVEMENT

To the Honorable Mayor and Board of City Commissioners of the City of Yankton, South Dakota:

We, the undersigned property owners, do hereby respectfully petition the Board of City Commissioners of Yankton, South Dakota to adopt a resolution providing for the paving of Dakota Street, from 12th Street to 15th Street. The project is to include the cost associated with materials and labor to place 3" of asphalt.

We understand that the cost and expenses of said improvements are to be paid for by special assessment upon the property benefited in a manner provided for by South Dakota Codified Law.

OWNER'S SIGNATURE

LOT DESCRIPTION/ADDRESS

Steve Drotzmar
Steve Drotzmar

78,171,001,001 / 78,990,012,040

Al Jansen (AL JANSAN)
Al Jansen

78,880,007,280

Memorandum #22-129

To: City Commission
From: Finance Officer
Date: June 20, 2022
Subject: Memorandum Supporting Resolution #22-22, Proposing New Yankton Wastewater Surcharge Rates

Attached to this memorandum is Resolution #22-22 proposing new four-year Wastewater Surcharge rates to fund the proposed debt service for State Revolving Loans (Clean Water / Wastewater) 05, 06, and 07. The proposed Surcharge would replace the current Wastewater base charge and implement a four year stepped surcharge rate increase to fund the debt service required for the construction projects and the respective SRF borrowing (see previous item proposing a Wastewater surcharge ordinance)

The City of Yankton is pursuing funding utilizing SRF sources for the proposed wastewater collection system and wastewater treatment projects. The estimated total of the projects is \$49.2 million dollars with \$2,000,000 dollars coming from a consolidated grant, \$16,681,550 from an American Rescue Plan Act Grant, and \$30,518,450 (\$23,318,450, CW 06 and \$7,200,000, CW 07) dollars proposed to be SRF funding. The discussion and consensus at the May 23rd City Commission Work Session meeting was to utilize a surcharge to replace our current minimums to raise revenues for our current Wastewater SRF debt (CW 05) for the \$4,500,000.00 authorized for previously approved improvements back in June of 2021, as well as the \$30,518,450 for the two new loans (CW 06 and CW 07).

Also attached to this memorandum is an excel spreadsheet showing the proposed debt service requirements for Loan 05, 06, and 07.

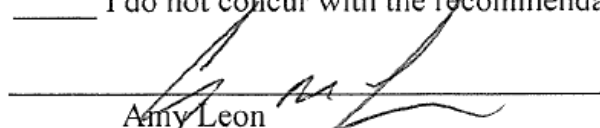
It is recommended that the City Commission adopt Resolution #22-22 enacting the new rates effective November 1, 2022, November 1, 2023, November 1, 2024, and November 1, 2025.

Thank you,



Al Viereck, Finance Officer

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Leon
City Manager

RESOLUTION #22-22

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing municipal wastewater rate surcharges to a level which will maintain the operation of the municipal wastewater system on a self-sustaining user basis, and fund SRF debt service at the State required 110%, and;

WHEREAS, the City of Yankton has conducted a wastewater rate review based on forecasted State Revolving Loans / Clean Water (SRF CW loans five, six, and seven) and;

WHEREAS, the City of Yankton determined during the recent workshop that an annual increase should be applied to the surcharge to fund the debt service for the proposed SRF CW # 05, #06, and #7;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following municipal wastewater monthly surcharge rates and regulations shall be adopted;

1. Surcharge Rates

The monthly wastewater surcharge for all meters shall be effective with the billings issued after November 1, 2022, November 1, 2023, November 1, 2024, and November 1, 2025.

Previous Base \$11.22

New Surcharges and effective dates:

November 1, 2022 \$17.53 (Prev. base \$11.22 + \$6.31 Increase = \$17.53)

November 1, 2023 \$23.84

November 1, 2024 \$30.15

November 1, 2025 \$36.46

The surcharge shall be billed monthly to all wastewater users based on the above effective water rate surcharge table.

2. The surcharge will continue to be used for the debt service of Clean Water Loans 05 through 07 until such time as they are fully borrowed. The surcharge rate will then be reassessed and adjusted to reflect the combined required 110% debt service for Clean Water Loans 05, 06, and 07.

3. Non-City Residential, Commercial, and Industrial Surcharge Rates

The monthly surcharge wastewater charge for any meter location located outside the city limits of Yankton shall be at a rate twice that charged for in-City wastewater users as established by this resolution unless otherwise established by the City Commission.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer

Proposed Loan Amortizations		Proposed	
	20 yr.- 2%	Surcharge	\$36.46
CW Loan #05	\$ 4,500,000	Current Base	\$11.22
Annual	\$ 262,954.00	Increase	\$25.24
w/10%	<u>\$ 289,249.40</u>		

	20 yr.- 2%	Annual	
CW Loan #06	\$ 23,318,450	4 - Yr. Incr.	\$6.31
Annual	\$ 1,417,485.28	1st Year	\$17.53
w/10%	<u>\$ 1,559,233.81</u>	2nd Year	\$23.84

	20 yr.- 2%	3rd Year	\$30.15
CW Loan #07	\$ 7,200,000.00	4th Year	\$36.46
Annual	\$ 437,674.64		
w/10%	<u>\$ 481,442.10</u>		

		Proposed		
		2021 Yr. End	Monthly	
		Customers	Surcharge	Total
Total	<u>\$ 2,329,925.31</u>	5327	\$36.46	\$2,330,669.04

Current Consumption Rate \$6.80 per 1000 Gal.		No Rate Increase, But Review Again in Fall					
2021		Revenue					
Total WW	508,794	\$3,459,799	w/o Base				
Consumption				\$1,043,450	Depreciation - Principal + Capital		
				Year	Principal #3	Principal #4	Capital
2021				2022	\$402,545	\$135,574	\$505,331
Operating	Expenses	\$3,207,105	Includes \$1,043,450 Depr.	2023	\$416,321	\$139,687	\$487,442
		\$252,694	7.88% Excess	2024	\$0	\$143,925	\$899,525
2022							
April YTD	Expenses	\$852,705	-0.77%				
	Revenues	\$1,332,140	3.83%				

Current Avg Bill (5,000 Gal.)	Current	Yr. One	Yr. Two	Yr. Three	Yr. Four	
Base / Surcharge	\$11.22	\$17.53	\$23.84	\$30.15	\$36.46	
5,000 Gal.	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	
Total	\$45.22	\$51.53	\$57.84	\$64.15	\$70.46	
% Increase		13.95%	12.25%	10.91%	9.84%	
<u>Consp.@5%</u>			\$35.70	\$37.49	\$39.36	Est. 5%
			\$59.54	\$67.64	\$75.82	
			15.54%	13.60%	12.10%	

Memorandum #22-130

To: City Commission
 From: Finance Officer
 Date: June 20, 2022
 Subject: Memorandum Supporting Resolution #22-21, Proposing New Yankton Transfer Station Tipping Fees Effective August 1, 2022

Attached to this memorandum is Resolution #22-21 proposing new tipping rates for the City of Yankton. The proposed rate increase would be effective August 1, 2022. At the June 16, 2022 Joint Powers Advisory Board meeting in Vermillion, the board voted to recommend that each city increase the tipping fees at each municipality's respective facility. The staff presented a four-year rate increase at both the Yankton transfer station and the Vermillion landfill. The purpose of the rate increase is to assist in recovering costs associated with operations of the Joint Powers Authority and to assist with the costs associated with future capital improvements needed at both facilities.

