



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA

YANKTON PARK ADVISORY BOARD

Monday, March 21, 2022, 5:30 PM, in the Community Room

CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

- A. Roll Call. Jason Tellus is board President. Welcome Nick Severson to the board. He takes the place of Joey Bryan who resigned his position on the PAB (relocating for employment) at the end of 2021.
- B. Consideration of November 15, 2021 Minutes as we did not have a January PAB meeting. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda.

II. OLD BUSINESS

- A. 2022 Capital projects update.

Due to some private donations we are working on some projects from the Master Plan for Westside Park. The City did receive approval for the Land, Water, and Conservation Fund Grant for the Westside Park play equipment. The City has removed the play structure from Westside Park. New play equipment will be installed in 2022. The Yankton Territorial Museum is working to have buildings removed in the spring of 2022. Advertisement for bids for some of the improvements at Westside Park started this past week. This project includes: removal of the old pedestrian bridge along with the footings at each end and installation of a prefabricated bridge with bollard lighting at both ends of the new bridge approaches; improved landscape wall on the island; adding some additional black dirt on the island to improve the grass turf; reclaiming the rip-rap natural stone around the perimeter of the pond by pulling it up to the edge of the pond and then also adding to the stone to make a more aesthetically pleasing shoreline; creating a small seating plaza on the west side of the shelter house which will abut the pond; muck excavation of the pond to make it deeper and then installation of a new clay liner; improvements to the overflow structure; and three areas of aquatics plantings along the pond shoreline to help with water quality of the pond.

A Friends of Sertoma Park group has been formed which includes members from The Yankton Baseball Association, Yankton Sertoma Club, The Yankton Girls Softball Association, Mount Marty University Softball, and Men's Slow-Pitch Softball Association. This group is working on fund-raisers to help fund improvements at the current fields at Sertoma Park along with a more long-term goal of building more baseball and softball fields at a new complex. Girls' softball has been added as a sanctioned sport for the high school starting in 2022 and the South Dakota High School Athletic Association will have the season in the spring. The preliminary plan would be to utilize fields at Sertoma Park until the SAC facility can be updated so the fields are regulation for high school softball. Mount Marty University Softball and High School will have to coordinate to allow for practices and games by both teams at the two north fields at Sertoma Park.

The Parks Department will work with the Friends of Sertoma Park group to re-grade the four south fields at Sertoma Park this spring. The goal is to have this completed by the end of April.

In 2022, there will be more asphalt trail replaced with concrete trail in Fantle Memorial Park.

III. NEW BUSINESS

- A. The Department is currently advertising for its parks ground maintenance position. There was a retirement at the end of 2021 which created this opening. Also, one department employee has been promoted to HR and Employee Engagement Director while a second department employee has resigned their position to pursue another career opportunity. So, there will be some advertising in the future for positions in the department as job descriptions and pay scales are updated.
- B. Budgeting for 2023 and beyond. Working with the pickle ball group to apply for some grants and examining the highest and best use of the spaces at Westside Park to create dedicated pickle ball courts. There are a few users of the community dog park that are requesting some improvements at the facility including creating a walking path (either concrete or crushed concrete) around the perimeter inside the fence. With the dry conditions, there are now worn paths along with some significant ruts around the perimeter as quite a few of the users utilize the area to walk while their dogs are at the park. We will also explore the possibility of adding some outdoor fitness equipment to Westside Park as we work through the budgeting process in the years to come. This was a community input idea when we went through the master planning process for the park in 2019.

IV. OTHER BUSINESS

- A. General discussion items.
 - Commission Information Memorandums. (4 CIM attachments for previous two months)
 - Other completed work projects for the department are noted in the CIMs.
 - Next Meeting Monday, May 16, 2022.

V. ADJOURN

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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B. General Discussion.

- i. The garage door in City Hall is sometimes up a ways and pickleballs roll under the door.

IV. OTHER BUSINESS

A. Commission information Memorandums (4 CIM attachments).

B. Next Meeting: January 17, 2022.

V. ADJOURN

Tellus motioned, Healy second. Motion carried 3-0.

