

CITY OF YANKTON

SOUTH DAKOTA

SPECIFICATIONS AND BID FORM

FOR

ANNUAL SUPPLY OF LIQUID ASPHALT

FOR

THE DEPARTMENT OF PUBLIC WORKS
STREET DIVISION

CITY OF YANKTON, OWNER
P.O. BOX 176
YANKTON, SOUTH DAKOTA 57078

BID SUBMITTAL TO:
CITY OF YANKTON
ATTN: CITY FINANCE OFFICER
P.O. BOX 176
YANKTON, S.D. 57078

BID CLOSING & OPENING:
March 3, 2022
3:00 P.M.
BID AWARD:
March 14, 2022

Publishing Dates: February 17 and February 22, 2022

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 3rd day of March, 2022, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 14th day of March, 2022, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Career Manufacturing Technical Education Academy at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF LIQUID ASPHALT

Information packets, containing the specifications and bid form, may be obtained at the Central Garage, 700 Levee Street, Yankton, SD, 57078. Packets may also be obtained by calling 605-668-5211 or by email at cpotts@cityofyankton.org.

All bids must be submitted on forms provided by the City of Yankton. And all bid submittals must be clearly marked “Annual Supply of Liquid Asphalt” on the outside of the package.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the most advantageous bid to the City, and to approve the bond, if required.

The full Request for Proposal and Qualifications is located at: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>

Corey Potts
Public Works Manager
City of Yankton, South Dakota

Dated February 7, 2022

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER -

GENERAL PROVISIONS FOR LIQUID ASPHALT

INTENT:

The intent of these specifications is to describe an approximate quantity for the annual supply of liquid asphalt meeting the following minimum specifications.

GENERAL:

All products furnished shall be the same as the manufacturer's current product line. Equipment and work not specifically mentioned in these specifications, but necessary to manufacture and deliver the materials specified shall also be provided as though they were specifically mentioned and delineated.

COMPOSITION OF THE BID:

The bid price shall include all labor, equipment and services required to fully and properly deliver the specified supplies, FOB, City of Yankton, South Dakota.

The prices quoted on the bid schedule shall be firm bids and shall be the total price as stipulated above.

BID FORMS:

All bidders must use the forms provided by the City of Yankton.

Bidders must submit completed bid proposal forms in a sealed envelope or packet clearly marked on the outside "BID FOR ANNUAL SUPPLY OF LIQUID ASPHALT."

Additional specifications and bid proposal forms may be obtained at the office of the Department of Public Works - Street Division located at Central Garage, 700 Levee Street, Yankton, SD.

BID CLARIFICATION:

Bidders may contact the Public Works Manager at (605) 668-5211, for additional clarifications of these specifications.

Requests for such clarification should reach the Manager not later than ten (10) days before the date on which bids are due.

Prior to submission of bids, any ambiguities in the specifications shall be brought to the attention of the Public Works Manager.

If necessary, an addendum will be issued to give effect to such clarification.

TAXATION:

The City of Yankton shall be exempt from all Federal and/or State and local taxation. The City shall not be liable for additional payment to defer the cost of any tax or other imposition that might be made by Federal or State taxing authorities.

PAYMENT:

Payment for the proposed supplies shall be cash upon the delivery and acceptance of the product by the City of Yankton.

It is the policy of the City of Yankton to approve all bills on the 2nd Monday of each month and mail checks on the following Thursday. Therefore, all requests for payment must be received by the City of Yankton by the twenty-fifth day of each month in order to process the request on the regularly scheduled payment date. Should the request for payment be made after the dates specified payment will not be made until the following month. The Contractor shall be required to include any additional costs associated with this schedule in his bid.

END OF GENERAL PROVISIONS

DETAILED SPECIFICATIONS FOR LIQUID ASPHALT

ASPHALT GRADES:

The asphalt supplied shall be of the MC grade 70, RC grade 800 and PG 58-28 penetration.

STANDARDS:

The PG 58-28 shall conform to the requirements of AASHTO MP 1.