The Joint Powers Advisory Board was hesitant to adopt a four-year plan at this time due to the volatile economic conditions we are experiencing in our country and in the garbage and recycling industry in general. The recommendation of the Board was to propose a one-year rate increase and to review these fees annually to assess any future increases. They also recommended a \$2.50 increase at the Vermillion landfill and a \$4.50 increase at the Yankton Transfer Station. This would increase the spread between the two sites to a \$10.00 difference as was recommended by a previous consulting agency (HDR) back in 2018. At that time, a three-year rate increase (2019, 2020, and 2021) was proposed and adopted for both entities that created an \$8.00 difference.

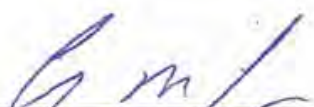
It is recommended that the City Commission adopt Resolution #22-21 enacting the new rates effective August 1, 2022.

Thank you,



Al Viereck, Finance Officer

I concur with this recommendation.
 I do not concur with this recommendation.



 Amy Leon, City Manager

____ Roll call

RESOLUTION #22-21

WHEREAS, at the June 16, 2022, Joint Powers Advisory Board meeting in Vermillion, the board voted to recommend that each city increase the tipping fees at each municipality's respective facility; and

WHEREAS, the operating costs per ton continues to increase; and

WHEREAS, the Capital Cost needs continue to increase at both locations; and

WHEREAS, the Joint Powers member cities desire to provide solid waste services on a self-sustaining user fee basis;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that the following Joint Powers Landfill and Recycling tipping rates are hereby adopted, effective for August 1, 2022.

	Current	Proposed
	Per Ton	1-Jul-22
1 Garbage for Licensed Haulers	\$61.00	\$65.50
2 Garbage for Un-Licensed Haulers	\$66.50	\$71.00
3 Garbage / Out of County / Licensed	\$70.50	\$75.00
4 Garbage / Construction Debris	\$68.50	\$73.00

The City of Yankton reserves the right to impose additional fees on loads or items deemed to be not in keeping with the above rates. These fees will be set in accordance with the transportation costs and operations cost affected.

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #22-122

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Request for Funding from Riverboat Days
DATE: June 20, 2022

The Yankton Riverboat Days Committee is requesting \$10,000 from the BBB to help fund its event. This is an ongoing request, meaning they would like to be included in the BBB five-year plan.

As you may recall, last year the Yankton City Commission allocated \$20,000 in 2021 to help offset the cost of booking a national act. The response from the community was tremendous and the event experienced a renewed spark in our community. Riverboat Days would like to build on that enthusiasm continue to grow the event.

Riverboat Days & Summer Arts Festival is approaching its 40th Anniversary. The Riverboat Days Committee believes that although the festival has been around for a while, the event is unlike any other, which with a bit of continued support, could become a bigger and better event which will continue to draw thousands to our City.

If approved, Riverboat Days will use the funds from BBB to assist in the cost of booking entertainment. Riverboat Days has expressed that when we deal with national acts, the booking process can be as much as a year in advance, so ensuring some funds are designated for this will help us to be at the forefront of the pack when the talent agencies are lining up tours.

Riverboat Days will continue to be good stewards with the donation fund that supports the event. When the City agreed to cover the electrical costs for Riverboat Days, for example, the Riverboat Days Committee responded by revamping some of its lighting with LED lighting.

Staff Recommendation: Staff recommends the City Commission approve an allocation of \$10,000 from the BBB to Riverboat Days for 2022 and 2023 to enable planning and booking of entertainment acts. Staff further recommends providing direction regarding ongoing funding and suggests that Riverboat Days fills out the Outside Agency Application beginning in FY 2023.

Memorandum #22-124

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #22-16 / Resolution #22-28
Date: June 20, 2022

PLAT REVIEW

ACTION NUMBER: 22-16

E.T.J. MEMBER ACTION REQUIRED: No

OWNER / APPLICANT: Tammy Craig and Alan W. Voracek.

ADDRESS / LOCATION: 618 Douglas Avenue.

PROPERTY DESCRIPTION: Lot 1A, in Lot 1 of Block 6, Lower Yankton, City and County of Yankton, South Dakota.

ZONING DISTRICT: R-4 Multiple Family Residential.

PREVIOUS ACTION: None.

COMMENTS: The proposed plat creates Lot 1A which the owner has agreed to give to the city. The city's paved alley encroaches on property identified as Lot 1A.

In a separate but associated action, the city will be asked to consider a right of way vacation for a narrow strip of land on the north side of Lot 1 that has historically been occupied by the private owner's garage and functions as their private yard.

The resolution regarding this memo also includes the city's acceptance of the identified "Lot 1A" so approval will require a super majority vote of the commission.

Staff recommends approval of the plat and authorizing the City Manager to sign any documents associated with acceptance of Lot 1A.

MEETING SCHEDULE:

June 13, 2022: Planning Commission reviews plat and makes recommendation to the City Commission.

June 27, 2022: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call (requires super majority for approval)

RESOLUTION #22-28

WHEREAS, it appears from an examination of the plat of Lot 1A, in Lot 1 of Block 6, Lower Yankton, City and County of Yankton, South Dakota, prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan and is subject to County review, and

WHEREAS, the Board of City Commissioners of the City of Yankton, South Dakota, hereby agree to accept "Lot 1A" of Lot 1, Block 6, Lower Yankton, City and County of Yankton, South Dakota.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved and the City Manager is authorized to sign all documents associated with accepting Lot 1A of Lot 1, Block 6, Lower Yankton, City and County of Yankton, South Dakota .