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.
 - SAC member attendance for December 16-31 – 1,671 visits
(2020- 862 visits, 2019- 2,785 visits, 2018- 2,989 visits)
 - New Members Joined– 106
(2020- 26 people, 2019- 41 new members, 2018- 59 people)

- **Summit Activities Center Membership Information:**
 - Active & Fit/Renew Active/Silver Sneakers – 90
 - City of Yankton Single – 46 (part-time staff only)
 - Firefighter Single - 28
 - 10 Use Punch card – 48
 - Individual Annual – 233
 - Individual Corporate – 23
 - Individual EFT – 44
 - Individual Monthly – 218
 - Radio Single – 19
 - **Total # of Active Members – 749**
 - **GreatLIFE payments:**
 - **November 2021- \$1,842.00**
 - **Total Season Passes sold for 2022 at The Huether Family Aquatics Center in December: 561 (335 sold in 2020).**

- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge. Open swim hours are from Noon to 3:00pm
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- Wednesday, December 22- No School Special- 24 paid attendance.
- Thursday, December 23- No School Special- 25 paid attendance.
- Sunday, December 26, Open Swim paid attendance- 44.
- Monday, December 27- No School Special- 107 paid attendance.
- Tuesday, December 28- No School Special- 113 paid attendance.
- Wednesday, December 29- No School Special- 77 paid attendance.
- Thursday, December 30- No School Special- 129 paid attendance.
- Friday, December 31- No School Special- 113 paid attendance.

- Registration is currently taking place for winter swim lessons at the Summit Activities Center.

- Prime Time Senior Class- 22 participants
- Tabata- 38 participants
- Water Aerobics Class- 62 participants
- Work Out Express- 10 participants
- Zumba- 11 participants
- Birthday party rentals at the SAC- 1 rentals.
- Auxiliary Gym/Main Gym rentals- 5 rentals.
- Theater Rentals- 0 hours.
- Meeting Room Rentals- 3.5 hours.
- City Hall Rentals- 9 hours.

Capital Building Rentals

- Days Rented – 2 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Brittany LaCroix has begun evaluating musical acts for the 2022 season of Music at the Meridian. Brittany is planning Saturdays in the Park for the summer of 2022.

Brittany is working on the fireworks order for July 4. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

Brittany LaCroix and the City’s IT Department are working to create an on-line electronic application for special events.

Todd will coordinate the Dive-In Yankton pledge invoices for 2022 and also send the tax receipts letter for the 2021 donations over \$250.

PARKS

The Parks Department installed file cabinets which are painted to resemble a City Skyline with tall buildings along the Born Learning Trail in Westside Park. One of the cabinets is to be used as a distribution point for books to read. The Yankton Area Arts group created these pieces of art for the trail. Yankton Area Arts also donated remaining sponsor donations for the Born Learning Trail to the Parks Department at the end of December. The YAA used the original donations to pay for art supplies and artist stipends for the Born Learning Trail and were kind enough to gift the remaining funds to the City.

The parks staff has started to remove the holiday snowflakes, holiday banners, and the garland with bows along Broadway.

The Parks Department has been trying to make outdoor ice for ice skating. With the above normal warm air temperatures, the months of November and December were not conducive for making outdoor ice.

The Parks Department is beginning to prepare for 2022 Capital purchases.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.

- SAC member attendance for January 1-15 – 1,668 visits
(2021- 1,020, 2020- 3,225 visits, 2019- 3,646 visits, 2018- 3,763 visits)
- New Members Joined– 59
(2021- 52 people, 2020- 42 people, 2019- 55 new members, 2018- 59 people)

- **Summit Activities Center Membership Information:**

- Active & Fit/Renew Active/Silver Sneakers – 41
- City of Yankton Single – 48
- Firefighter Single - 28
- 10 Use Punch card – 49
- Individual Annual – 234
- Individual Corporate – 23
- Individual EFT – 45
- Individual Monthly – 231
- Radio Single – 24
- Total # of Active Members – 723**

- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge. Open swim hours are from Noon to 3:00pm
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- Monday, January 3- SAC Member registration for winter swim lessons.
- Tuesday, January 4- Winter swim lesson registration online opened at 11:00am.

- Registration is currently taking place for winter swim lessons at the Summit Activities Center.

- Prime Time Senior Class- 34 participants
- Tabata- 41 participants
- Water Aerobics Class- 71 participants
- Work Out Express- 14 participants
- Zumba- 10 participants
- Birthday party rentals at the SAC- 4 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 0 hours.
- Meeting Room Rentals- 3 hours.
- City Hall Rentals- 17 hours.

Capital Building Rentals

- Days Rented – 1 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Brittany LaCroix has begun evaluating musical acts for the 2022 season of Music at the Meridian. Brittany is planning Saturdays in the Park for the summer of 2022.

