

Yankton Housing & Redevelopment Commission

SECTION 8 PROGRAM BRIEFING CHECKLIST

I, _____, attended the Section 8 Program Briefing on _____

The following was provided to me:

1. **Section 8 Briefing checklist and packet and tenant ongoing responsibilities.**
2. **Family Obligations (I fully read and understand this and have signed the form while completing the eligibility paperwork)**
 I understand I am to report all income and household changes in writing to Yankton Housing within 10 days of the change. If I do not comply my assistance may be terminated.
3. **Denial/Termination of Assistance and Denial/Termination Timeframes**
4. **Discrimination Information (I have received the briefing packet which contains discrimination information I may refer to)**
5. **Landlord-Tenant disputes (I have received a copy of the Landlord-Tenant handbook and understand I am to attempt to resolve any issues I may have with my landlord)**
6. **Housing Voucher (term of voucher-bedroom size-How to request and extension)**
7. **Owner Forms (Request for Tenancy Approval which is completed by the Landlord and signed by both LL and tenant)**
8. **Subsidy Standards, Payment Standards and Gross Rent**
9. **Utility allowance Worksheet**
10. **Housing Quality Standards "A GOOD PLACE TO LIVE (included in your briefing packet)**
Inspections-move in, Annual, Audit and Special
11. **Protect your family from Lead in your home-Lead information booklet is included in briefing packet**
12. **Notice of Portability and requests for porting**
13. **Informal Hearing Procedures**

Have you received housing assistance through the Section 8 program previously? YES NO

If so, Where _____

Do you have previous claims pending with a Housing Agency? YES NO

Will you be applying for rental assistance in the unit you are currently living in? YES NO

How much rent are you paying? _____

Who is your current Landlord _____ phone number _____

I certify the above information was explained presented to me and I understand the information.

Signature of head of household

Date

Co-head

Date