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer

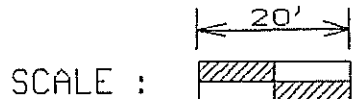
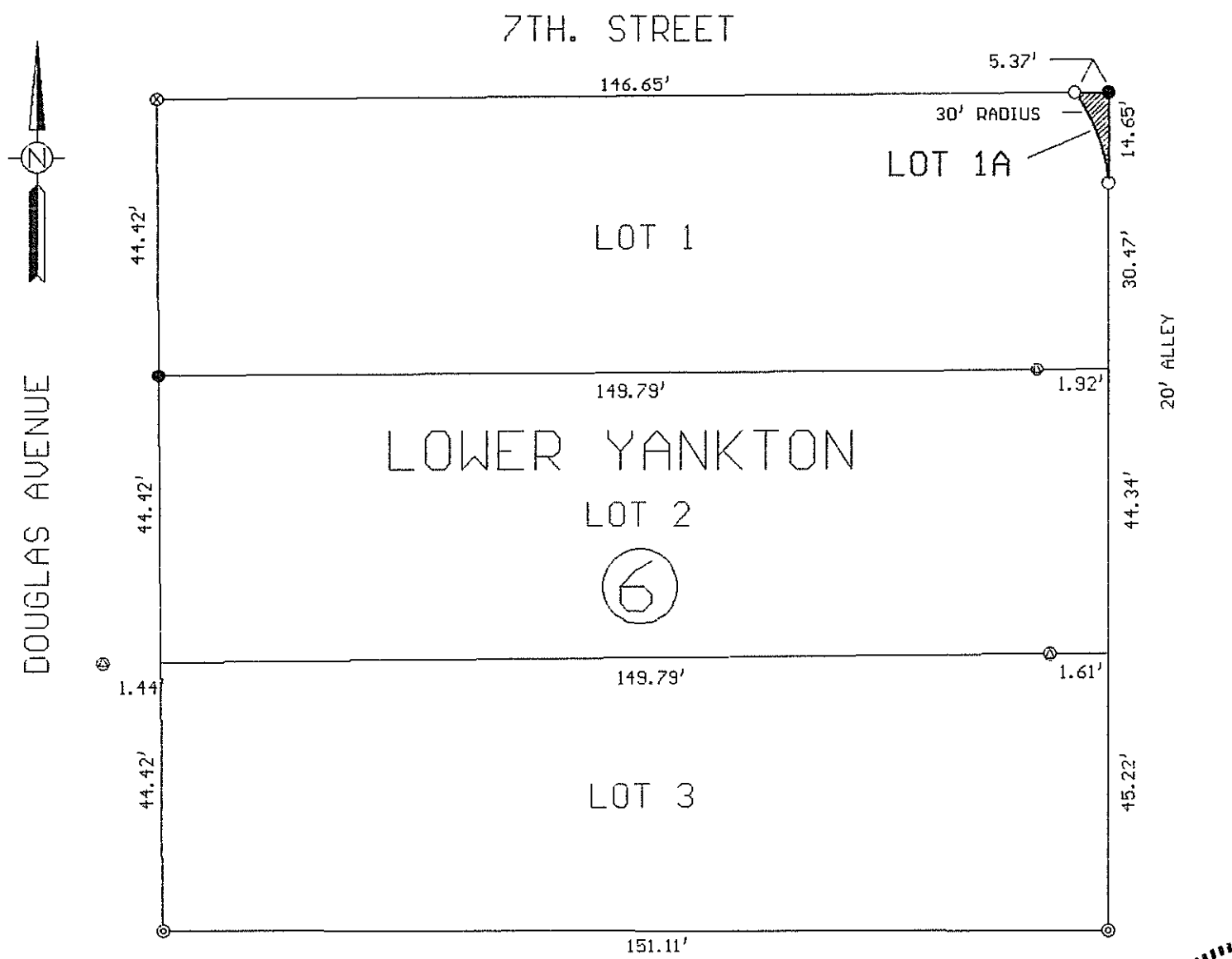


City of Yankton

Plat Location Map

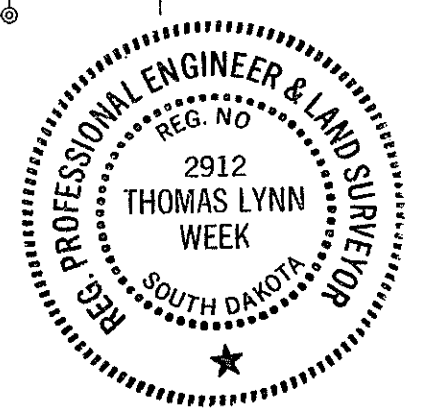
Plat of Lot 1A in Lot 1 of Block 6, Lower Yankton,
City and County of Yankton, South Dakota

PLAT OF LOT 1A, IN LOT 1 OF BLOCK 6, LOWER YANKTON,
CITY AND COUNTY OF YANKTON, SOUTH DAKOTA



LOT 1A = 29 SQ. FT.

- SET 5/8" REBAR WITH CAP STAMPED TOM WEEK LS 2912
- ⊙ FOUND PIPE/REBAR WITH CAP
- FOUND PIPE
- ⊗ FOUND P-K NAIL IN CONCRETE
- ⊙ FOUND TRIANGULAR IRON



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNERS, MADE A SURVEY OF LOT 1A OF LOT 1, BLOCK 6, LOWER YANKTON, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 24TH. DAY OF FEBRUARY, 2022.

Thomas Lynn Week
THOMAS LYNN WEEK
REGISTERED LAND SURVEYOR
REG. NO. 2912

OWNERS CERTIFICATE

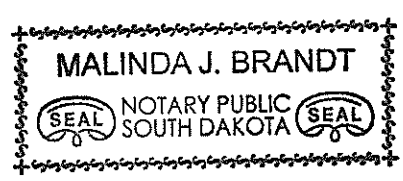
WE, TAMMY CRAIG AND ALAN W. VORACEK, DO HEREBY CERTIFY THAT WE ARE THE ABSOLUTE AND UNQUALIFIED OWNERS OF LOT 1A OF LOT 1, BLOCK 6, LOWER YANKTON, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA. THAT THE ABOVE SURVEY AND PLAT WAS MADE AT OUR REQUEST AND UNDER OUR DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS.

DATED THIS 2nd DAY OF June, 2022 *Tammy Craig* *Alan W. Voracek*
TAMMY CRAIG ALAN W. VORACEK

STATE OF SOUTH DAKOTA
COUNTY OF YANKTON
ON THIS 2nd DAY OF June, 2022, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED TAMMY CRAIG AND ALAN W. VORACEK, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

MY COMMISSION EXPIRES 02-20-2027

Malinda J Brandt
NOTARY PUBLIC



Memorandum #22-125
Establish Date for Public Hearing

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #22-17 / Resolution #22-29
Date: June 20, 2022

REQUEST TO VACATE R-O-W

ACTION NUMBER: 22-17

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / PETITIONERS: City of Yankton.

ADDRESS / LOCATION: Adjacent to 618 Walnut Street.

PROPERTY DESCRIPTION: The south 4.3 feet of the west 143 feet of 7th Street right of way adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton. Please reference the attached map and surveyor's certificate.

ZONING DISTRICT: R-4 Multiple Family Residential.

PREVIOUS ACTION: None.

COMMENTS: City staff in coordination with the City Attorney are requesting that the above described, 4.3 foot wide portion of the street be vacated for two reasons:

1. To create a compromise that transfers this sliver of right of way to the property owner in exchange for the property owner transferring a slice of their private property to the city. The publicly used, paved portion of the alley in the northeast corner of the lot was unknowingly placed on the private lot many years ago. The associated plat depicts the location of the slice of alley pavement located on the private parcel.
2. To reflect the historic use of the property more accurately as part of the adjacent privately owned home.

City staff considers this action, along with action on the associated plat, a simple housekeeping measure that creates appropriate documentation to support the historic uses of the property for both parties. The City Manager has administratively executed an agreement with the adjoining owner that stipulates the property swap contingent upon the City Commission's approval of the associated right of way vacation and plat.

_____ Establish date for public hearing.

Staff recommends approval of the proposed ROW vacation.