Brittany is working on the fireworks order for July 4. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

Brittany LaCroix and the City's IT Department are working to create an on-line electronic application for special events.

Todd will coordinate the Dive-In Yankton pledge invoices for 2022 and also send the tax receipts letter for the 2021 donations over \$250.

PARKS

The Parks Department has been trying to make outdoor ice for ice skating. Ice was available at both Tripp Park and Sertoma Park. With the warm temperatures again in January, the ice at Tripp Park isn't fit for skating. The ice at Sertoma Park is holding up reasonably well. The Parks Staff will continue to flood the rink Sertoma Park.

The Parks Department is beginning to prepare for 2022 Capital purchases.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down an overwhelming number of Ash trees once the EAB is in our area.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for January 16-31 – 1,951 visits
(2021- 1,086, 2020- 3,311 visits, 2019- 3,839 visits, 2018- 3,548 visits)
- New Members Joined– 41
(2021- 46 people, 2020- 43 people, 2019- 54 new members, 2018- 45 people)

- **Summit Activities Center Membership Information:**

- Active & Fit/Renew Active/Silver Sneakers – 50
- City of Yankton Single – 48
- Firefighter Single - 27
- 10 Use Punch card – 49
- Individual Annual – 243
- Individual Corporate – 23
- Individual EFT – 47
- Individual Monthly – 207
- Radio Single – 24

Total # of Active Members – 718

- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge. Open swim hours are from Noon to 3:00pm
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- Tuesday, January 18- Winter swim lessons began. 88 participants across 11 classes. (2020- 143 participants across 16 classes).

- Prime Time Senior Class- 46 participants
- Tabata- 47 participants
- Water Aerobics Class- 86 participants
- Work Out Express- 14 participants
- Zumba- 11 participants
- Birthday party rentals at the SAC- 4 rentals.
- Auxiliary Gym/Main Gym rentals- 0 rentals.
- Theater Rentals- 7 hours.
- Meeting Room Rentals- 17.5 hours.
- City Hall Rentals- 10 hours.

Capital Building Rentals

- Days Rented – 1 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

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Brittany LaCroix and the City's IT Department are working to create an on-line electronic application for special events.

PARKS

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The Parks Department is beginning to prepare for 2022 Capital purchases.

The Parks Department will be replacing wood siding and support posts on the west wall of Shelter #3 at Riverside Park.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down an overwhelming number of Ash trees once the EAB is in our area.

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SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

- SAC member attendance for February 1-15 – 1,792 visits
(2021- 1,015; 2020- 2,953 visits; 2019- 3,468 visits; 2018- 3,170 visits)
- New Members Joined– 25
(2021- 46 people; 2020- 23 people; 2019- 40 new members; 2018- 41 people)

- **Summit Activities Center Membership Information:**

- Active & Fit/Renew Active/Silver Sneakers – 51
- City of Yankton Single – 48
- Firefighter Single - 27
- 10 Use Punch card – 49
- Individual Annual – 242
- Individual Corporate – 23
- Individual EFT – 47
- Individual Monthly – 188
- Radio Single – 24
- Total # of Active Members – 699**

Great Life Reimbursement-

December- \$2,032.50 (for December 2020- \$646.50)

January- \$2,502.00 (for January 2021- \$730.50)

- **Total Monthly Cash Revenue at the SAC- \$20,009.83 January 2022;
\$10,567.97 January 2021; \$31,873.73 January 2019; \$31,070.46
January 2018.**

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- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- The Recreation Staff have begun working on a digital summer recreation brochure for 2022.
- February- Get Up & Play Month. \$3 day passes the entire month.

- Prime Time Senior Class- 48 participants
- Tabata- 44 participants
- Water Aerobics Class- 71 participants
- Work Out Express- 7 participants
- Zumba- 12 participants
- Birthday party rentals at the SAC- 5 rentals.
- Auxiliary Gym/Main Gym rentals- 3 rentals.

- Theater Rentals- 4 hours.
- Meeting Room Rentals- 13.5 hours.
- City Hall Rentals- 5 hours.

Capital Building Rentals

- Days Rented – 1 Dates

Park Shelter Rentals

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
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PARKS

The Parks Department has applied for a Wellmark Grant to help with the new play structure and walking trails in Westside Park. Funding announcements will be made April 29, 2022.

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