The MC or medium curing cutback asphalt shall conform to the requirements of AASHTO M-82.

The RC or rapid curing cutback asphalt shall conform to the requirements of AASHTO M-81.

QUANTITY:

The City of Yankton does not guarantee the purchase of any minimum or maximum quantity of liquid asphalt. The quantities shown on the bid sheet are approximate only to indicate the amount of each grade anticipated throughout the year.

COMPLIANCE:

A certificate of compliance shall accompany each shipment indicating that the asphalt supplied meets with the requirements of the South Dakota Division of Highways Materials Manual.

TRANSPORTATION:

All asphalt shall be shipped in truck transports not to exceed 6,000 gallons.

DELIVERY:

All liquid asphalt shall be delivered at a temperature not less than stated below for the various grades of asphalt:

RC-800=240 degrees: MC-70=220 degrees: PG 58-28 = 325 degrees.

If asphalt arrives at temperature less than the above and the asphalt has to be heated before use, a deduction of \$0.15 per gallon will be deducted from the bid price to compensate the City for reheating costs.

All bidders shall allow three (3) hours free time after arrival at the job site for the City to unload the asphalt. Bidder shall state on the bid sheet the cost per hour for all time in excess of the three (3) hours required by the City to unload the transport (demurrage).

CANCELLATION:

The City reserves the right to cancel any load up to four (4) hours prior to requested delivery time with no cost to the City.

CONTRACT PERIOD:

The asphalt shall be supplied as and when required during the summer of 2022, starting May 1, 2022 and ending November 1, 2022. All prices quoted shall be firm throughout the contract period.

END OF DETAILED SPECIFICATIONS

BID FORM

ANNUAL SUPPLY OF LIQUID ASPHALT

CITY OF YANKTON DEPARTMENT PUBLIC WORKS
STREET DIVISION

DATE _____

Proposal of _____ (hereinafter called "Bidder")
a corporation, organized and existing under the laws of the State of _____ a partnership, or an
individual doing business as

_____.

To: Mayor and Board of Commissioners
City of Yankton
Yankton, South Dakota

Proposals to be filed
not later than 3:00 PM
on March 3, 2022

Gentlemen:

The bidder, in compliance with your invitation to bid for the furnishing of one (1) year's supply of liquid asphalt for the City of Yankton, Department of Public Works, Yankton, South Dakota, having examined the specifications, and being familiar with all of the conditions pertaining to liquid asphalt, hereby proposes to furnish said product, in accordance with the contract documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the contract documents, of which this proposal is a part.

The undersigned bidder does hereby declare and stipulate that each proposal is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to the general provisions and the detailed specifications, pertaining to the work to be done, all of which have been examined by the undersigned.

He agrees that the asphalt will be furnished and delivered as specified and as ordered by the Department of Public Works.

All the various facets of work enumerated in the contract documents with their individual jobs and overhead, whether specifically mentioned, included by implication or appurtenant thereto, are to be performed by the Supplier under the items listed in the bid schedule, irrespective of whether it is named in said list.

Bidder hereby certifies that he has examined the specifications and conditions of the proposal for furnishing the specified liquid asphalt with full and complete understanding and agrees to perform in accordance therewith.

It is also understood that the unit prices per gallon given for liquid asphalt will be the basis of final payments. The approximate quantities and the computed totals being given are for the purpose of comparison of bids.

AC PG 58-28 Grade Asphalt Cement (Approximately 100 +/- ton)	\$ _____ per ton
MC 70 Grade Asphalt (Approximately 12,000 +/- gallons)	\$ _____ per gallon
RC 800 Grade Asphalt (Approximately 37,000 +/- gallons)	\$ _____ per gallon
Demurrage Cost Per Hour (Cost per hour over 3 hours)	\$ _____ per hour

The Bidder understands that the Owner reserves the right to reject any or all bids, to waive any informalities in the bidding and to award the contract in the best interest of the Owner.

Respectfully submitted:

_____	_____
Name of Firm	(Federal ID No.)

Officer	

Address	

Telephone No.	