HEARING SCHEDULE:

- June 13, 2022: Planning Commission reviews and makes recommendation.
- June 27, 2022: City Commission establishes July 11, 2022 as the date for a public hearing.
- July 11, 2022: City Commission holds hearing and makes final decision.
- July 22 2022: Approximate date that resolution is published.
- August 11, 2022: Approximate date that the resolution is effective.

Planning Commission results: The Planning Commission recommended approval of the proposed right of way vacation.

_____ Establish date for public hearing.

Prepared by:
City of Yankton
PO Box 176
Yankton, SD 57078
(605) 668-5251

RESOLUTION #22-29

RIGHT-OF-WAY VACATION

WHEREAS, the City of Yankton has conducted the process to vacate the identified Right-of-Way known as the south 4.3 feet of the west 143 feet of 7th Street right of way adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton. Please reference the attached map and surveyor's certificate. City of Yankton applicant and Tammy Craig and Alan W. Voracek, adjacent property owner.

WHEREAS, the proposed Right-of-Way vacation has been reviewed by the City Planning Commission and a recommendation has been made thereof, and

WHEREAS, due and proper notice of hearing regarding said process has been given, and

WHEREAS, the City of Yankton, South Dakota, after due investigation and consideration with applicable utilities involved has determined that good cause exists for vacating the described Right-of-Way.

NOW THEREFORE BE IT RESOLVED, that the south 4.3 feet of the west 143 feet of 7th Street right of way adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton be vacated.

Adopted:

Stefanie Moser, Mayor

Attest:

Al Viereck, Finance Officer

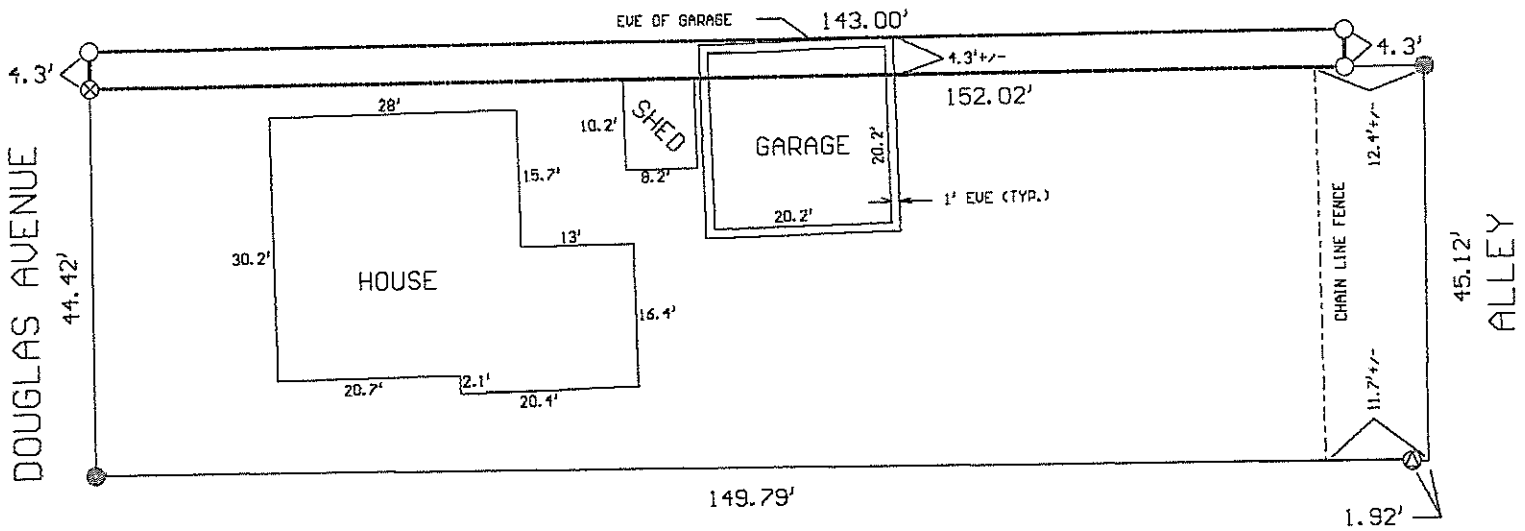


City of Yankton

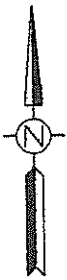
7th Street ROW Vacation Location Map

Adjacent to Lot 1, Block 6, Lower Yankton Addition to the City of Yankton

7TH. STREET

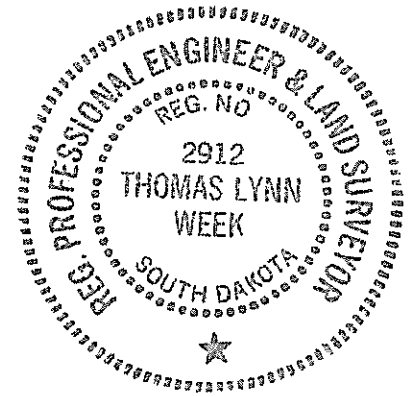


LOT 1, BLOCK 6, LOWER YANKTON



SCALE: 1" = 22'

- SET 5/8" REBAR WITH CAP STAMPED TOM WEEK LS 2912
- FOUND PIPE
- ⊗ FOUND P-K NAIL IN CONCRETE
- ⊙ FOUND TRIANGULAR IRON



SURVEYOR'S CERTIFICATE

I, THOMAS LYNN WEEK, A REGISTERED LAND SURVEYOR OF YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE CITY OF YANKTON, PREPARED THE ABOVE DRAWING TO SHOW THE LOCATION OF THE SOUTH 4.3 FEET OF THE WEST 143.00 FEET OF 7TH. STREET THAT ADJOINS LOT 1, BLOCK 6, LOWER YANKTON, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA.

DATED THIS 23RD. DAY OF FEBRUARY, 2022.

Thomas Lynn Week
 THOMAS LYNN WEEK
 REGISTERED LAND SURVEYOR
 REG. NO. 2912

PREPARED BY: TOM WEEK
 407 REGAL DRIVE
 YANKTON, SD 57078
 665-8333

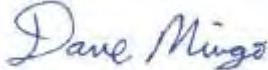
Memorandum #22-112
Discussion Item

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: City Owned Lot 1 of Broadway Addition
Date: June 20, 2022

Attached are a draft “Request for Proposals / General Conditions,” a “Declaration of Covenants” and a plat of the newly created Lot 1 of Broadway Addition. This is the 7.57 acres of land on the east side of the 2500 and 2600 Blocks of Broadway Avenue adjacent to the cemetery. The documents have been drafted in a manner that focuses on the aesthetics of any potential development that may occur there. The defined visual expectations of the view of the property treats all four sides the same. Therefore, the view from the adjacent cemetery is treated the same as the view from the other street frontages. Things like air handling units and dumpsters would be required to be screened from view.

If the City Commission is interested in receiving proposals for development of the property, staff will proceed with preparing a formal agenda item for the City Commission to consider that would commence the process. If an RFP process does proceed, the draft documents have been written in such a manner that would allow any and all proposals to be rejected if they do not meet the City Commission’s expectations.

Respectfully submitted,



Dave Mingo, AICP
 Community and Economic Development Director

Recommendation: It is recommended that the City Commission discuss the future of the property and provide staff with direction.

I concur with this recommendation.
 I do not concur with this recommendation.



 Amy Leon, City Manager

CITY OF YANKTON, SOUTH DAKOTA

REQUEST FOR PROPOSALS / GENERAL CONDITIONS
FOR THE PURCHASE AND DEVELOPMENT OF THE DESCRIBED TRACT IN
SECTION 6, T93N, R55W

PROPERTY DESCRIPTION

7.57 acres of City owned Broadway Avenue frontage on the east side of the 2500 and 2600 blocks of Broadway Avenue described as:

Lot 1 of Broadway Addition in the NW 1/4 of the SW 1/4 of Section 6, T93N, R55W of the 5th P.M., City and County of Yankton South Dakota.

PURPOSE

The City of Yankton, South Dakota, a municipal corporation, is seeking individual firms, joint-ventures or individuals with skill in land development, land marketing and home construction to purchase, develop, build and market commercial occupancies on approximately 7.57 acres of City-owned property described herein and shown on the attached map.

The purpose of this request is to provide standards for potential developers; provide information to potential developers about the goals and objectives of the City; provide information to potential developers about the City's proposed performance based development requirements; and to establish standards for the relationship between the City and successful bidder. Additional incentives, including a sales tax rebate, could be available if projects address business sectors where Yankton is experiencing retail sales leakage. The creation of a Tax Increment District is also possible.

PROJECT BACKGROUND

The City of Yankton has been a long-time owner of the referenced Broadway Avenue frontage land. The City's goal in releasing this land for development is to provide space for the construction of commercial occupancies. The property being offered for sale is zoned B-2 Highway Business.

DESCRIPTION OF THE PROJECT

The extremely desirable commercial property is located adjacent to Broadway Avenue (South Dakota Highway 81). The most recent traffic count at the location is 15,260 ADT. Broadway Avenue has a five-lane configuration that includes left turn lanes at the north and south ends of the subject property.

The associated covenants describe the permitted types of commercial development provided for in the City's Zoning Ordinance and acceptable for the location. The developer will be responsible for the construction of all required adjacent and internal infrastructure needed to support the development. All infrastructure must be built to City specifications. Broadway Avenue is subject to the State of South Dakota's access management program.

DEVELOPER'S RESPONSIBILITIES

Submittals shall include a preliminary site plan and renderings of the project being proposed. A written description of the project shall also be included.

The developer shall also be responsible for performing the following:

1. To engage and pay the cost of hiring a professional land surveyor licensed to do business in the State of South Dakota to survey, mark and plat any subdivision of the lots, if needed, in accordance with the City's Subdivision Ordinance.
2. To engage and pay the cost of a professional engineer licensed to do business in the State of South Dakota to design and provide construction documents for infrastructure for the subdivision in accordance with the City's Subdivision Ordinance.
3. To engage the services and pay the cost of hiring a licensed attorney to create an owner's association if one is needed.
4. The developer should contact all applicable utility companies to determine the services and fees required for the provision of services.
5. To follow the provisions set forth in the associated covenants.
6. To enter into a Developer's Agreement with the City that establishes guidelines for the development of the subdivision at the time of plat approval or initial site development.

THE SALE PROCESS

The bids are required to be submitted in a total amount for the 7.57 acres. Each bid shall include a cashier's check in the amount of 10 percent of the bid amount as down payment for the bid. The down payment for unsuccessful bidders will be returned after conditional sales approval by the Board of City Commissioners. The balance of the purchase price will be due upon closing at which time a warranty deed will be issued by the City. Not more than 45 days will elapse from the date the City Commission awards of the bids until the closing on the property. Said sale may occur through Yankton Thrive, the local economic development corporation.

CONDITIONS OF SALE

The sale and closing on this property shall be based upon the following conditions:

1. The City has drafted and will record covenants which run with the land. A copy of those covenants is attached to this document.
2. The party who ultimately purchases the real property shall not have the right to modify the covenants.
3. The covenants create important construction limitations and dates. They should be reviewed in detail prior to submitting a bid. A party's failure to abide by the terms of the covenants may result in the real property reverting back to the City.

CONTACT PERSONS

Dave Mingo, Community and Economic Development Director (605) 668-5252
Al Viereck, City Finance Officer (605) 668-5240

These covenants created by:
The City of Yankton
PO Box 176, Yankton, SD 57078
(605) 668-5221

DECLARATION OF COVENANTS

This Declaration of Covenants is made as of the ___ of _____, 2022,
by the **CITY OF YANKTON**, a South Dakota municipal corporation (“City”).

WITNESSETH

WHEREAS, the City is the owner of those certain tracts or parcels of land situated in the City of Yankton, County of Yankton, South Dakota, identified as the following legally described “Real Property”:

Lot 1 of Broadway Addition in the NW 1/4 of the SW 1/4 of Section 6,
T93N, R55W of the 5th P.M., City and County of Yankton South
Dakota.

WHEREAS, because the City desires to establish a general plan for improvement and development of its “Real Property,” it hereby makes the following restrictive covenants running with the land as set forth herein. Said restrictive Covenants are applicable to all the “Real Property” and each conveyance hereafter made shall be subject thereto, and each Grantee, its successors, and assigns, if any, therein shall agree thereto as follows:

NOW THEREFORE, the City hereby declares the following covenants on the “Real Property”:

1. **Zoning and Tax increment District** The site is zoned B-2 Highway Business and shall be developed in accordance with the applicable requirements of such designation. The possible creation of a Tax Increment District by the City also requires proper process and action by the Planning Commission and City Commission.

2. **Uses Specifically Not Allowed on the Site.**
 - Self-Storage Facilities.
 - Marijuana Dispensaries or Facilities of any kind.
 - Type A Dance Licenses.
 - Gas Stations / Convenience Stores.
 - Truck Stops.
 - Low Density Residential Occupancies.
 - Non-taxable entities including but not limited to churches, governmental agencies and some schools.

3. **Construction Time Limits** The party who purchases the “Real Property” from the City shall:
 - a. commence the planning and platting (if necessary) of the “Real Property” no later than Ninety (90) days after the closing date of the sale of the land (which calculation shall not include the date upon which the sale of the land is closed); and

 - b. commence construction of the first substantial project on the site (defined as the grading of the site and infrastructure improvements) not later than two hundred seventy (270) days after the closing of the sale of the land (which calculation shall not include the date upon which the sale of the land is closed); and

 - c. commence construction of the first substantial structure on the site within three hundred sixty-five (365) days after the closing of the sale of the land (which calculation shall not include the date upon which the sale of the land is closed).

 - d. commence construction of structure(s) on the remainder of the site within seven hundred thirty (730) days after the closing of the sale of the land (which calculation shall not include the date upon which the sale of the land is closed).

4. **Site Improvements** All site improvements shall be subject to the following:
 - a. Elevation plans of proposed structures are required to be reviewed and approved by the City Manager prior to the issuance of building permits. Structures shall be faced with brick, stone, split-faced

concrete, glass, equivalent masonry construction or other aesthetically similar construction materials as approved by the City Manager. This requirement may be waived by the City Manager for sides of any structure where an acceptable screening material (vegetation or decorative fence) is in place to screen the utility functions of structures from the traveling public. Developers shall also include visual barriers, so the traveling public does not have a clear view of utility accesses, dumpsters, and other support facilities. Metal buildings may be constructed; however, the exterior walls shall be faced in accordance with the construction standards in this section. The east side, visible from the cemetery, shall also be considered visible to the traveling public.

- b. A landscaping plan shall be submitted to the City Manager's Office for approval prior to the issuance of a building permit for any construction within the area described. The intent of the City Manager's landscape review is to ensure the inclusion of appropriate green space in any development plans. All areas of the lot not utilized for buildings and structures, parking lots or entrance roads shall be landscaped and shall be maintained in good condition as a lawn or other vegetation.
 - c. No outside storage of goods and materials shall be permitted except as allowed by the Zoning Ordinance of the City of Yankton. No materials shall be stored in trailers or temporary structures for a period longer than necessary to transfer the materials into a permanent structure.
 - d. Free standing signage shall be constructed in the form of monument signs. Billboards and pylon signs are not permitted on the subject property.
5. **Right to Repurchase** If the party who purchases the "Real Property" violates any of the four construction time limits identified in paragraph three (3) above, then the City reserves the right to repurchase the undeveloped "Real Property" for seventy-five (75) percent of its original sales price plus the cost of the documented, accepted, out-of-pocket infrastructure expenditures. Said repurchase may be for all undeveloped portions of the property in such a manner that does not render the developed portions non-compliant with City ordinances.

6. **Right of First Refusal** If the party who purchases the “Real Property” sells, or attempts to sell, all or a portion of the “Real Property” prior to completing the construction time limits identified in paragraph three (3) above, then the City reserves the “right of first refusal” to repurchase the undeveloped “Real Property.” The repurchase price shall be for seventy-five (75) percent of its original sales price plus the cost of the documented, accepted, out-of-pocket infrastructure expenditures. Should the City choose not to exercise said right of first refusal, then any subsequent purchaser shall be subject to the same construction time limits noted in paragraph three (3) above. The construction time limits do *not* reset if there is a subsequent sale of the “Real Property.”
7. **Successors** The agreements contained herein, and the rights granted hereby, shall run with the land to the “Real Property” and shall bind and inure to the benefit of the parties hereto and their respective heirs, successor, and assigns. The party who purchases the “Real Property,” and its successors and assigns shall not have the right to repeal or amend the covenants or restrictions contained herein, and in any event waives the right to do so, without first obtaining written consent from the City.

If the original purchaser of “Real Property” resells any of the “Real Property,” then said purchaser shall input the following in the deed to the subsequent purchaser:

“The City has recorded covenants that run with the land, which may not be modified. The covenants create important construction limitations and dates. They should be reviewed in detail prior to submitting a bid. The City of Yankton has a right of first refusal to repurchase the real property, the terms of which are identified in the covenants.”

8. **Effective Date & Duration** This instrument shall become effective on the date of the full execution by the City. The Covenants and Construction Time Limits established herein shall expire of their own force by operation of law on January 1, 2032.
9. **Headings** The headings of the paragraphs contained herein are intended for reference purposes only and shall not be used to interpret the agreements contained herein or the rights granted hereby.

10. **Severability** Invalidation of any one of these covenants or restrictions by judgment or court order shall in no way affect any other provisions which shall remain in full force and effect.
11. **Enforcement** Enforcement of these covenants and restrictions shall be by any proceeding at law or in equity against any person or persons violating or attempting to violate any covenant or restriction. Failure by the City to enforce any covenant or restriction herein contained shall in no event be deemed a waiver of the right to do so thereafter.
12. **Law Governing** This agreement shall be governed by and construed in accordance with the laws of the State of South Dakota, without regard to conflicts of law principles.
13. **Covenants** Any purchaser of the real property may record any covenants that do not conflict with any found herein.
14. **Authority** Any questions regarding the application of these restrictions shall be resolved by the City Manager of the City of Yankton with the right of any party to appeal the decision to the Board of City Commissioners of the City of Yankton, South Dakota.

These restrictions shall be effective and binding on grantor, grantee and their assigns, successors in interest and all parties claiming by, under or through them, unless owners of more than 75 percent of the real estate located in said subdivision shall execute and record in Yankton County, an instrument specifying such modifications from this original document. Said modification would be required to be approved by the Board of City Commissioners.

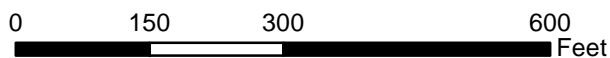
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City of Yankton

Plat Location Map

Plat of Lot 1 in the Broadway Addition
in the NW 1/4 of the SW 1/4 of Section 6, T93N, R55W
of the 5th P.M., City and County of Yankton, South Dakota



A Plat of
Lot 1 of Broadway Addition
 in the NW 1/4 of the SW 1/4 of Section 6,
 T 93 N, R 55 W of the 5th P.M., City and
 County of Yankton, South Dakota

LOT 1
 ±7.57 Ac.

NW1/4 SW1/4
 Section 6, T93N, R55W

LEGEND

- Found Rebar W/Cap Stamped "J. BRANDT R.L.S. 5349"
- Found 1" Rod
- ⊗ Calculated Corner
- Found 5/8" Rebar
- Set Rebar w/Cap Stamped "KENNEDY LS 5350"
- (52.00') Platted Distance

**DEDICATED
 RIGHT-OF-WAY AREA**

27th Street ± 0.41 Acres
 25th Street ± 0.48 Acres

EASEMENT NOTE

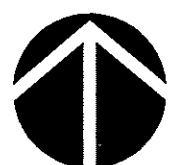
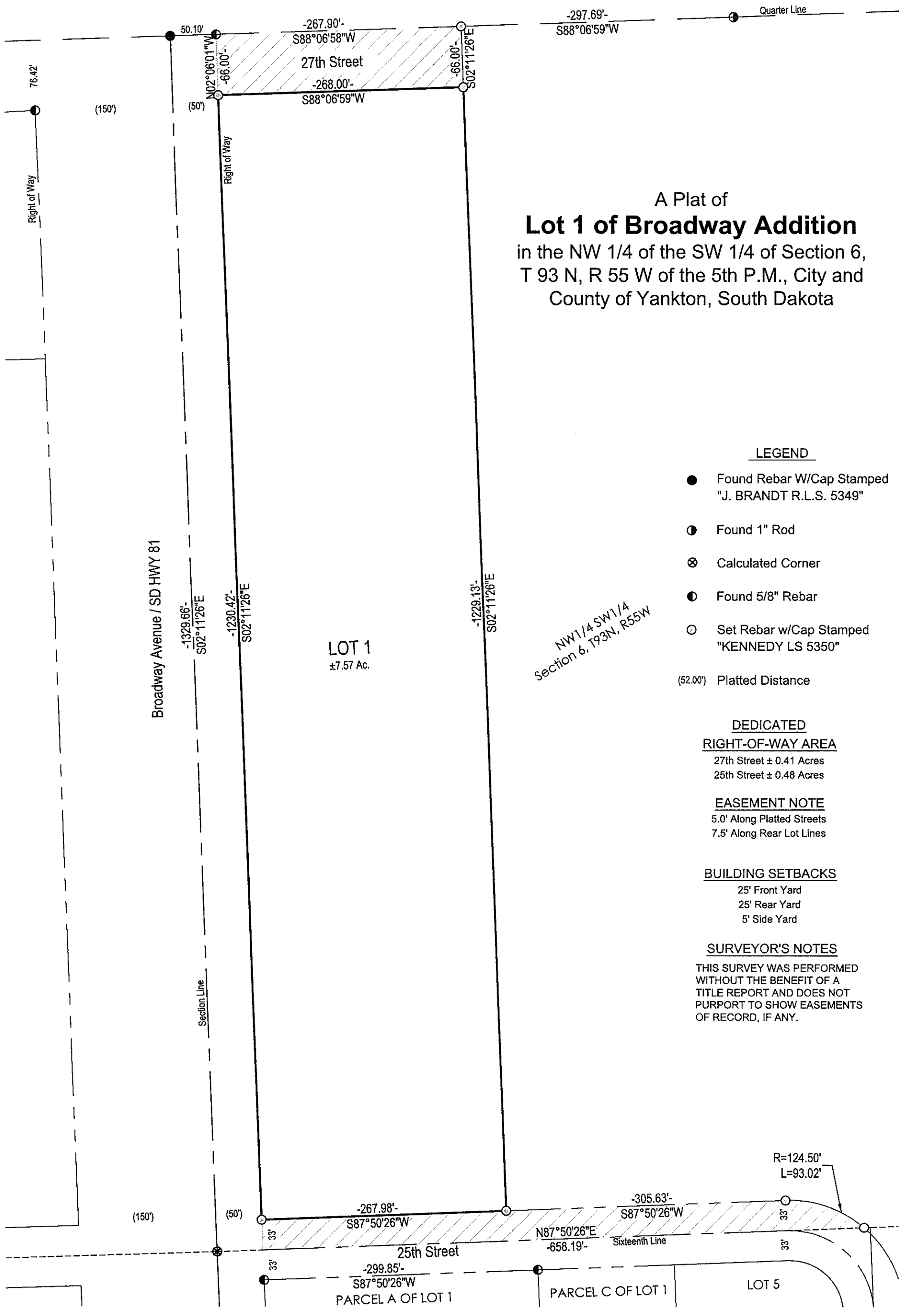
5.0' Along Platted Streets
 7.5' Along Rear Lot Lines

BUILDING SETBACKS

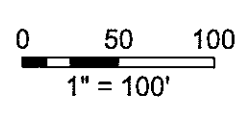
25' Front Yard
 25' Rear Yard
 5' Side Yard

SURVEYOR'S NOTES

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT PURPORT TO SHOW EASEMENTS OF RECORD, IF ANY.



BASIS OF BEARING
 CITY OF YANKTON DATUM



PROJECT NUMBER:	21519
CREW CHIEF:	BKENNEDY
DRAFTED BY:	BKENNEDY
REVIEWED BY:	CGADEKEN
DRAWING:	21519 - Plat
LAYOUT:	Plat
SHEET NO. 1 OF 2 TOTAL SHEETS	

Prepared By:

STOCKWELL
 STOCKWELL ENGINEERS, INC.
 201 WALNUT STREET
 YANKTON, SD 57078
 PH: 605.665.8092
 www.stockwellengineers.com

Memorandum #22-126

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Business Improvement District #1 Expenditure Recommendation for the Yankton Youth Soccer Association First Dakota Soccer Park
Date: June 20, 2022

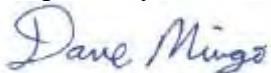
At their meeting on June 17, 2022, the Yankton Business Improvement District (BID) #1 Board of Directors approved an action recommending a financial commitment of BID generated funds for the proposed Yankton Youth Soccer Association (YYSA) First Dakota Soccer Park Project. The attached Resolution #22-30 describes the details of the proposed commitment. In brief, the \$125,000 recommended commitment would be provided with \$75,000 up front and another \$50,000 over a period not to exceed 10 years.

YYSA officials were at the meeting to present information about their project. The BID Board acknowledged YYSA’s commitment to shoulder season and off season events in their discussion about the request. The board also discussed maintaining some amount of reserve in the fund.

Attached is a sheet with tables showing the status of the BID account. The previously approved obligations constitute 92 percent of the annual revenue generated. 80 percent to Mount Marty University, 10 percent to Yankton Thrive and two percent to the City for administration. The eight percent of annual revenue is estimated to be around \$12,000 per year. This does not consider the very good probability that the annual revenues the BID generates will increase over time. There are approximately \$176,000 of uncommitted funds currently in the account.

A copy of the unapproved June 17th BID Board meeting minutes is also included in this packet for your review.

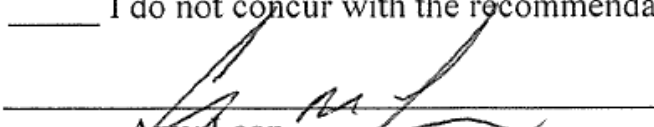
Respectfully submitted,



Dave Mingo, AICP
 Community and Economic Development Director

I concur with the recommendation.

I do not concur with the recommendation.


 Amy Leon
 City Manager

_____ Roll Call

RESOLUTION #22-30

WHEREAS Yankton Business Improvement District 1 was created in conformance with South Dakota Codified Law and defined in City Ordinance #953, and

WHEREAS, The Business Improvement District #1 Board of Directors is therein authorized to make recommendations to the Yankton Board of City Commissioners regarding governance of the District including its revenues and expenditures, and

WHEREAS, at their meeting on June 17, 2022, the Yankton Business Improvement District #1 approved a recommendation that the City Commission provide funding to the Yankton Youth Soccer Association (YYSA) to help fund the construction of the First Dakota Soccer Park, and

WHEREAS said funding shall be in the amount of \$125,000. \$75,000 to be provided upon approval of the City Commission and the remaining \$50,000 to be provided in annual payments of \$5,000 over the next 10 years beginning in February, 2023, and

WHEREAS, said \$50,000 can be provided prior to 10 years if funds are available and payment is approved by the Business Improvement District #1 Board of Directors and City Commission, and

WHEREAS, the described payments shall be made through the local economic development corporation (Yankton Thrive).

NOW THEREFORE, BE IT RESOLVED that the Yankton Board of City Commissioners, based on the recommendation of the Business Improvement District #1 Board of Directors does hereby authorize the above described disbursement of funds, and

BE IT FURTHER RESOLVED that the Yankton City Manager be authorized to execute any documents associated with said disbursement.

Adopted:

ATTEST

Stephanie Moser, Mayor

Al Viereck, Finance Officer

BID Tax Disbursements - MMU Fieldhouse			
	Original Commitment	Balance Due	
		\$1,800,000.00	
Date	Amount	Balance Due	
6/25/2019	\$122,894.66	\$1,677,105.34	
3/30/2020	\$127,299.70	\$1,549,805.64	
3/8/2021	\$89,094.68	\$1,460,710.96	
2/10/2022	\$109,527.51	\$1,351,183.45	

	Balance
2021 Yr end.	\$302,512.58
City Admin	-\$2,738.18
CVB	-\$13,690.94
MMU	-\$109,527.51
2022 YTD Rev.	\$176,555.95
	\$44,810.82
Current Bal.	\$221,366.77

	2018	2019	2020	2021
Revenues	\$153,618.32	\$159,124.63	\$111,368.35	\$136,909.39
City Admin	\$3,072.37	\$3,182.49	\$2,227.37	\$2,738.18
(2%)				
CVB	\$15,361.83	\$15,912.46	\$11,136.84	\$13,690.94
(10%)				
MMU	\$122,894.66	\$127,299.70	\$89,094.68	\$109,527.51
(80%)				
92%	Committed			
8%	Uncommitted			
	\$12,289.47	\$12,729.97	\$8,909.47	\$10,952.75

Others:	2017	2018	2019
	\$15,000.00	\$200,000.00	\$10,000.00
		\$10,000.00	\$200,000.00
			\$10,000.00

Memorandum #22-127

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Business Improvement District #1 Expenditure Recommendation for the National Field Archery Association Foundation
Date: June 20, 2022

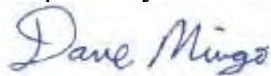
At their meeting on June 17, 2022, the Yankton Business Improvement District (BID) #1 Board of Directors approved an action recommending a financial commitment of BID generated funds to help the National Field Archery Association Foundation make up a budget shortfall from hosting the World Tournament last year. The attached Resolution #22-31 describes the details of the proposed \$7,200 commitment.

NFAA officials were at the meeting to present information about the tournament. The BID Board acknowledged the NFAA commitment to shoulder season and off season events in their discussion about the request.

Attached is a sheet with tables showing the status of the BID account. The previously approved obligations constitute 92 percent of the annual revenue generated. 80 percent to Mount Marty University, 10 percent to Yankton Thrive and two percent to the City for administration. The eight percent of annual revenue is estimated to be around \$12,000 per year. This does not consider the very good probability that the annual revenues the BID generates will increase over time. There are approximately \$176,000 of uncommitted funds currently in the account.

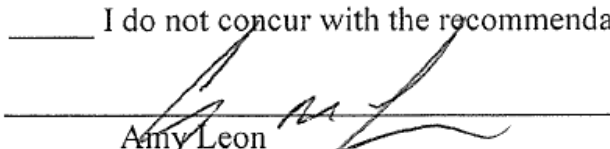
A copy of the unapproved June 17th BID Board meeting minutes is also included in this packet for your review.

Respectfully submitted,



Dave Mingo, AICP
 Community and Economic Development Director

I concur with the recommendation.
 I do not concur with the recommendation.



 Amy Leon
 City Manager

_____ Roll Call

RESOLUTION #22-31

WHEREAS Yankton Business Improvement District 1 was created in conformance with South Dakota Codified Law and defined in City Ordinance #953, and

WHEREAS, The Business Improvement District #1 Board of Directors is therein authorized to make recommendations to the Yankton Board of City Commissioners regarding governance of the District including its revenues and expenditures, and

WHEREAS, at their meeting on June 17, 2022, the Yankton Business Improvement District #1 approved a recommendation that the City Commission provide funding to the National Field Archery Foundation (NFAA) to help fund the past World Archery Tournament held in Yankton, and

WHEREAS said funding shall be in the amount of \$7,200 to be provided upon approval of the City Commission, and

WHEREAS, the described payments may be made through the local economic development corporation (Yankton Thrive).

NOW THEREFORE, BE IT RESOLVED that the Yankton Board of City Commissioners, based on the recommendation of the Business Improvement District #1 Board of Directors does hereby authorize the above described disbursement of funds, and

BE IT FURTHER RESOLVED that the Yankton City Manager be authorized to execute any documents associated with said disbursement.

Adopted:

ATTEST

Stephanie Moser, Mayor

Al Viereck, Finance Officer

BID Tax Disbursements - MMU Fieldhouse			
	Original Commitment	Balance Due	
		\$1,800,000.00	
Date	Amount	Balance Due	
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	Balance
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Current Bal.	\$221,366.77

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MMU	\$122,894.66	\$127,299.70	\$89,094.68	\$109,527.51
(80%)				
92%	Committed			
8%	Uncommitted			
	\$12,289.47	\$12,729.97	\$8,909.47	\$10,952.75

Others:	2017	2018	2019
	\$15,000.00	\$200,000.00	\$10,000.00
		\$10,000.00	\$200,000.00
			\$10,000.00

Memorandum #22-128

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Business Improvement District #1 Board of Directors Membership and Terms
Date: June 20, 2022

At their meeting on June 17, 2022, the Yankton Business Improvement District (BID) #1 Board of Directors took action recommending the membership and terms of the BID Board of Directors. The Board meets infrequently, and the pandemic reduced the frequency of meetings even further. The below described terms are in sequence with the previous terms of the board.

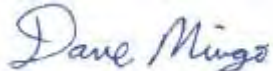
The BID Directors recommended six of the seven Directors from the previous slate be reinstated. The seventh member recommendation is new based on a staffing transition at the Best Western Kelly Inn. As you know, a majority of the members must be hoteliers. The recommended slate of directors and terms are:

Steve Slowey	2023 (hotelier)
Rikesh Patel	2023 (hotelier)
Jason Winterringer	2024
Erica Smith	2024 (hotelier - new member)
Dan Specht	2025
Bruce Cull	2025 (hotelier)
Rob Stephenson	2025

They also selected Dan Specht to serve as Chairman of the Board and Rob Stephenson to serve as Vice-Chairman / Secretary for the coming year.

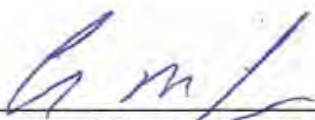
If approved, the attached Resolution #22-32 establishes the members and terms going forward.

Respectfully submitted,



Dave Mingo, AICP
 Community and Economic Development Director

I concur with this recommendation.
 I do not concur with this recommendation.



 Amy Leon, City Manager

RESOLUTION #22-32

A Resolution Designating the
Business Improvement District #1 Board of Directors and their Terms

WHEREAS, a The Business Improvement District #1 Board of Directors shall make recommendations to the City Commission for the establishment of a plan or plans for improvements within the district.

NOW THEREFORE BE IT RESOLVED by the Board of City Commissioners of Yankton, South Dakota that the following members and terms shall be approved subject to the applicable ordinance and by-laws of the district:

Steve Slowey	2023 (hotelier)
Rikesh Patel	2023 (hotelier)
Jason Winterringer	2024
Erica Smith	2024 (hotelier - new member)
Dan Specht	2025
Bruce Cull	2025 (hotelier)
Rob Stephenson	2025

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer